



PARISH COUNCIL
Kempsey

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 8th AUGUST 2016 AT 7.30 PM.
AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Waller, Cllr Pugh, Cllr Hanmer,
Cllr Hodgkins, Cllr Patrick, Cllr Smith and Cllr Gerrard, Cllr Ferguson, Cllr Michael.

IN ATTENDANCE: -

County Councillor Sutton, District Councillor Harrison plus 5 members of the public.

1. Apologies: - Councillor Blackwell (Personal), Cllr Bannister, Cllr Fraser-Cann – accepted.
2. Declaration of Interests:
 1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) – None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

A presentation was given by Mr David Manning of the 'Rural Communities Programme'.

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| 4. Minutes: The minutes of the Parish Council meeting 11.07.16 having been previously circulated were signed as a true and correct record. | |
| 5. Correspondence for Information
5.1. Renewal Invitation Letter from The Open Space Society – Cllr Waller needs to make a decision as to renew or not and let KPC know.
5.2. Letter of thanks to Matthew Hodgetts – For Information
5.3. Email from Mr Manning of Wychavon DC – for information | Cllr Waller |
| 6.
6.1 Neighbourhood Watch – Crime alert information. Cllr Michael said that now this comes under Warwickshire and Worcestershire he has registered on a new system to get the updates. Cllr Harrison added that there had been an issue about supergluing the doors of the pavilion which had been reported in Worcester News. This had now been resolved. | |
| 6.2. County Councillor's Report – Cllr Sutton.
Cllr Sutton noted that; <ul style="list-style-type: none"> • There was to be a meeting of the Local Liaison Committee on Tarmac on 7 September at Severn Stoke Parish Hall • There was to be a road closure between the St Peter's island and Taylors Lane between 15th and the 21st August. • He asked if KPC were getting the email alerts from WCC on closures. KPC was not so email address would be checked. • He asked if they had heard about Post Office Lane closure. KPC had. Cllr Geens said that the proposed diversion via Oakfield drive could be an issue as the residents thought a weight limit was cited. Gerry Brienza (Highways WCC) said that there was not. Cllr Geens wanted to know if there should be a weight limit due to road services. Cllr Sutton would find out. • Updated KPC on Worcester Southern Link starter phases 3B – dualling the road from the Ketch to Whittington. Cllr Geens said the dots that guide people as to their line were very useful and would be useful to have these on all roundabouts. Cllr Sutton to mention at WCC. | Cllr Geens

Cty Cllr Sutton

Cty Cllr Sutton |

6.3. District Councillor's Report

Cllr Michael noted that;

- Cllr Raine of MHDC would be walking through Kempsey and visiting the church and flood defences area. The focus being a meet and greet and raising money/awareness for a mental health charity.
- Issue at ketch roundabout had been due to a trailer carrying onions spilling its load.
- The drainage issue at Pixham Ferry Lane had been chased up by Cllr Hanmer with WCC and surface water drains had been cleared in Napleton Lane. Cllr Patrick asked if Cllr Harrison had got her email about the blocked drain between Meadow Close and Sunnyside cottages.

Cllr Harrison to check.

6.4. Neighbourhood Development Plan

Cllr Smith updated the meeting to say she had sent the updated version off prior to her holiday. She had been informed that the officer was unable to look at it until Friday 12th August as he was in a planning enquiry. There were still a few things to do on KPC's part and we need the updated version from him to go back to the working party. She has asked him to advise on what needs to be sent to MHDC such as proof of KPC's actions?

Mr Biddle added that he thought that MHDC should speak to the consultant about their checking process.

6.5. PGA Management Update

The first contract with PGA had come to an end and fees have been paid. KPC is awaiting a final report from PGA but have received regular updates. PGA is now operating an agreement where the developer funds their activities - Cllr Waller would like to see a contract between Taylor Wimpey (TW) and the PGA consultant. Cllr Smith said that the consultant had an email from TW saying they would cover his fees up to a certain amount. The payment has to be authorised by Cllr Smith. TW has also in theory agreed to pay back the fees KPC has already paid PGA. It was decided that a proper contract and agreement or memorandum of understanding was needed by KPC to vote on.

