



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 14th DECEMBER 2015
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Waller, Cllr Bevan, Cllr Blackwell, Cllr Frazer-Cann, Cllr Hodgkin, Cllr Michael, Cllr Smith, Cllr Pugh, Cllr Patrick and Cllr Gerrard

IN ATTENDANCE: -

County Councillor Sutton, District Councillors Harrison & Michael plus 5 members of the public.

1. Apologies: Cllr Hanmer (Illness) – accepted and Mr M Biddle – Chairman of NDP (Personal) – received
2. Declaration of Interests:
 1. Register of Interests: Councillors’ were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) – All Councillors present (except Cllr Gerrard and Cllr Pugh) declared an ODI in respect of agenda item 6. being patients at Kempsey Surgery.
Cllr Geens declared an ODI in respect of agenda item 11. as a family member works for one of the companies.
3. To Consider Written Requests from Councillors’ for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes: The minutes of the Parish Council meeting of 9th November 2015 having been previously circulated were signed as a true and correct record.
5. Correspondence for Information:
 1. MHDC Kempsey Parish Council tax Precept 2016-2017 – For Information
 2. Letter from Mr Bowley dated 18.11.15 Re: F&GP Budget Meeting 16.11.15- Acknowledged
 3. Letter from Mr Bowley dated 18.11.15 Re: Community Youth Centre 16.11.15 – Acknowledged
 4. Letter from Mr Scurrall concerning poor condition road surface – Elgar Drive – For Information
 5. NHS England Application by M K Pharma Ltd to provide unforeseen benefits within 320m of 66 Main Road, Kempsey, WR5 3JF. Representations by 24th December 2015
6. **RESOLVED:** Agreed wording from Parish Council to submit to NHS England in respect of application by M K Pharma Ltd with amended wording to last paragraph (*after WSUE to state up - to 2800 dwellings*)
7. Reports from representatives: To receive an update:-
 1. Neighbourhood Watch - Crime Alerts were noted.
 2. County Councillor’s Report – The report was noted.
 3. District Councillor’s Reports – The report was noted.
 4. Neighbourhood Development Plan (NDP) Update from Cllr Smith
Confirmed discussions are ongoing surrounding the actual wording to use for policy K10. Kirkwells are working with MHDC to try to resolve.
The Parish Council are currently working on the background justification.
The aim is to begin the 6 week consultation period in January 2016.

Action

Clerk
To submit
To Mr.
Wass

8. Committee Report Updates and Proposals:-

1. Environment: Cllr Smith

- a. **RESOLVED:** In the first instance to amend the proposal to state 'For the Parish Council to write to the Safer Road Partnership to help combat speeding traffic in Kerswell Green via West Mercia Community Speed Watch' . The amended proposal was then voted upon and accepted.
- b. **RESOLVED:** To purchase two bin outers from Glasdon , using monies from year 15/16 budget at a cost of £83.64 each (no lid or liner required) together with two fixing kits at a cost of £13.37 each.
- c. Proposal to accept contractor quotation to preserve the path located in the Rocky against flooding – **Item deferred.**
- d. **RESOLVED:** To purchase £25.00 universal garden centre voucher to present to retiring Lengthsman.
- e. **RESOLVED:** To accept quotation to purchase a petrol hedge trimmer at a cost of £300 plus VAT (From allocated budget 2015/16) for the Lengthsman.

Action

Clerk/
Cllr Pugh

Clerk
To Order

Cllr Smith

Cllr
Blackwell

2. Commons and Hams: Cllr Waller

No response concerning the collaborative project for Ashmoor Common. It was established Professor Hiscock has moved from Bristol to Oxford University.

The easement for the caravan park – A letter has been issued to a solicitor recommended by the Open Spaces Society. Awaiting a response.

Mr Cooper to send the Parish Council a technical proposal and route as to where he would like the access track to be situated.

Gorse Cutting – To save on transport costs gorse removal will be carried out only once but invoiced separately over two financial years - 15/16 and 16/17.

RESOLVED: For the Commons & Hams Committee to work with Kempsey Camera Club to take aerial photos of the gorse on Kempsey and Stonehall Commons using a drone. A full, prior consultation with local residents to be undertaken.

Cllr
Waller

3. Recreation: Cllr Frazer-Cann

The football stop netting has been erected and appears to be a success. One of the posts is leaning. This has been reported to the contractor.

Cllr Blackwell & Hodgkins are in the process of obtaining quotes for the Pavilion roof, where there is water ingress and to approve the appearance of the soffit.

The meeting of Clifton Quarry of 26.11.15 was postponed and rescheduled for The Clifton Quarry Liaison meeting is scheduled for Thursday 07 January at 14.00.

Cllr Geens requested that KSA should be notified that no grass cuttings should be deposited behind the Youth Centre Building.

