



**MINUTES OF THE COMMUNITY CENTRES COMMITTEE
MEETING HELD ON WEDNESDAY 16th NOVEMBER 2016 AT
10.00AM AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Michael (Chair), Cllr Hanmer, Cllr Smith, & Cllr Geens.

IN ATTENDANCE: - No members of the public present.

1. Apologies: Cllr Gerrard (Illness) and Cllr Waller (Work)
2. Declaration of Interests:
 1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) –None

No Questions for Public Question Time.

3. Minutes: To consider the adoption of the minutes of Committee of 29.09.16
Having been previously circulated these were signed as a true and correct record.
Matters arising from minutes of 29.09.16 item 6a. stated Cllr Hanmer would carry out a Health and Safety Assessment at the Youth Centre. In light of legal implications it would be inappropriate for this to be carried out by him. This matter is to be referred to CALC for further advices.
Cllr Michael to enquire with MHDC about curfew times.
A user group meeting had taken place with limited attendance. There had been no answer if they wanted an intruder and fire alarm. To be discussed at the next committee meeting via an agenda item.
RECOMMENDATION: To exchange heat alarms with smoke sensors including a heat sensor in the kitchen.
RECOMMENDATION: To install emergency lighting in the Kitchen at the Youth Centre
Clerk to enquire about the price of a sanitary vending machine.

Action

Clerk
JM

Clerk

Clerk

4. Finance :- The Committee agreed on the following budget for financial year 2017/18

EXPENDITURE	BUDGET	Carried Over	Draft	Carried Over
	2016/17	15/16	Budget	16/17
	£	£	2017/18	£
Community Centres Committee				
1.Survey/Maintenance	4,500		3000.00	
2.PAT testing	80		80.00	
3.Fire testing	600		600.00	
4.Sanitary contract	350		500.00	
5.Boiler check	350		350.00	
6.Ground maintenance	200		250.00	
7.Drive/Entrance - Tarmac	0		0.00	
8.Remove Tree & Roots and extend tarmac	4,000		3100.00	3400.00
9.Fire Door Seals	500		0.00	
10.Lighting - Room 1			500.00	
11.Miscellaneous Expenditure	0		0.00	
12.Youth Centre			10800.00	
SUB TOTAL	10,580	0.00	19180.00	3400.00

Explanation:-

1. Survey/Maintenance to include monies for repairs to coping stones and roof tiles including hire of Scaffolding
4. Sanitary contract increased to allow for sanitary dispenser machine.
8. A quote for £6.5K to remove the tree/roots and tarmac the entrance to the Community Centre.
The Committee suggested carrying over £3.4K from 16/17 budget and requesting a further £3.1K
10. Lighting – To replace the ceiling lights in Room 1 (new project)
12. Youth Centre – RFO to transfer £10K into the Youth Centre Account which was agreed by full Council at the onset of this venture. This money relates to 16/17 and is to be used for
Toilet Refurbishment £5K
New Lights £2K
Decorating £3K
For 17/18 a further £10.8K has been requested.
£6K car park extension (recreation committee has budgeted £10K). Total cost of project £15,500
£1.5K General Maintenance Improvements
£1650 kitchen upgrade to include £50 microwave, £1000 oven/hob/electrical wiring, £150 extractor fan, £200 sink taps, £100 crockery and £150 fridge
£1650 for Hall to include £400 heaters and 12x tables £1250
5. Any Other Business - None

Clerk

Meeting Closed 11.27 am
Sharon Baxter
Clerk

Signed Chairman..... Date