



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 11th JANUARY 2016
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Waller, Cllr Bevan, Cllr Blackwell, Cllr Frazer-Cann, Cllr Hodgkin, Cllr Smith, Cllr Hanmer, Cllr Bannister (arrived 7.55pm), Cllr Patrick and Cllr Gerrard

IN ATTENDANCE: -

County Councillor Sutton, District Councillor Harrison plus 13 members of the public.
Mr M Biddle – Chairman of NDP

1. Apologies: - Cllr Pugh (Medical) & District/ Cllr Michael (Personal) –accepted
2. Declaration of Interests:
 1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) – None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes
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4. Minutes: The minutes of the Parish Council meeting of 14th December 2015 having been previously circulated were signed as a true and correct record.
5. Correspondence for Information:
 1. Enquiry from Neil Roberts – Horse Fouling & New Development Works –Chairman to make enquiries with the Equine Hospital located in Ripple to establish any similar issues to help address horse fouling within the village.
 2. Letter dated 14th December 2015 from Natural England – Contact Details/Site management Plan – Response has been submitted to Natural England providing contact details of Cllr Waller.
 3. Letter dated 30th December 2015 from Mr. Bowley – Community Youth Centre- Response to be submitted.
 4. Email form Simon Slater – Repairs to Stiles – Thankyou – For Information
 5. Letter dated 29th December 2015 from Mr. Scurrall – Resurfacing of Elgar Drive – For Information.
6. Reports from representatives: To receive an update:-
 1. Neighbourhood Watch - No Crime Alerts to Report
 2. County Councillor's Report - Cllr R Sutton - The report was noted
 3. District Councillor's Report - Cllr Harrison - The report was noted.
 4. Neighbourhood Development Plan (NDP) - The report was noted.
7. Committee Report Updates and Proposals
 1. Environment: Cllr Smith
 - No update on West Mercia Community Speed Watch
 - Two bins have now arrived and are due to be installed.
 - The Rocky has flooded. The path needs siding out to reduce weed growth.
 - Cllr Blackwell has collected the new hedge trimmer and will pass to the Lengthsman.

Action

T Geens

T Geens

- Large logs have been washed down stream into the Rocky where they are lodged against the bank just below the upper footbridge.
 - An Environment Committee meeting is to be arranged shortly.
2. Commons and Hams: Cllr Waller
- Vehicular Access across Kempsey Common – A technical proposal has come forward from
 - Ian Murray Associates. Cllr Bevan has confirmed the ‘Tuff Turf’ is adequate. A consultation is to take place with local residents.
 - To liaise with John Collins & Partners to try and obtain a legal opinion in respect of installing a hard strip surface across Kempsey Common.
 - The option to use a drone to take aerial photos of the gorse on Kempsey and Stonehall Commons is no longer available. A GPS map will be used as an alternate method.
 - The Council is awaiting a response from Professor Jane Memmott regarding a collaborative project for Ashmoor Common.
 - Horses on Kempsey Common – To be discussed at next Commons & hams Committee meeting.
 - Cllr Waller to investigate fence repairs with Mr. Watkins/Croome Estate.
3. Recreation: Cllr Frazer-Cann
- Quotes are in the process of being obtained for repairs to the pavilion roof.
- a. **RESOLVED** : To appoint ARP Tree Services to prune the trees located behind the Youth Centre Building at a cost of £350.00
4. Community Centre: Cllr Bevan
- Reported loose brickwork surrounding an air vent to the outside wall of the Community Centre
 - Reported a water leak in the nursery. He is to investigate some cable ducting.

T Frazer-Cann

5. Planning: Cllr Patrick
- Comments from 04.01.16
- Planning Application No: 15/01692/HOU
- Proposal: Demolition of conservatory and erection of single storey extensions to rear
- Location: Inchcroft Cottage, 4 Old Road South, Kempsey, Worcestershire.WR5 3NH
- Comments: No Objections.

Planning Application No: 15/01639/HOU

Proposal: Erection of front canopy and rear conservatory (Part retrospective)

Location: 41 Windmill Lane, Kempsey, WR5 3LL

Comments: The canopy on the front of the building is out of character with all properties in the immediate vicinity. We are disappointed to see that the front room window has already been changed to French doors. We have no objections to the proposed rear garden room to the property

Planning Application No: 15/01673/PDU

Proposal: Notification for prior approval of a proposed change of use of agricultural building to a dwelling house.

Location: Old Woodhall Farm, Fox lane, Green Street, Kempsey

Comments: We found the Block Plan very misleading as Green Street has been incorrectly labelled as Fox Lane

The Access Statement is also in accurate as footpath 553 runs along the access track.

We note the residents’ concerns.

