



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY
13th JULY 2015
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Patrick, Cllr Michael, Cllr Waller, Cllr Bevan, Cllr Blackwell, Cllr Bannister, Cllr Frazer-Cann, Cllr Hodgkins, Cllr Hanmer, Cllr Pugh, Cllr Smith and Cllr Gerrard

IN ATTENDANCE: -

County Councillor Sutton, District Councillors Michael and Harrison plus 5 members of the public.

1. Apologies: Mr M Biddle (Chairman NDP - Personal) – received
2. Declaration of Interests:
 1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) – Cllr Pugh in respect of item 8.1a as his wife has kindly agreed to empty the dog waste bin.
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

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| The meeting was adjourned for Public Question Time, notes of which are appended to these minutes |
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| <ol style="list-style-type: none">4. Minutes: The minutes of The Parish Council Meeting of Monday 8th June 2015 having been previously circulated were signed as a true and correct record.5. Correspondence for Information:<ol style="list-style-type: none">1. Complaint/response from ICO in relation to processing personal data in line with Data Protection Act – Available to view on request in the Parish Office. Cllr Waller made a request to view this document.2. Letter from District Councillor Michael to Severn Trent and response re: Housing Developments in Kempsey. Cllr Michael confirmed there is now additional information to submit to Severn Trent prior to a full review taking place.3. Communication from Martin Bennett – Post Office Lane Planning Application – Traffic Survey – Confirming financial assistance is no longer required.4. Email from Mr. Hill – Speeding in Kerswell Green – reported to West Mercia Safer Roads Partnership5. 2 X Letters from XL Farmcare – Government TB testing and other veterinary services The Parish Council has agreed to continue to use their own veterinary service.6. Letter received from Mr. Bowley following inspection of the minute books – Update requests on various minute items.- To be discussed in confidential session.7. Letter – Request for financial support to Kempsey Church Fete8. Communication from Miss Day – Help with Nuisance Bonfires - Referred to Worcester Regulatory Services6. Appointments to Outside Bodies :- Discussion and appointments:-<p>A discussion took place to establish if representation was required on the Church Land Trust and Parochial Church Council Charities. The Council agreed there should be representation.</p><ol style="list-style-type: none">1. Church Land Trust - Cllrs Smith, Michael and Gerrard were appointed.2. Parochial Church Council Charities - Cllrs Gerrard & Cllr Patrick were appointed | <p>Action</p> <p>Clerk</p> |
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| <p>3. CALC - Chairman and Vice Chairman were appointed</p> <p>4. Parish Hall Trustees - Cllr Blackwell was appointed</p> <p>5. Kempsey Youth Centre Trustees - Cllr Michael was appointed</p> <p>6. Kempsey Sports Association - Chairman of Recreation Committee being Cllr Frazer-Cann & Cllr Pugh were appointed</p> <p>7. PACT Representative - Chairman & Vice Chairman were appointed. All other Councillors are most welcome to attend.</p> | |
| <p>The Chairman reminded all those appointed to a trust, that the Council, corporate, is the Trustee and not the individual representative. This protects individuals from any legal or financial obligations.</p> | |
| <p>7. Reports from representatives: The following updates were received:-</p> <ol style="list-style-type: none"> 1. Neighbourhood Watch - Crime Alerts Information- The report was noted. 2. County Councillor's Report – Cllr R Sutton – The report was noted 3. District Councillor's Reports – Cllrs Harrison/Michael – The report was noted 4. Neighbourhood Development Plan Update -Mr. M Biddle – Nothing to report. | <p>Clerk Cllr Pugh</p> |
| <p>8. Committee Report Updates and Proposals:</p> <ol style="list-style-type: none"> 1. Environment: Cllr Smith <ol style="list-style-type: none"> a. Resolved to purchase a green dog waste/litter bin from Glasdon UK at a cost of £84.00. This is to be fitted by Mr. Pugh and his wife has kindly agreed to empty it. b. Resolved to continue with the vegetation clearance programme to strim the Rocky (for a 4 year period) using Wild Contracts. Clerk to request that the first cut be done immediately. Separate quotes to be obtained in respect of pollarding the willow trees in the Rocky. c. Resolved to accept and display locally an advert to employ an additional part time Lengthsman for approximately 6 hours per week. d. District Cllr Harrison is pursuing to adopt the grit bin in Napleton Lane and fill with rock salt before the start of next winter. 2. Commons and Hams: Cllr Waller <ol style="list-style-type: none"> a. Resolved to accept a quotation from Mr Barnes for the replacement of 5 wooden posts at the Kempsey Common car park at a cost of £197.50 b. Infringement of byelaw on Kempsey Common – This item is in respect of horses/absence of grazing rights. It was agreed to remind the individual concerned to either supply the relevant information or to remove the horses. Cllr Waller has agreed to help devise a letter before any further action is taken. c. Vehicular access across Kempsey Common - issues and actions Cllr Waller and Bevan attended a meeting on Friday 3rd July 2015 with Mr I Murray and Mr R Cooper the owner of the Caravan Site which raised concerns with rights of access and whether a planning application is required? Clerk to make further enquiries. d. Resolved to become a new member of the Open Spaces Society at a cost of £45 per annum for 1 year in the first instance. e. Update on status of other issues:- <ul style="list-style-type: none"> • A byelaw sign needs reinstating at Normoor Common • Mr Coole has cut and removed the hay from Normoor and Stonehall Commons. In the process the padlock from Normoor Common was stolen which had to be replaced and the code changed. Relevant parties have been notified of the new code. • Pursuing emergency signs to all common entrance gates. • Received notification in respect of allotment rent reviews subject to a new metal gate and gate post being installed in the field occupied by Mr Halford. | <p>Clerk Environ Comm Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>C&H</p> |
| <p>3. Recreation: Cllr Frazer-Cann</p> <ol style="list-style-type: none"> a. Resolved to accept quotation for ball stop fencing at a cost of £1841.75 (exclusive of VAT) from SMC Group Update | <p>Rec Com</p> |