Cllr Smith

7. Committee Report Updates and Proposals

7.1 Environment: Cllr Pugh

- Issues of pavement surfaces and overgrown hedges not progressed
- Bollards and signs are up at the shop. The Lengthsmen and Assistant Lengthsmen had training at WCC and need a safety book which would be £10.99. It was **agreed** to buy them a copy of the book (Prop: Cllr Geens, Seconded Cllr Patrick)

Cllr Patrick

7.2 Commons and Hams: Cllr Waller

- Not heard anymore from Getoutstayout so will leave for now
- Lots of activity on Ashmoor – ragwort treated, progress on grazing management system, cow now staying put, cattle grazing first area, water source needs to be found for another grazing area. Going to assess how best to do this on Friday 12th 10am.
- Not heard back from Rob at Natural England. Have been told he is not available until October 2016. Believe there to be financial constraints due to Brexit.
- At Stonehall and other commons - the verges have been cut. WCC are responsible for some of the verges at Stonehall which have not been cut – community annoyed by this.
- Hay has been cut on Stonehall and Normoor commons – very tidy.
- Issue of overhanging trees at Miss Moorhouse's lane – Cllr Pugh has rung but the farmer is not free with his kit at present. Cllr Pugh thinks putting in an annual reminder in June would help KPC to keep on top of this. Will chase up and also see Miss Moorhouse.

Cllr Pugh

7.3 Recreation: Cllr Frazer-Cann

Cllr Frazer-Cann had been delayed so Cllr Geens updated the meeting and said he contacted two roofing contractors. He had seen one and will see the other next week. Locks were changed at the pavilion after the glue issue. KPC wasn't sure if they should be paying for locks etc. – what was KPC's responsibility and what was KSA's? Cllr Harrison will send contract which details responsibilities. KSA has an issue as the Chairman and Secretary have resigned.

Cllr Harrison

Spinner on children's playground – needs to be mended? Cllr Pugh getting a quote.

Cllr Pugh

7.4 Community Centres: Cllr Smith

Proposal to fell tree at Community Centre to ground level as it is damaging the tarmac. 3 quotes got by Cllr Geens. Lowest price to fell, slice and take away was £580. Next price £750. Proposal to accept quote of £580 – agreed. This was Adrian Callow, tree surgeon. (Prop: Cllr Hanmer, Seconded Cllr Smith)

Cllr Geens

Proposal to change supplier of fire/intruder alarm servicing at Community Youth Centre (required every 6 months. 2 quotes were gained - one was £102 per annum and they will check fire extinguishers and emergency lighting at an extra £39. The other quote was £234. Proposal to go with £102 was **Agreed**. (Prop: Cllr Smith, Seconded Cllr Hanmer)

Cllr Geens

Youth

There was a discussion on the need to smarten up the Community ^ centre before hiring it out to groups such as child care provision. **Action: revisit options on this at next committee meeting.**

Committee
To revisit

7.5 Planning: Cllr Patrick

Taylor Wimpey – they had cancelled the public consultation and had rescheduled at the Community Centre for 15th to the 22nd August from 4-8pm. There had been queries from Pixham Lane residents who had not received a flier about the consultation and a large number had been dropped off at the parish office.

Cllr Patrick updated the meeting as to the planning meetings of 22nd July and 5th August. These can all be seen on Planning Committee minutes.

7.6 Finance and General Purposes: Cllr Geens - There had not been a meeting.

7.7 Staffing Committee: Cllr Geens

No meeting – the Clerk was now out of hospital and hope to return to work in around 12 weeks' time.

7.8 Chairman's Report

Land at the Limes issue needs to go back to the environment committee to make a decision on as to whether or not to register it as the property of KPC. It was felt more information was needed. The Environment Committee would look at this.

Environment
Committee

KPC had received the details for the land registration so far and SME were awaiting more information from KPC to finish this. Cllr Waller asked if KPC actually own these parcels of land and where they were located and what they were used for. Cllr Harrison said that KPC do own some of the land and some of it was used for allotments and a piece was by the Farmers Arms. Cllr Waller added that allotments would come under Common & Hams Committee. Cllr Geens also raised an issue about people gaining land from the Rocky Woods.

Cllr Geens informed the meeting that the Flood Alleviation Group (FLAG) were giving KPC money for a defibrillator. There was hoped to be a presentation in front of the press so that the public can see how the money was spent.

The point about councillors having their photographs on the parish website was raised and Cllr Geens said there was now the facility to do this on the website. It was decided to defer this and Cllr Waller would propose it at the next meeting.

Cllr Waller

There was also a proposal to be considered at the next meeting for lengthsmen to have ID for them to carry on their official business.

8. Finance

8.1 Authorise payments of accounts as per schedule- the schedules had been circulated and these were authorised. (Prop: Cllr Smith, Seconded Cllr Hanmer)

8.2 Monthly bank Reconciliation Statement Balance – Cllr Geens said that the balance sheets and finances were all being kept up to date.

Cllr Patrick added that the reconciliations had been done but had not been signed by clerk as she was ill. Cllr Geens now felt they could see what assistance was needed from a locum clerk and proposed to contact one that Richard Levett had recommended for the targeted work needed. Cllr Geens would contact the clerk.