Planning Application No: 15/01748/FUL

Proposal: Erection of 21 dwellings together with public open space (including community orchards), drainage attenuation and access

Location: Land East of Main Road, Kempsey, Worcestershire

Comments: A Public Exhibition is to be arranged at the Community Centre on

- a. Proposal to choose and agree on five street names from the suggested list by MHDC for 80 new houses land at Bight farm, Main Road, Kempsey – It was agreed to defer this item to the Planning Committee who should approach Taylor Wimpey, then refer back to MHDC, and if felt necessary, insist this goes to appeal at a full planning meeting for further consideration.

A Patrick

b. **RESOLVED:** For 4 new properties Land to the Rear of Florence Properties should remain in Florence Close and be numbered 9,10,11 &12 Florence Close (not necessarily in numerical order). The precedent has already been set for this irregular numbering on the Limes and does not cause any problems.

c. Update Clifton Quarry – Lafarge Tarmac

Cllr Frazer-Cann provided an update to a recent meeting he had attended on 7th January 2016. He confirmed there are a lot of issues to be resolved before the application can be approved.

Natural England has concerns with the effect of water on the SSSI site and would like the work to be carried out under wet conditions to safeguard the SSSI site. This was not well received. Residents have concerns with flooding and the effect on the water table.

A reinstatement plan is to be agreed.

6. Finance & General Purposes: Cllr Geens – Please refer to Finance below.

7. Staffing Committee: Cllr Geens – Nothing to report

8. Chairman's Report : Cllr Geens had attempted to address various parking issues/ problems with heavy construction vehicles hindering the view from Byefields. Cllr Geens explained that Bight farm and Linden Homes Developments had adequate road infrastructure whereas Florence Close did not. He confirmed the police were now involved to monitor the situation.

8. Finance

1. Payment of accounts were authorized as per schedule.

The cheque for Simon Bott was withdrawn as The Parish Council needs to agree on the mileage rate to pay him. Arrears will be back dated.

2. Bank Reconciliation Statement Balance – For Information Only

3. Quarterly Budget Monitoring to December 2015 – For Information only

4. Expenditure Ink/Paper – For Information Only

5. NDP Expenditure – Balance of £12456.09 - For Information Only

6. **RESOLVED:** To set up a capital budget showing income £200K (from earmarked reserves- Close Brothers, Cambridge & Counties and Secure Trust Bank) and expenditure of £200K for Community Infrastructure Projects.

7. **RESOLVED:** To earmark monies for Financial Year 16/17 held with Secure Trust Bank for the purpose of Community Infrastructure Projects.

8. Proposal to accept changes to Financial Regulations in respect of Annual Budgets for Revenue and Capital and Budgetary Control.- Item Deferred currently seeking advice from CALC.

9. **RESOLVED:** The proposal was amended to draw £10K (as oppose to £5K) from NDP Frontrunner Grant to pay Project Manager to do initial work. It was then voted to accept.

10. To increase the precept from £86K to £86,530 and to allocate the additional £530 against Audit Fees – **ITEM WITHDRAWN**

11. **RESOLVED:** To Close the Santander Account (Opened for the purpose of the Youth Centre) due to operational problems.

12. **RESOLVED:** To open a further HSBC Account for the purpose of the Youth Centre.

13. **RESOLVED :** To agree budget and request precept for 2016/17 of £86,000.00

Clerk

Clerk

Clerk

Clerk

9. **Under The Public Bodies (Admission to Meeting(s)) Act 1960 The Council agreed to exclude the public and press from agenda item 9. due to financial and reputation issues surrounding the item to be transacted:**

Cllr Harrison expressed his disappointment that The Parish Council chose to enter into Confidential Session for this item and this was not reiterated at onset of the meeting, thus wasting his valuable time.

Cllr Waller presented Annexe 1. The Proposal detailing the remit, estimated time allocation , The price - fees and expenses.

The Chairman raised some points regarding the timing of this appointment which he felt Councillors should bear in mind when making this decision.

A named vote took place to engage PGA Management as the Community Infrastructure Manager

Indicated as follows:-

Cllr Hanmer	In favour
Cllr Bevan	Against
Cllr Frazer Cann	In favour
Cllr Smith	In favour
Cllr Gerrard	In favour
Cllr Patrick	In favour
Cllr Geens	Against
Cllr Waller	In favour
Cllr Hodgkins	Against
Cllr Blackwell	Against
Cllr Bannister	In favour

Clerk

RESOLVED: To engage PGA Management as the Community Infrastructure Manager and for the contract to be signed by both parties.

- 10. Progress Update on the Community Youth Centre (*Cllr Geens*)
 The Youth Centre is currently being maintained with business as usual.
 Cllr Geens confirmed the users are more than happy to continue using the hall in its present condition. There are some electrical issues following testing and a report will follow. He is monitoring monthly budget costings. Clerk confirmed two sanitary are to be installed this week.

