



**MINUTES OF THE COMMUNITY CENTRES COMMITTEE MEETING  
 HELD ON TUESDAY 20<sup>TH</sup> JUNE 2017 AT 7.00PM.  
 AT KEMPSEY COMMUNITY CENTRE**

Please note the meeting commenced at 7.40pm.

**PRESENT:** - John Michael (Chairman), Cllr Waller, Cllr Dodge, Cllr Gerrard and Cllr Geens

**IN ATTENDANCE:** - None

1. Apologies: - Cllr Hanmer (Holiday)

2. Declaration of Interests:

1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
2. Disclosable Pecuniary Interests (DPI) – None
3. Other Disclosable Interests (ODI) – None

No Questions for Public Question Time.

3. The minutes of the Community Centres committee meeting of 06.06.17 having been previously circulated were signed as a true and correct record.  
 Matters arising from these minutes – It was previously reported Cllr Geens would liaise with Western Power Distribution to locate position and depth of power cables to assist the contractors when quoting for the additional car park. Despite his efforts, this had not been successful. He has now arranged for Three Counties to carry out this work who will hand dig some excavation holes, free of charge.

**Action**

4. Quotations were reviewed for improvements to the Youth Centre 2017/18 in respect of decorating, lighting and to cut the hedge.

**RECOMMENDATION:** To accept contractor quotation to decorate the entrance hall, meeting room, main room, disabled toilet and emergency exit hallway at the Youth Centre, with the condition the work is carried out in one block to allow minimum disruption to users.  
 To be placed on the July agenda

Clerk

**RECOMMENDATION:** To accept contractor quotation to install an LED lighting system to the meeting room and main hall at the Youth Centre, subject to establishing the type of electrical unit being used is satisfactory value for money.  
 (Cllr Waller to look into the type of electrical unit quoted for)  
 To be placed on the July agenda

Clerk

**RECOMMENDATION:** To accept contractor quotation to cut the shrubs outside the Youth Centre to ground level and remove from site.  
 To be placed on the July agenda

Clerk

5. Recommendations from the Fire Risk Assessment for the Youth Centre 2017 were discussed. Quotes are to be obtained as per report recommendations.  
 One of the recommendations is to install a smoke detector in the hallway. Cllr Michael will liaise with A&E Fire & Security to get installed immediately, from a Health and Safety perspective.

JM  
 JM

Clerk to query with A& E Fire & Security the maximum number of occupants stated in the report.

Clerk

6. To discuss Marketing the Youth Centre – Seeking to promote from September after improvements have been completed. Suggestions included advertising in the Parish Magazine and Website and promoting with some photographs.

Cllr Michael to enquire about the 10.00pm curfew that was in force when the charity ran it.

JM

7. Any Other Business

Cllr Michael to proceed to purchase a fridge and microwave to place in the kitchen at the Youth Centre.

JM

A lock is to be fitted to the cellar door at the Community Centre.

JM

One engineering brick needs replacing to the wall near the front door to the Community Centre. Cllr Geens will look into this with a contractor possibly amalgamating some brick work repairs required at the Youth Centre depending on cost.

TG

Clerk to ask John Watkinson if he would water the flower tubs twice weekly at the Community Centre as part of his additional Lengthsman duties.

Clerk

Cllr Waller requested an Update on Youth Centre Expenditure for the next committee meeting.

Clerk

Meeting Closed 8.40 pm

Sharon Baxter

Clerk

Signed.....Chairman.....Date