Cllr Geens

9. Welcome Packs for new residents

Cllr Patrick showed the committee the proposed packs composing of a folder and contents. Folder would have a printed front with church and parish council logo. Inside would be a welcome, history of the parish, parish newsletter, community information on schools, doctor’s surgery etc. parish map, bus timetable and contact details for parish. Clubs are welcome to add in a flier. Reverend Badger is getting a quote on costs for printing so this can hopefully be proposed next month. Method of delivery had not yet been agreed. Possible ideas could be either via site office or councillors delivering.

Cllr Patrick

10. Maturity of ‘Cambridge and Counties’ deposit bank account

Could reinvest the £79,845 for another year at 1.5%. The account is easy access. Another trust matures soon so access to money not an issue. It was proposed and agreed to reinvest for another year at 1.5%. . (Prop: Cllr Michael, Seconded Cllr Hodgkins)

Cllr Geens

11. Npower electricity account for Community Youth Centre

Currently still paying this by cheque. It was proposed and agreed to pay by direct debit. (Prop: Cllr Geens, Seconded Cllr Smith)

Cllr Geens

12. Worcestershire Council Council’s ‘Local Transport’ Plan (LTP).

WCC are refreshing their LTP and were inviting parish council’s input prior to public consultations. After discussion it was proposed and approved to put forward two items to WCC, these were – the pinch point at the Ketch and a segregated cycleway. Cllr Patrick to circulate a draft comment with a deadline.

Cllr Patrick

13. Findings of the Investigative Panel

Cllr Waller had received a response from Richard Levett at CALC, which he had circulated to all councillors for their information. Cllr Waller spoke of the Panel’s report and said that once all finalised he would circulate to interested parties for their comments.

14. Date of next meeting is Monday 12th September 2016 at 7:30pm at Kempsey Community Centre

Meeting closed at 22.05 hrs.
Minute taker: Hazel Robinson

Signed.....Chairman.....Date

PUBLIC QUESTION TIME

Mr Biddle

Would like to see improvements on the white lining of roundabouts around the County before winter. He finds many of them difficult to see and therefore follow.

- Cty Cllr Sutton said that the location of problem roundabouts would be needed to be able to take this forward to WCC Highways. Mr Biddle said he would let Cty Cllr Sutton know locations.

Mr Stevens

Had three points he wished to raise. 1. He was unhappy with the constant roadworks and traffic congestion on the new homes development. This had resulted in very poor road surface (specifically from Old Vicarage Close to Plovers Rise). There was also an issue with larger vehicles using this road. He had contacted Severn Trent but no reply and asked that KPC help to return the road to a good surface. 2. He wanted to know if the A38 was to be widened at the rear of the new development and if so, when. 3. He felt there too many houses being built and how many in fact were planned and hoped that KPC would vigorously oppose the Taylor Wimpey development.

In answer to question 1. Cty Cllr Sutton said that the road would be considered for resurfacing once WCC is satisfied that all works and development process is finished. He believed S106 monies to be available for this.

In answer to question 2. District and Parish Cllr Michael said that there will be separate entrances created with refuge islands to protect traffic. It will be widened if this work requires this.

In answer to question 3.

Cllr Smith responded that this development was allowing KPC to apply for a recreation area. There had been public consultations upon this and the need for a recreation ground had come up. KPC could not afford to do this otherwise. There was to be 100 houses. The majority of Cllrs on the working party for this were in support of the development.

Cllr Michael added that there would be further opportunity to have a say at the referendum although this won't stop building happening. Cllr Patrick felt that the site would have come up for development anyway and by doing this Kempsey can benefit from a recreation ground and a say in the mix of housing.

Cllr Harrison added that the two developers had separate plans at the moment and were aware of the road surfaces not being of the same height. WCC has asked them to resolve this issue jointly before Christmas when the developments are to be completed.

Briefing by David Manning, Rural Communities Manager for Wychavon DC

Mr Manning had circulated a paper and then went onto brief KPC on aim of his project which was to help vulnerable people in the area and connect them with services to help them (there would be no selling of products). This would not cost KPC any monies. KPC were in support of this project and would put something in the parish magazine about this project and would assist Mr Manning with their local knowledge about where

best to target the project.

Standing Orders were reimposed

County Councillor – R Sutton

No construction traffic management plan has yet been received in respect of Post Office Lane development site, therefore no further comment to make at this stage.

Footway works are scheduled along the A38 (heading towards the Ketch) and Post Office Lane for August.

District Councillors – D Harrison

Black refuse sacks have been distributed to all households within the village.

Cllr Pugh expressed words of thanks and appreciation to Cllr Harrison in helping to resolve an issue with a recycle bin.

Neighbourhood Development Plan Update – Vice Chairman Cllr Smith

The consultation period is complete and all comments have been assessed. Consultants have been advised of changes to make and have also been provided with individual's comments.

Individual acknowledgements are required.

It is anticipated a new version of the updated NDP Document will be available by the end of this year.

Cllr Waller requested a September agenda item – PGA Management Update.