Meeting Closed at 10.30 pm
Sharon Baxter
Clerk

Signed.....Chairman.....Date

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Charlotte Holmes – Saxon Meadows – Main Road

Spoke in respect of the new planning application by Lioncourt Homes for 21 bungalows land to the east of the main road. She has recently moved onto the development and feels she has been misled by Lioncourt as she was told this land was to be open space. She would like the Parish Council views as to whether they support or oppose the application.

CLlr Patrick confirmed a Public Exhibition was being held on Saturday 16th January 2016 between 11-3pm at the Community Centre. Full plans would be available to view with the opportunity for parishioners to express comments/ supply feedback. This will help the Parish Council formulate a formal response, to submit to MHDC by the end of January.

Edwin Davidson - Main Road

Highlighted when the Lioncourt application was submitted it seemed reasonable to have houses and an orchard on this development. He felt upset about being deceived from the planners.

CLlr Waller suggested as this starts at Government Level to take up with local MP.

Graham Ferguson – Main Road

Supports the comments expressed above.

He questioned if the Kings Hill housing development would follow the same strategy as Lioncourt?

David Harrison – Brookend Lane

Confirmed objections by Lioncourt Homes for 21 bungalows can be submitted up to the day of a committee hearing. An application for 21 dwellings on the planning application has been requested. The plans indicate 21 bungalows.

He expressed concerns concerning the development at the rear of the Limes, 13/00417, is still pumping water from the pits on this site directly into Hatfield Brook. No SUDS ponds have been installed and surface water is being pumped direct from site into the brook. It is totally unacceptable that this water is pumped direct to Hatfield Brook north of Brookend Lane which may cause houses to flood in Church Street.

Agenda Comments:-

Item 7.3a. Could access be improved beneath the trees to the area at the playing field and Plovers Rise Estate?

Item 7.5b Florence Close should just be a continuation with house numbers 9, 10, 11 and 12.

Item 8.10 Precept – There will be extra houses by the end of March 2016. This should be taken into consideration, to allow some leeway, when determining the precept.

Terry Ward – Post Office Lane

Questioned if the Parish Council had received any feedback from parishioners with written objections to the pharmacy application by M.K.Pharma.

CLlr Patrick confirmed no feedback had been received via the surgery to date.

Joy Clee – Community Youth Centre Trustee - Brookend Lane

Provided an update on the status of the Youth Centre. The Trustees are to pay all outstanding debts on the account. This will enable the account to be closed. The final accounts will then be sent to the Charity Commission in anticipation that the Trustees will receive acknowledgement from the Charity Commission that the account has been officially closed. Mrs Clee confirmed the Parish Council will not receive confirmation from the Charity Commissioners that they are satisfied with the Trustees disposing of the assets for £100 buildings and £500 contents.

The Parish Council needs to seek legal advice on how to take over the Youth Centre and make enquiries to register the land to move this project forward.

Bob Bowley – Kerswell Green

Commented that even if he lived within a mile of the new practice he could remain a patient at his own practice due to grandfather rights being applicable.

He referred to agenda item 8.8 Changes to Financial Regulations and would like to see these updated in accordance with NALC guidelines. The Clerk confirmed legal advice was being sought via CALC.

Standing Orders were reimposed

County Councillor – R Sutton

A new leader is to be appointed by Worcestershire County Council on Thursday 14th January 2016 following the resignation of Adrian Hardman.

Finance – The situation is worse than anticipated and a meeting to explain the implications is to be arranged shortly.

Footpaths – Work is to be carried out on footpaths 577 and 682 by the probation service.

Elgar Drive – A response has been sent to Mr Scurrall from Paul Smith who concurs there are no safety issues at present and resurfacing is unlikely.

Parking at The Shop – No progress to report.

Roger Sutton to help with problems concerning the temporary bus stop sign located opposite the Community Centre where bus drivers are refusing to stop.

District Councillor – D Harrison.

Praised the County Council for the footpath repairs/ replacement steps to the footpath from Bestmans lane to Kerswell Green.

Road Closures at Kerswell Green due to pot hole repairs.

Cllr Harrison confirmed a meeting had taken place with James Foster Practice Manager at Haresfield House Surgery. Cllr Harrison confirmed he had received a response from NHS which he will share with the Parish Council.

Pot hole repairs to take place to the front of the surgery this month.

Flooding

The Flood Defences worked well and prevented many houses from flooding

Flooded areas of Brookend Lane, Bestmans Lane and Draycott lane and Roman Road had been inspected by the land drainage officer and various culverts unblocked with the help from the Lengthsman Roy Clarke and Simon Bott.

Broadband has been increased at Green Street

District Councillor – J Michael.

Cllr Michael is providing £400 out of his District Councillors Community Fund to assist in the refurbishment of the Youth Centre.

Chairman NDP – Mike Biddle

An NDP meeting has been arranged for Thursday 21st January 2016 at 10am at the Community Centre.

The aim is to begin the 6 week consultation period in February 2016.