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| <ul style="list-style-type: none"> • The new outdoor gym equipment is being delivered and installed tomorrow. • A request was received from Kempsey Colts Football club to apply for planning permission for a new storage unit to be placed upon plovers rise playing field, which will be situated on the concrete base next to the pavilion. A formal application is to be submitted to MHDC <p>4. Community Centre: Cllr Bevan</p> <p>a. The tenants have confirmed The Hair Gallery Lease is acceptable and are in the process of obtaining witness signatures.</p> <ul style="list-style-type: none"> • Quotes in respect of extending the driveway are being pursued. <p>5. Planning: Cllr Patrick updated on the following:- Developers have agreed to the following road names for Lioncourt Development (Saxon Meadows) :-</p> <ul style="list-style-type: none"> • MERCIA WAY (not Buttercup Way) • WESSEX GROVE (not Hedgerow Grove) • ANGLIA CRESCENT (not Daisybank Crescent) • NORTHUMBRIA GARDENS (not Cloverview Gardens) <p>a) Application No: 15/00819/FUL Applicant: Worcester Croquet Club Proposal: Change of use from agricultural use to croquet club including siting of porta cabin club house and WC, septic tank for new vehicular access and car standing area Location: Field adjacent Mereside Baynhall, Kempsey, Worcestershire Comments: Kempsey Parish Council has no objection as long as the building is never extended developed or made permanent</p> <p>b) Application Ref: 15/00780/REM Applicant: Lioncourt Homes Ltd Proposal: Substitution of house types on plots 14-27, 29-31, 35-37, 40-42, 48, 49, 55, 56, 75, 82, 104, 15, 110 and 111 as previously approved under reserved matters approval 14/00286/REM pursuant to Outline approval allowed on appeal APP/J1860/A/13/2201174 Location: Land East of Main Road and North Brookend lane, Kempsey Comments: No objection</p> <p>c) Application Ref: 15/00882/HOU Applicant: Mr & Mrs Anstey Proposal: Oak framed garage Location: Open Barn Farm, Main Road, Kempsey, Worcestershire, WR5 3LW Comments: No objection but we would like to see a planning condition that this building never becomes a residential dwelling</p> <p>d) Application Ref: 15/00509/REM Proposal: Reserved matters application for appearance, landscaping, layout and scale following Outline permission 13/01130/OUT for residential development of up to 80 dwellings, formation of amenity space, formation of vehicular access and associated engineering works. Location: Bight Farm, 31 Main Road, Kempsey, WR5 3NF Comments: Item deferred to next meeting</p> <p>6. Finance & General Purposes: Cllr Geens</p> <p>a. Resolved to invest £50K from HSBC Bank Account in 120 Day Notice Account with Secure Bank at an interest rate of 1.96%</p> <p>7. Staffing Committee: Cllr Geens – Nothing to report</p> <p>8. Chairman’s Report;</p> <ul style="list-style-type: none"> • The defibrillator cabinet has been vandalized. Repairs will cost in the region of £150. 00. The defibrillator has temporarily been taken out of commission for security. • Dog Walkers are not adhering to requests as indicated on the playing field entrance | <p>Action</p> <p>Clerk</p> <p>Clerk</p> |
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- signs for dogs to be kept on leads at all times.
- Parish Council Bill – Councillors were encouraged to provide input.
- Youth Centre – This will be addressed at a future meeting.

Action

Clerk

Clerk/
Cllr
Waller

9. Finance

1. Payment of accounts as per schedules were authorized.
2. Bank Reconciliation Statement Balance – For Information Only
3. Budget Comparison – 1st Quarter – For Information Only

10. Resolved to approve changes made to Standing orders in respect of Planning agreed 8th June 2015.

Clerk

11. Resolved to issue a letter of support in respect of St. Mary's Church application for Section 106 money for the extension for the grave yard. However, the need for the £5000 committed to this project by Kempsey Parish Council was questioned. Cllr Waller has offered his assistance in helping to compile the letter which is to be submitted to full Council for ratification prior to submitting to The Church.