Cllr
Frazer-Cann

Cllrs
Blackwell/
Hodgkins

Cllr
Frazer-Cann

4. Community Centre: Cllr Bevan

The drive way has been widened to the front of the Community Centre and repairs carried out to the car park to a satisfactory standard.

5. Planning: Cllr Patrick

Two Planning Committee meetings have taken place since the last Parish Council meeting – 12 applications discussed nothing controversial.

6. Finance & General Purposes: Cllr Geens

a. Proposal to earmark funds (all/some) held with Secure Trust Bank to pay Community Infrastructure Project Manager (CIPM) – **Item deferred**

b.. To give 120 day notice to Secure Trust Bank for the withdrawal of £5K to be used towards the payment of fees and expenses to be submitted by the CIPM – **Item deferred**

c. The Parish Council voted to amend the initial proposal . This was then agreed.

RESOLVED : For the Interview Panel to carry out contract negotiations with the chosen applicant for approval by the Parish Council in January 2016.

d. **RESOLVED** - To appoint Cllr Smith as a single point of contact within the Parish Council for day to day communication with the CIPM with the Parish Office being kept fully informed updated.

Cllr Waller/
Smith/Geens

Cllr
Smith

7. Staffing Committee: Cllr Geens - Nothing to Report

8. Chairman’s Report

Cllr Geens to respond to an email complaint concerning horse fouling in the village. An update was presented following his recent attendance to the CALC - 16th Annual General Meeting where guest speakers included Healthwatch Worcester and The Local Council Award Scheme Accreditation Panel.

Cllr Geens

9. Finance

- 1. Payment of accounts as per schedule were authorized for payment
- 2. Bank Reconciliation Statement Balance – For Information Only
- 3. Budget 2016/17 and precept – To be ratified in January 2016

10. Progress Update on the Community Youth Centre (*Cllr Geens*)

Due to limited funds not to proceed with a deep clean of the building following quotes.

Continuing to monitor the electricity and water usage.

Cllr Geens confirmed a valuation had taken place on the Youth Centre building where the building was valued at £100 and the contents £500.

RESOLVED: To offer The Youth Centre Trustees the sum of £100 for their interest in the building subject to written approval from the Charity Commission of this transaction.

RESOLVED: To offer The Youth Centre Trustees the sum of £500 in respect of the contents of the Youth Centre Building subject to the acquisition of trustees interest in the building .

Clerk
To notify
Trustees

Proposals relating to Kempsey Community Youth Centre: - (*Cllr Geens*)

- a. **RESOLVED:** To initiate work to carry out a 5 year fixed wiring test to the whole building at a cost of £250. The contractor appointed was A J Taylor.
- b. **RESOLVED:** To initiate work to replace two non-functioning external halogen flood lights on the front of the building with low energy LED bulkhead lights at a cost of £135. The contractor appointed was A J Taylor.
- c. A vote took place but was not carried to replace 2 x 6ft fluorescent light fittings, and wire guards, in the main hall - £196.29
- d. Proposal to replace 4 electric convector heaters in the main hall. There are six presently of which only two work. (Hopefully to be partially funded by a grant from District Council.)
4 x £170 = £680 – **Item deferred**
- e. **RESOLVED:** For Cathedral Hygiene to provide 2 x Sanitary Hygiene Units, to ladies and disabled toilets on a contract basis at a cost of £21.67 per month
- f. Proposal to change main front door lock keys – **Item deferred**

Cllr Geens

Cllr Geens

Clerk

11. **RESOLVED:** To renew photocopier contract with Kingfisher Office Solutions on a 3 year lease rental.

Clerk

12. Community Emergency Plan Update – (*Cllr Geens*)

A review had taken place and updates made accordingly. As the document has previously been approved by The Parish Council ,no further resolution is required in respect of updates/amendments to this document.

Meeting Closed at 10.28 pm
Sharon Baxter
Clerk

Signed.....Chairman.....Date

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Mr Bowley – Kerswell Green

Commented on the speed the Parish Council adopted the Management of Unreasonable Complainant Behaviour Policy when in his opinion issues with Standing Orders and Financial Regulations need to be addressed.

He questioned had a formal process been followed in respect of agenda items 10.

Mrs J Clew – Brookend Lane

Provided an update in respect of Kempsey Community Youth Centre and advised the building and contents had been valued. She had received verbal communication from the Charity Commission (to be confirmed in writing) that the valuation was acceptable.

Mr David Harrison – Brookend Lane

Expressed his disappointed that his son had received no recognition from the Parish Council in respect of the work carried out by his son, free of charge, at the Sports Pavilion and the Youth Centre. When the defibrillator was installed it was agreed his name would appear on the commemorative plaque. This never materialized. Cllr Geens highlighted this was due to lack of awareness and change of council members.

