

MINUTES OF THE PARISH COUNCIL MEETING OF KEMPSEY
PARISH COUNCIL HELD ON MONDAY 14th JULY 2014
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE

PRESENT: - Cllr Michael (Chairman), Cllr Geens, Cllr Stevens, Cllr Gerrard, Cllr Campbell, Cllr Patrick, Cllr Bowley, Cllr Blackwell, Cllr Bannister, Cllr Bevan, Cllr Hay and Cllr Waller

IN ATTENDANCE: - County Councillor Sutton, District Councillor Harrison and 43 members of the public. Mrs. A Smith applicant for co-option vacancy.

1. Apologies: District Councillor Rea - illness (received)
2. Declaration of Interests:
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI): None.
 3. Other Disclosable Interests (ODI): Cllr Geens declared an ODI as Mrs Ann Smith is related to his son via marriage. Cllrs Bevan and Gerrard declared an ODI in respect of planning application no: 14/00625/FUL which indicates an alternate access route via Oakfield Drive, where both councillors reside (not relating to any item on this agenda).
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): Dispensations were granted to Cllr Gerrard, Bevan and Geens to allow them to participate and vote for reasons specified above.

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes
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4. To consider the adoption of the minutes of The Parish Council Meeting of 9th June 2014. Having been previously circulated the minutes were amended and signed as a true and correct record.
5. Mrs. Ann Smith was co-opted via paper ballot to the Councillor vacancy.
6. Cllr Hay was appointed as the Clerks representative onto the Staffing Committee.
7. Correspondence for Information: Noted as per list.
 1. Thank you letter from Rev Mark Badger – Graveyard Extension – For Information
 2. Request from Rachel Hallam – Kempsey Primary School – Travel Issues – Refer to Environment Committee for comment
 3. WCC - Consultation on Statement of Community Involvement – Comments to be made by 30th July 2014 – Resolved Chairman/Vice Chairman to submit a response on behalf of The Council
 4. WCC – Consultation – Worcestershire County Council's Draft Planning Validation Document Validation Document – comments to be made by 30th July 2014 – Resolved: Chairman/Vice Chairman to submit a response on behalf of The Council
 5. Emma Hancox – Flooding and Historic Environment Project – For Information
- 8 Reports from representatives: The following updates were received:
 - 8.1 Crime Statistics: Neighbourhood Watch Incidents included:

KEMPSEY: 22CC/36042A/14

Between 01:00 on Monday 3rd March 2014 and 10:00 on Monday 9th June 2014 thieves entered a field near Napleton Lane, Kempsey and stole approximately 20 metres of earth cabling used to protect a mobile phone mast at the site. Nothing was seen or heard, no CCTV.

SUSPICIOUS CIRCUMSTANCES: 0273S 180614

On Wednesday 11th June two males in a "non-descript dark coloured van" pulled on to the driveway of a rural dwelling in Stonehall Common, Kempsey, and knocked at the door, telling the homeowner that they were from the fire brigade and wanted to come into the house to do some checks. They were not admitted to the main part of the property and subsequent checks by the

Action

owner with Fire Services indicate that these callers were bogus. (Reported on the 18th June, no further details at this time).

8.2 County Councillor: The report was noted.

8.3 District Councillors: The reports were noted

8.4 Neighbourhood Development Plan: The report was noted.

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8.5 To assist with the selection process The Council agreed to invite four interested parties to deliver a sales pitch (maximum up to 2 hours) on how to advise The Parish Council on the best way forward to progress development of the Parish Neighbourhood Development Plan (to take place during the daytime) and for all reasonable travel expenses to be paid by The Council.

9. Report Update including Proposals from Committees:

1. Recreation Committee: Cllr Campbell

Western Power Distribution removed a tree from the treeline at Plovers Rise playing field.

This is to be replaced with two small rowen trees to be planted to the left hand side of the drive on entrance to the playing field.

Emergency repairs were authorised by The Clerk and carried out to the Sports Pavilion roof by Gary Jarvis who replaced a broken roof tile and re-aligned several ridge tiles at a cost of £150.00.

- Resolved to appoint Malvern Hills District Council to supply a 660 litre wheelie bin and remove general waste from the playing field at Plovers Rise at a cost of £295.88 per year to be emptied on a fortnightly basis.

2. Commons & Hams Committee: Cllr Bowley

Mr Coole is due to cut the grass on Stonehall and Normoor Common. Once this work has been completed clearance works to burn the rubbish/debris will then take place.

