



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
 MONDAY 14<sup>th</sup> MARCH 2016  
 AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Geens (Chairman), Cllr Blackwell, Cllr Frazer-Cann, Cllr Pugh, Cllr Hodgkins, Cllr Hanmer, Cllr Michael, Cllr Patrick, Cllr Smith and Cllr Gerrard

**IN ATTENDANCE:** -

Mr M Biddle – Chairman of NDP, County Councillor Sutton, District Councillors Harrison & Michael plus 7 members of the public.

1. Apologies: - Councillors Bannister, Bevan and Waller (Personal) - accepted
2. Declaration of Interests:
  1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
  2. Disclosable Pecuniary Interests (DPI) – None
  3. Other Disclosable Interests (ODI) – None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes: The minutes of the Parish Council meeting of The Extra Ordinary Parish Council meeting of Tuesday 23<sup>rd</sup> February 2016 having been previously circulated were signed as a true and correct record.
5. Correspondence for Information:
  1. Letter dated 26.02.16 from Mr. Bowley and response – Neighbourhood Development Plan
  2. Letter dated 26.02.16 from Mr. Freeman - Access track to Chandlers Cottage – Refer to Commons & Hams Committee to investigate. Clerk to advise Mr. Freeman on the course of action.  
 Further correspondence had also been received which the Chairman would like to share with Councillors in Confidential session, at the end of this meeting.
  3. Letter dated 15.02.16 from Mr. Scurrall – Resurfacing of Elgar Drive - For Information Only
  4. Clerical Assistant Resignation – Cllr Geens confirmed the Clerical Assistant had tendered her resignation, effective from 10<sup>th</sup> March 2016.
6. Reports from representatives: To receive an update:-
  1. Neighbourhood Watch – Crime Alert Information was reported.
  2. County Councillor's Report – Cllr R Sutton. The report was noted
  3. District Councillor's Reports – Cllrs Harrison/Michael. The report was noted.
  4. Neighbourhood Development Plan (NDP) Update from Mr.M.Biddle. The report was noted.
7. Committee Report Updates and Proposals
  1. Environment: Cllr Smith
    - a. **RESOLVED:** To renew Lengthsman Contract of Services for 2016/17
    - b. **RESOLVED:** To accept quotation from Shear Perfection to carry out works at two locations on Main Road at a cost of £1150.00 plus VAT.
    - c. **RESOLVED:** To accept the offer from WCC to place plastic bollards with reflectors in two locations near/outside the shop on the west side of the Main Road.  
 Cllr Smith advised the horrendous weather conditions had eroded more of the path in the Rocky. The Environment Committee is seeking quotes.

