



**MINUTES OF THE COMMUNITY CENTRES COMMITTEE MEETING  
HELD ON MONDAY 6<sup>TH</sup> NOVEMBER 2017 AT 1.30PM.  
AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - John Michael (Chairman), Cllr Waller, Cllr Hanmer and Cllr Geens

**IN ATTENDANCE:** - None

1. Apologies: - Cllr Gerrard (Illness) – accepted.
2. Declaration of Interests:
  1. Register of Interests: Councillors’ were reminded of the need to update their register of interests.
  2. Disclosable Pecuniary Interests (DPI) – None
  3. Other Disclosable Interests (ODI) – None

No Questions for Public Question Time.

3. The minutes of the Community Centres committee meeting of 10.08.17 having been previously circulated were signed as a true and correct record.  
Matters arising from these minutes:-  
The lean to structure has been erected to the rear of Magic Moments Day nursery to a very high standard.  
The smoke detector to be fitted at the Youth Centre is in progress.  
An engineering brick is still to be replaced to the front of the Community Centre
4. Finance: - **RECOMMENDATION:** The Committee agreed the following preliminary Budget for financial year 2018/19

**Action**

<b>EXPENDITURE</b>	<b>BUDGET 2017/18 £</b>	<b>Carried Over From 16/17 £</b>	<b>Preliminary Budget 2018/19</b>	<b>Carried Over From 17/18 £</b>
<b>Community Centre Committee</b>				
1.Survey/Maintenance	3,000	1900.00	500.00	1900.00
2.PAT testing	80		80.00	
3.Fire testing	600		600.00	
4.Sanitary contract	500		400.00	
5.Boiler check	350		350.00	
6.Ground maintenance	250		200.00	
7.Remove tree & roots /extend tarmac	3,100	3400.00	0.00	
8.Fire Door Seals	0	620.00	0.00	
9.Lighting Room 1	500		0.00	
10.Youth Centre	10,800		6000.00	
11.Relocate Defib externally	0		1000.00	
12.Miscellaneous Expenditure	0		0.00	
<b>SUB TOTAL</b>	<b>19,180</b>	<b>5920.00</b>	<b>9130.00</b>	<b>1900.00</b>

**Comments:**

1. £500 for general survey/maintenance works. £1900 carry over for ongoing maintenance for roof repairs, tiles, coping stones, gutters and scaffolding.

10. £6000 to include sound proofing the main hall, security cameras and a new front door.

11. £1000 to purchase and wire an external defibrillator cabinet.

It is anticipated that the committee carry out work this financial year 17/18 to upgrade the disabled toilet, install a baby change unit, paint the entrance security gates and install LED lighting to Room 1.

**5. Any Other Business**

The Youth Centre Electricity contract has been renewed with NPower via a comparison website.

Meeting Closed 2.40pm

Sharon Baxter

Clerk

Signed.....Chairman.....Date