The Council resolved to replace/repair the broken/rotten posts on Kempsey Common up to the value of £150.00. Delegated powers were given to The Clerk and Cllr Bowley

- Resolved -To allow Mr. Grantham to carry out proposed works to the track at Cornerstones Kempsey Common subject to replacing the stone top surface with a surface that allows the grass to grow through and also for the track dimensions to be checked.
- Resolved to ring fence and carry forward all revenues received in respect of Ashmoor Common (Natural England grant, surplus on cattle account etc.). Clerk to liaise with Cllr Bowley to quantify revenues/costs in respect of Ashmoor Common to date.
- Resolved to appoint CRC Ecology Ltd (Colin Cross) to prepare a management plan for Ashmoor Common and negotiate its acceptance by Natural England at a cost of £40.00 per hour up to a maximum of £1k.
- Resolved to produce the Commons Bye Law signs in A2 size format
- Resolved (subject to receipt of a satisfactory request from Mr. Allaway) to donate the sum of £50.00 as a contribution towards fuel costs for grass cutting Kerswell Green free of charge, sum allocated in budget 2014/15.

3. Community Centre: Cllr Geens

Repairs have been carried out to rectify a fault in the fire alarm panel and an emergency light identified due to a power cut.

4. Environment Committee: Cllr Stevens - Nothing to report. The Chairman requested a meeting be arranged soon.

5. Planning Committee: Cllr Patrick – The Committee has been busy looking at numerous planning applications. Minutes from The Planning Committee and also Commons & Hams Committee will be circulated to all council members for future reference.

6. F & GP Committee: Cllr Michael confirmed an F&GP Committee meeting had been organized for Wednesday 30th July 2014 at 7pm at the Community Centre.

7. Staff Committee: Cllr Michael highlighted invariably agenda items for this committee are of a confidential nature and not for the public domain. Cllr Bowley highlighted there were outstanding issues still to be addressed.

Clerk

Clerk/
Cllr
Bowley

10. Chairman's Report: Cllr Michael

- Update on Church Fete/Parish Council Stand – NDP work was displayed
 - Halls Auction – Sale of The Lower Ham – Withdrawn.

11. Finance:

- A
1. Payments as per schedule of payments list distributed were authorized.
The payment in respect of the planning application fee for St Mary's churchyard extension for £195.00 was not approved as there was no recollection of an application ever being made.
The Church should fund directly.
 2. Bank Reconciliation Statement Balance – For Information
 3. Quarterly Budget Monitoring – For Information.
 4. The Council agreed to update/amend Bank Signatories to HSBC Accounts to include Mr Richard John Michael, Mr Trevor Geens, Miss Ann Patrick, Mr K Blackwell and Mrs. Pam Gerrard.
 5. The Council agreed to proceed with the appointment of Mrs. Yvonne Scriven as a new Internal Auditor for 2014/15 at a cost of £200 plus travelling expenses.
12. Resolved to make payment of £5K (previously agreed for the extension of the church graveyard) to The Church upon completion of works and also pending receipt of contractors' schedule.
13. To decide on policy with regard to each of The Local Government Pension Scheme Discretions Policy, publish a statement of the policy and send to employees enrolled in the Local Government Pension Scheme – Agenda item to be referred to F&GP Committee. Clerk to chase further guidance.
14. The Council approved the appointment of Steve Mitcham IT Consultant to deal with IT systems within the Parish Office as and when required.
15. Cllr Bowley confirmed the legal situation following legal advice. Persons appointed by the Parish Council to Church Lands, Old Free School (commonly known as Kempsey Parish Hall Trust) and Kempsey Community Youth Centre act within their own right and are responsible for their own actions and not representing the Parish Council.
16. Cllr Michael provided an on update on the Youth Centre which included a response from the Big Lottery Fund to the effect that the asset liability period for this period has expired and we are no longer bound by the Terms and Conditions of the grant.
We are awaiting a response from the Charity Commission in respect of dissolution of the existing charity and disposal of assets. He confirmed a meeting is in the process of being arranged with Yan Gittens to proceed with a valuation of The Youth Centre.
17. Resolved to submit a response to Geoffrey Prince Associates Ltd advising that that we not wish to acquire The Inn at Stonehall as a Community Asset.

RFO

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Clerk

Cllr
Michael

Clerk

Meeting Closed 10.43 pm

Sharon Baxter

Clerk

Signed Chairman Date

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Mrs June Wallis – 11 Hillside

Has land with services available for sale at Baynall for low-cost houses on the outskirts of the village for interested parties. She can be reached on telephone 01905 821725

Terry Dillingham – Elgar Drive

Representing East Kempsey Action Group (EKAG) wish to state overwhelming objections to planning application 14/00625/FUL (Land Adjacent to for numerous reasons to include :-

1. The number of people expressing concern at a recent Open meeting held at The Parish Hall.
2. Objections expressed to MHDC collectively and on a individual basis.
3. The number of people signed a petition.
4. This does not appear in the SWDP for category 1 villages and the infrastructure is not robust enough.
5. Highways have submitted comments stating objections due to additional traffic and safety to pedestrians.