**Action**

C&H COM  
 Clerk

Clerk

Clerk

T Geens/  
 A Smith

K Blackwell

	<b>Action</b>
Cllr Geens confirmed the Parish Council would need to liaise with the Environment Agency to investigate installing a relief duct pipe/culvert.	T Geens
2. Commons and Hams: Cllr Pugh (in the absence of Cllr Waller)	
a. <b>RESOLVED:</b> To appoint Manor Estates to carry out clearance works on Normoor Common at a cost of £1400.00 plus VAT.	Clerk
3. Recreation: Cllr Frazer-Cann	
Repairs to the Pavilion roof are to be undertaken within the next two weeks.	
One of the football netting posts needs to be repositioned as is leaning at the wrong angle.	TF-Cann
A meeting is to take place with KSA tomorrow.	
4. Community Centre: Cllr Geens (in the absence of Cllr Bevan)	
Cllr Blackwell had reinstated the white car park lines	
5. Planning: Cllr Patrick referred to the draft minutes of the 4 <sup>th</sup> March 2016 for update.	
6. Finance & General Purposes: Cllr Geens	
a. For Update: Cllr Geens confirmed he had received two quotes to date for £2600 and £1100 to revamp/renewing the Chain of Office.	
b. A suitable location is being considered to purchase and display an illuminated Christmas tree in the Village for 2016 (Ideas so far include the grass area in the recess outside the Community Centre, the Community Centre roof or outside the Parish Hall).	T Geens
Item to feature on the April agenda.	
7. Staffing Committee: <b>RESOLVED</b> - The Council agreed the Clerical Assistant could officially leave on Friday 1 <sup>st</sup> April 2016 taking Tuesday 29 <sup>th</sup> March and Friday 1 <sup>st</sup> April 2016 as holiday owing to her. She was thanked for her hard work and efforts.	
8. Chairman's Report: Cllr Geens	
Acquisition of the Limes – Do The Parish Council still want to purchase The Limes? Clerk to make further enquiries with MHDC to confirm specific details (especially 10 year claw back) and conditions. At present, the purchase has been placed on hold with SME solicitors. Cllr Geens confirmed he had spoken to the Rector who would like the Parish Council to consider building closer links between themselves and The Church.	Clerk
Cllr Geens confirmed he had attended the official opening of the newly refurbished Anchor Inn with Harriet Baldwin MP on Friday 11 <sup>th</sup> March 2016. The opportunity was taken to pass a copy of the NDP Public Consultation document to her.	
Cllr Geens also addressed the issue of speeding to her. In that, it is more effective to deter speeding along the Main Road with 30mph repeater signs. However due to street lighting being insitu this goes against Government Legislation. Harriet Baldwin MP will refer this to Highways Authority England.	
8. Finance	
1. <b>RESOLVED:-</b> Payment of accounts were authorized as per schedule.	
2. Bank Reconciliation Statement Balance – For Information Only	
3. <b>RESOLVED:-</b> To carry forward any Committee recommendations of monies from 2015/16 to 2016/17 for the following :- (Please note each item was voted and agreed upon separately)	Clerk
<i>Commons &amp; Hams Committee (Cllr Pugh)</i>	
Ditching/edging works on Stonehall Common - £250.00	
Ditching/edging works on Normoor Common - £800.00	
<i>F&amp;GP Committee (Cllr Geens)</i>	
Purchase of The Limes Green and associated costs - £750.00	
Registration of Land - £750.00	
9. A Working Party was arranged to co-ordinate Queen's Birthday Beacon Celebration which will take place on Thursday 21 <sup>st</sup> April 2016 at Dusk. Members include Cllrs Pugh, Bevan, Michael and Geens and Frazer-Cann. Cllr Geens has devised a leaflet to advertise the event. Food and refreshments have been arranged for the evening. A request is to be made to all users of the common to remove their horses for two days. Cllr Michael to draft a letter for the Clerk to issue.	TG/DP DB/JM TFC  J Michael/ Clerk
10. The Annual Parish Meeting will take place on Monday 23 <sup>rd</sup> May 2016 at 7.30pm at the Community Centre. A Guest Speaker is to be arranged. Cllr Patrick to liaise with the Clerk to draft an invitation to Mr. Paul Hudson from Worcester Archive & Archaeology.	A Patrick /Clerk
11. Annual Newsletter – Cllr Geens requested brief reports from all Committee Chairmen. He will then compile the newsletter. Quotes are to be obtained for printing. Councillors together with volunteers to assist with distribution .	All T Geens

12. FLAG Money

- a. Councillors were technically in favour of purchasing a defibrillator to be housed at the Community Centre part funded by FLAG (£600) and maintained by the Parish Council. Further investigations are to be made with an alternative supplier to stay within budget
- b. **ITEM DEFERRED** - Proposal to purchase a defibrillator

T Geens/  
Clerk

13. Progress Update on the Community Youth Centre (*Cllr Geens*)

Cllr Geens confirmed SME Solicitors are in the process of devising a draft document confirming Kempsey Parish Council will take over the ownership of the Youth Centre building. Cllr Smith reported The Youth Centre Working Party is in the process of formulating a business plan.

- 1. **ITEM DEFERRED** - Proposal to acquire Kempsey Community Youth Centre at a cost of £100
- 2. **ITEM DEFERRED** - Proposal to purchase contents of Kempsey Community Youth Centre at a value of £500
- 3. **RESOLVED:** To replace 2x emergency lights over exit door that failed immediately during test at a total cost of £148.00.
- 4. **RESOLVED :** To increase the hourly user rate for Youth Groups from £6.50 to £7.50 per hour effective from 04.04.16.
- 5. **RESOLVED :** To increase the hourly user rate for Commercial Users (Including Dog Training) from £6.50 to £10.00 per hour effective from 04.04.16.
- 6. **RESOLVED :** To charge the following hire costs for one – off events:-  
(effective from 04.04.16)
  - a. Small room and kitchen £5.00 per hour
  - b. Large room plus kitchen £10.00 per hour
  - c. Both rooms (small plus Large) £15.00 per hour

T Geens

- 14. **RESOLVED :** To instruct SME solicitors to proceed with registering land at Plovers Rise Playing Fields, The Community Centre, The Rocky (Public Open Space adjacent to the church in Squires Walk) and The Field Allotments adjacent to Kempsey Common

Clerk

**Under The Public Bodies (Admission to Meeting(s)) Act 1960 The Council agreed to exclude the public and press from agenda item 15. due to the sensitive nature of the item to be transacted:**

- 15. Cllr Geens referred to an email from a parishioner requesting that the Council be made aware of a situation.

Meeting Closed at 9.50 pm  
Sharon Baxter  
Clerk

Signed.....Chairman.....Date

*Standing Orders were adjourned for Public Question Time*

## **PUBLIC QUESTION TIME**

### **Mrs J Clee – Brookend lane**

Thanks were expressed to members of the Parish Council and volunteers who helped so conscientiously in delivering the four page NDP document.