Mr James Foster – Practice Manager Haresfield House and Kempsey Doctors Surgery

Healthwatch Worcestershire has been contacted by NHS England asking for written representations on the M.K.Pharma application by 24th December 2015. It appears the application may affect the right for doctors to dispense within 1.6km of the pharmacy when it opens.

Mr Foster provided some background information and outlined the process (through to appeal) in respect of this application. He highlighted the impact if a new pharmacy was to open in Kempsey. He explained the application was to be determined by NHS pharmaceutical services and welcomed any concerns/questions:-

Questions

Q1. John Michael – What percentage of the population of Kempsey Surgery is served by the Parish?

A1. 75 % patient population is served by Kempsey.

Q2. John Michael – Do you have any plans to expand?

A2. Yes – Looking to offer an advisory role, trying to launch a home delivery service, dosettes for patients with multiple medications

Q3. John Michael – Are you in discussion with McColl's shop?

A3. Looking at existing process in the first instance.

Q4. Ann Smith – Questioned about the dispensing facility to parishioners who are not patients of the surgery?

A4. Not allowed to supply medications to those people who are not patients.

Q5. Brian Hodgkins – If the appeal is lost would you pull out?

A5. We would not operate without a dispensing facility.

Q6. Trevor Geens – Rumour has it you might extend the surgery?

A6. Yes we are interested in scoping an extension. However need to pay architects fees.

Cllr Harrison confirmed he had spoken to two businesses that had been approached by a gentleman from Birmingham concerning having a portacabin sited on their premises. Both businesses confirmed they were not interested.

Cllr Harrison confirmed if this route is taken planning permission for change of class use may be required. He also confirmed £2600 monies will be payable to the surgery as a result of Section 106 monies from The Firs planning application. Mr Foster confirmed this could be used toward architect's fees.

Standing Orders were reimposed

County Councillor – R Sutton

- The state of the footpath in Elgar Drive has been referred to the CEO and a response is being prepared.
- Parking Problems at the shop. The Chairman to submit correspondence to Roger Sutton following his meetings with the Police and The Safer Roads Partnership. Still awaiting a response.
- Footway Scrutiny Panel - looking into the state of the footpaths – to update in the New Year.
- Council tax for 2016/17 likely to increase by 4%

Questions

Q1. Cllr Smith highlighted she appreciates WCC has limited resources but when a group of footpath volunteers offered their services to help, this was declined as the people were not suitably qualified.

Q2. Cllr Smith asked if there were any plans to turn off the street lighting in the village?

A2. Cllr Sutton confirmed he would make some enquiries.

Q3. Cllr Blackwell questioned in the event of an accident who would be responsible if a stile was in a dangerous state?

A3. Cllr Sutton confirmed there was no clear answer. All issues surrounding footpaths/stiles were being addressed and he would forward letters of correspondence from Fiona- WCC to the Parish Office.

District Councillor – D Harrison.

Confirmed the grit bin at Napleton Lane had now been adopted by WCC and filled with grit.

Further discussions are taking place concerning The Purchase of The Limes Green with Sandra Hudson Property Manager MHDC.

Advised dates of Christmas Refuge Collection. These are available to view on the Parish website and noticeboards.

He provided an update on the SWDP modifications to which there were 400 representations. Full details are available on the SWDP website.

DECEMBER 2015 - CRIME ALERTS

Crime No: 22CC/83256V/15 Incident No: 0109S 171115

This THEFT OF MOTOR VEHICLE took place between 22:00:00 on WEDNESDAY 16-NOV-2011 and 09:00:00 on TUESDAY 17-NOV-2015- BROOMHALL, WORCESTER

Between the above times stated a Black Audi A3 S Line VRM: OE08ZRG. The vehicle was stolen without the keys.

OIS 0020S 241115 Crime no, 22CC/85132J/15

A shed was broken into between 01:00 and 01:15 on Tuesday 24th November at a premises in Broomhall by cutting off the lock securing the door. The thieves then stole a black Giant mountain bike, a red and white road bike with Felt written on the frame in white, a Stihl leaf blower with black shaft and R H Landscapes written on it, an orange and white Stihl chainsaw and 2 x long reach hedge cutters. A further leaf blower and a nail gun have been taken from the shed but were left on the path. A neighbour saw three figures run from the direction of the dwelling and get into an unknown make of car and drive off.

Force Incident Number: 0085S 301115 Crime Number: 22CC/86851C/15

between 1:00pm on Saturday 28th and 07:00am today, someone has cut the padlock from a set of gates to a yard along the MAIN ROAD in KEMPSEY. A pressure washer has been stolen. No further details at this time.

If you have any information relevant to this incident please call '101' and quote the above incident or crime number.