It was highlighted that The Parish Council have already made their submission to MHDC stating these objections.

Cllr Patrick confirmed an opportunity would arise for representation at the Northern Area Planning Committee Meeting to express further views/comments.

Mrs R Bennett – Napleton Lane

Emphasised her concerns to the above planning application from a danger perspective for emergency service vehicles. She also stressed concerns in respect of the school. Could it expand quickly enough to accommodate more children from new developments?

Brian Hodgkins – Napleton Lane

Asked where planning application is No: 14/00625/FUL in the planning application process?

District Councillor Harrison explained the process advising that this has to be dealt with within 13 weeks before an appeal can take place.

Can this application be called into the Minister? Yes after the 13 week consultation period.

Mr Hodgkins also questioned if Western Power Distribution has the capacity to cope with extra development? Cllr Michael confirmed these points would be addressed in our objections.

Terry Barnett – Plovers Rise

Asked why the SWDP has not been signed off?

Cllr Michael confirmed three councils Wychavon, Worcester City and Malvern Hills formulated a plan but this was rejected by Malvern Hills.

It is anticipated this may be ratified in October/November 2014.

Keith Daniel – Oakfield Close

Raised concerns that if the school expanded this would have a knock on effect with parking issues and impact on residents.

Cllr Michael confirmed as part of the NDP a visit had been made to the school who offered reassurance there was sufficient space. Parents of the school are looking into the travel issues and are working with Mercia Traffic Management and WCC.

Anita Martin – Woodbine Cottage, Napleton Lane

Quoted statistics for every 100 houses build equates 3 children in each school year.

Mr Sullivan – Kempsey Common

Requested if a skip could be placed on the common for two days to allow the removal of debris from his home. As new residents to the village, permission was granted in this instance.

He also made enquiries about extending the track to his property. Cllr Bowley confirmed a formal application should be made to The Parish Council for consideration.

Mr Ward - Post Office Lane

Confirmed a Pact Litter pick is to take place on Saturday 19th July 2014 and a PACT Meeting is to take place on Tuesday 22nd July 2014 at 12 noon at the Community Centre.

Standing Orders were reimposed

County Councillor – R Sutton

Bus Consultation - Bids are yet to be finalised. Timetables are to be issued by the end of July and in operation from 1st September 2014. Under debate withdrawal of an evening bus service. A suggestion perhaps neighbouring Councils (Upton Town/Ripple/Severn Stoke) could pool together to support an evening bus service

Investigations are underway with Countryside Services as to why works to surface footpath 568 from the shop to Rookery Road junction have suddenly stopped when this has been paid for.

Following an inspection it was considered the footpath opposite Napleton Lane did not warrant any immediate work. Also the tree roots complicate the legal issues.

Footpath request to install a footpath in Brookend Lane – Complicated process surrounding land ownership as the land on the left does not belong to WCC.

Cllr Patrick highlighted hefty contributions to improve bus services were imposed as a planning condition. Where was this money being allocated?

Cllr Geens questioned what was the situation regarding improving footpaths. Last year a request was made to improve the footpath from Meadow Close to the Main Road?

County Cllr Sutton confirmed due to budget constraints footpath work had to be prioritised.

District Councillor – D Harrison.

Nothing has proceeded regarding the purchase of The Limes. Cllr Harrison requested documents to make further enquiries. Clerk to chase SME solicitors who are liaising with MHDC for an update.

(Cllr Bannister declared an ODI due to residing on The Limes)

Black refuse sacks have now been distributed.

District Councillor – A Rea.

No report available

Chairman of Neighbourhood Development Plan (NDP) Mr M Biddle.

(Full Parish Council Meeting 14th July 2014)

Please see attached notes on the NDP working party meeting of 23rd June 2014.

Councillor Bowley will be reporting on possible prospective planning consultants to assist on the preparative of the proposed NDP.

A number of members of the working party and parish council attended the NDP presentation at County Hall on 8th July 2014. This proved interesting; however, insofar as Chaddesley Corbett is concerned they have an advantage of an approved Local Development Plan and a 10 year development land supply. It was interesting to note that in Herefordshire the specific allocation of land for development have been left to the local areas to decide.

I am recirculating the NDP procedure as requested attached to this report.

As referred to the NDP meeting notes it will be very useful to set up small working party task groups as referred to.

I wish to formally request the Parish Council to agree to the allocation of the Assistant Clerk on carrying out admin and clerical administration duties subject to the preparation of the NDP for approximately 2 hours a week. Extra payment can be met from the frontrunner grant.

MB

10th July 2014

Mr Biddle expressed his appreciation to Cllr Stevens for helping to merge data from the manually completed questionnaires and those completed on line into a report format.

A discussion took place surrounding allocating 2 extra hours a week for the Assistant Clerk to dedicate to NDP work. No decision was voted upon.