Cllr
Waller

12. Resolved to approve the appointment of members to the Finance and General Purposes Committee. (Comprises Cllr Frazer-Cann, Cllr Smith, Cllr Waller, Cllr Bevan, Cllr Patrick and Cllr Geens)

13. As the decision is null and void there is no decision to rescind in respect of conducting a Job Evaluation for The Clerk. Resolved to proceed to obtain refund of £150.00 submitted to SLCC/NALC.

Clerk

14. Cllr Waller presented a Status Update from Investigative Panel .It is anticipated a draft report will be available by the end of August 2015.

Under The Public Bodies (Admission to Meeting(s)) Act 1960 The Council resolved to exclude the public and press from agenda item 15. to protect the identity of an individual.

15. Urgent Matters:

A resolution was passed to respond to a Freedom of Information request dated 17th June 2015.

Agenda Item Correspondence 5.6 - A response is to be submitted.

Meeting Closed 10.45 pm

Sharon Baxter
Clerk

Signed Chairman..... Date

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Mr Bob Bowley – Kerswell Green

Raised issues that were not Parish matters, but procedural council items.

He questioned why the complaint/response from the ICO was only available to view on request and was advised by the Clerk this was because it contained personal data.

Standing Orders were reimposed

County Councillor – R Sutton

Junction 7 M5 Closures from 14th July to 21st August 2015 to allow for road signalisation and aid traffic flow management.

The Ketch has been improved to some extent with road markings on the lanes. Currently pursuing a formal response in respect of pedestrian/cycle access heading north towards Worcester.

Croome Diversion Route – All road signage at Baynall has been removed – hope to continue to provide temporary means of crossing at the weekends.

A meeting is to take place on 14th July 2015 with WCC and Fortis to establish who owns the strip of land at Hillside where there are problems with the kerbing/parking.

Footway Budget – Over the next two years £45K is available for footway maintenance throughout the Wards. Highways have prioritised Main Road and Post Office Lane. (The Council will assist in identifying specific sections)

Parking issues at the shop – A meeting took place between the Highway Liaison Group and Parking Enforcement to monitor the parking problems. No problems were identified during that visit.

Questions

Cllr Michael – From the £45K would some monies be available to improve the pedestrian/cycle access from Kempsey to Clerkenleap?

Cllr Smith – Main Road/Post Office Lane have been identified as the priority areas. Can we identify

any other areas that require attention to the footways?

Cllr Blackwell confirmed he had reported a large overgrown tree located at 5 The Oaks that requires some branches to be cut. It was established this was on WCC land. Cllr Sutton to pursue.

District Councillor – D Harrison.

Cllr Harrison confirmed that the grit bin issue (located in Napleton Lane) is being attended to and was recently addressed at a Highways Forum.

After some intervention with MHDC he had arranged for the litter bin located outside the church to be emptied twice a week. Also the litter bin located at the village shop will be emptied by the refuse collectors.

The dust/noise issue from the Lioncourt housing development is being pursued. Apparently a letter has been issued direct to local residents from the developer. Can the Parish Council please try to obtain a copy?

District Councillor – J Michael.

Cllr Michael confirmed the nuisance of bonfires fell within the remit of Worcestershire Regulatory Services.

Chairman of Neighbourhood Development Plan (NDP) Mr M Biddle.

Nothing to report

Crime Alert Information- For notification.

0205S 250615 22CC/43829P/15

Between 14:30 on Wednesday 24th June and 10:30 on Thursday 25th, thieves stole the catalytic convertor from a Honda Accord parked on its owner's driveway in Aston Close, Kempsey. Nothing was seen or heard, no CCTV.

0271S 240615 22CC/43643M/15

Between 23:30 on Tuesday 23rd June and 00:45 on Wednesday 24th June two people clothed in boiler suits, gloves and balaclava's entered the grounds of a commercial premises off Bath Road, Broomhall. The thieves smashed the side door to a garage and after spending some time on site stole two generators from within, leaving across the fields behind. The offenders were captured on site CCTV, but their faces were covered, preventing identification. No witnesses.

A white ford transit has been seen in suspicious circumstances in the vicinity of Kempsey. The registration of the vehicle is as follows; FH54NWX.

Residents to be vigilant if this vehicle is seen, particularly more rural locations.

Crime No Date 22CC/46722J/15

This BURGLARY OTHER THAN DWELLING occurred between Fri 03/07/2015 21:00 and Sat 04/07/2015 07:30.

STONEHALL COMMON, KEMPSEY, WORCESTER, WORCESTERSHIRE

BASIC OFFENCE OUTLINE: Person/s unknown have entered three insecure sheds in the rear garden of the victim's home and have stolen a strimmer from one of the sheds

Crime No 22CC/46727P/15

This BURGLARY OTHER THAN DWELLING occurred between Fri 03/07/2015 21:30 and Sat 04/07/2015 09:00.

ABBOTS WOOD, KEMPSEY, WORCESTER

BASIC OFFENCE OUTLINE: Victim noticed that the bolt on the shed was undone.

Victim has gone outside to shut it and upon opening it has noticed that all the drawers on his two metal cabinets have been opened. Victim has checked the contents and a Bosch angle grinder has been stolen.