### **Marie Brown – Kites Farm Worcester Road, Pirton (Representing the horse riders on Kempsey Common)**

Highlighted that she felt that the Parish Council had not addressed the issues surrounding horses and supplementary feeding, since February 2015.

The situation is now extremely dangerous as the behaviour of these horses is impacting on the enjoyment of others. Riders are feeling threatened and fear for their own safety. Bridle paths are inaccessible as horses are congregating at the entrance gates in anticipation that they will be fed.

Cllr Michael confirmed he had attended a meeting with Cllrs Waller and Patrick and MHDC Legal Team who will address these issues via the byelaws. Cllr Michael to chase to see if any progress has been made.

### **Nancy Morris – Prospect Cottage**

The problem is the horses are being supplementary fed on Kempsey Common which is affecting their behaviour

### **Bob Bowley – Kerswell Green**

Observation – The variation stated in Public Question Time of his concerns relating to Neighbourhood Development Plan compared to those of EKAG (East Kempsey Action Group).

Following a recent PACT meeting reference was made to Police Surgeries. Mr Bowley feels The Parish Council should be more supportive of this venture, as they agreed to participate in October 2014. Cllr Geens confirmed this project never materialised, through no fault of ours and that we do fully support the Police. The onus is on the police to take up the offer and approach the Parish Council.

*Standing Orders were reimposed*

# County Councillor – R Sutton

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The Design Team are reviewing placing a yellow junction box at the Ketch Island

The public bus services are under review. The school bus services are also under review. Further details are yet to be finalised.

School capacity is also an issue. The planners in the Education Department state there is sufficient capacity for children within catchment. However the problem is exacerbated by children outside the catchment area.

Parking problems on the main road, outside the community centre, by the bus layby have been looked at however the problem has not been resolved, as there should be no parking in the bus layby at any time.

The Countryside Services are seeking Parish Path Footpath Wardens. Cllr Smith confirmed she was a co-ordinator and had arranged a group of volunteers to assist with footpaths; however this was not satisfactory to WCC requirements. Cllr Sutton is to liaise with WCC.

An unfortunate incident occurred in Bannut Hill where a lorry destroyed a resident's fence and gate. This has now been replaced. A request for a 'No through Road Sign' was suggested to alleviate the problem.

The Parish Council is to contact Cllr Sutton with plan drawings to try and address drainage issues.

# District Councillors – D Harrison/J Michael

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Cllr Michael

SWDP was ratified on the 23/24 February 2016. Planning applications now have to be compliant with the NPPF and SWDP.

Cllr Harrison

Thanked the Parish Council and FLAG for addressing various recent flooding issues.

He confirmed he had referred a query to Cllr Sutton:-

'I have been contacted by residents of Main Road, Kempsey who live opposite the new development at the North of the Village, today - between Windmill Lane and the 30mph signs.

They are very unhappy because the drains on the Northbound side have been blocked for several weeks and with all the mud on the road together with the excess rain water, they are continually having their walls and hedges, drives, cars and even the houses splashed with water from the lorries driving through the standing water. This is also very dangerous for the residents when coming out of their houses.

This has escalated tonight and they are threatening to take action and going to the press. To alleviate this serious problem, can someone please arrange for these gully's to be cleared (some have already been marked with orange painted squares by Worcestershire County Council) from Windmill Lane to the 30mph signs preferably on both sides of the road.

He is also arranging for the road sweeper to clean the debris from the road at various locations, following the recent floods.

He confirmed the culvert has been cleared by WCC at Brookend Lane/Horse Shoe Barn.

# Chairman NDP – Mike Biddle

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Confirmed the NDP is out for Public Consultation. The first presentations were held on Saturday 12<sup>th</sup> March 2016. Cllr Smith was congratulated on her excellent presentation.

A Working Party is to be arranged within the next two weeks to address

1. Strategic Environmental Assessment – Screening Option
2. Request from Mr Murfin – Section 106 monies

Cllr Geens congratulated Mr Biddle on the quality of the NDP document.

## **CRIME ALERT INFORMATION REPORTED MARCH 2016**

### **SUSPICIOUS CIRCUMSTANCES-Kempsey**

At 21:41hrs 1 March – A male was seen sitting in a vehicle outside a dwelling. When approached by a resident the male said he was a locksmith and waiting for a neighbour. The vehicle is described as a BLUE PEUGEOT 307 STATION WAGON displaying REG plates: VR02EBD.

The resident has since confirmed that they were not waiting for any locksmith.

Incident Number: 0381S 020316

### **Vehicle Crime- HILLSIDE, KEMPSEY**

Sometime over the last 24hrs persons unknown have entered a parked van on the driveway of a dwelling and have stolen 4 tyres from within.

Force Incident Number: 0656S 020316