

MINUTES OF THE PARISH COUNCIL MEETING OF KEMPSEY
PARISH COUNCIL HELD ON MONDAY 9th JUNE 2014
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE

PRESENT: - Cllr Michael (Chairman), Cllr Geens, Cllr Stevens, Cllr Gerrard, Cllr Campbell, Cllr Patrick, Cllr Bowley, Cllr Blackwell, Cllr Bannister, Cllr Bevan & Cllr Hay

IN ATTENDANCE: - District Councillors Mr. Rea & Mr. Harrison and 10 members of the public.

1. Apologies: Councillor Waller (Personal) – accepted, County Councillor Mr Sutton (received)
2. Declaration of Interests:
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI): None.
 3. Other Disclosable Interests (ODI): None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes
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4. To consider the adoption of the minutes of The Parish Council Meeting of Monday 12th May 2014. Having been previously circulated the minutes were amended and signed as a true and correct record.

Amendments/Additions indicated in italic:-

27. It was resolved to accept the Clerks Annual appraisal and award pay increase in accordance with Local Government pay scales from SCP 36 to 37- effective from 01.04.14. *It was noted that Cllr Bowley objected to the refusal of Chairman to make Clerks appraisal available to all Councillors and refusal to make available claimed legal advice supporting this stance.*
29. Motion to award The Assistant to The Clerk a pay increase..... An amendment to the motion above was proposed by Cllr Bowley, seconded by Cllr Campbell but rejected by The Council. *This specified this matter be deferred until the new contract specifying "Assistant to the Clerk" and "Job Description " are finalized.*
30. It was resolved to implement timesheets for Office Staff *indicating start and finish times only.*

5. Correspondence for Information: Noted as per agenda list.

3. A request was made that Mr. Grantham specifies exactly what work he proposes to do on Kempsey Common.
4. The Parish Council indicated at Public Question time and reiterated by the Planning Committee they did not want to acquire The Inn at Stonehall as a Community Asset.
5. It was confirmed that The Parish Council endorse the request made by Mrs. Coen to use County Councillors fund to extend the existing footpath on the north side of Brookend Lane at its junction with the A38.

6. Reports from representatives: The following updates were received:

- 6.1 Crime Statistics: Neighbourhood Watch Incidents included:

Between 15:30 and 15:55 on Tuesday 20th May a Nissan Primastar van was left parked, unattended and insecure and with keys in the ignition at a roadside location in Main Road, Kempsey. Unknown offender(s) stole the vehicle, driving off in an unknown direction. The vehicle contained various personal effects including the victim's wallet, bank cards and driving licence. Nothing seen or heard.

- 6.2 County Councillor: The report was noted.

Action By

Clerk

Clerk

6.3 District Councillors: The reports were noted

6.4 Neighbourhood Development Plan: The report was noted.

7. Report Update including Proposals from Committees:

1. Recreation Committee: Cllr Campbell

- Storage containers have now been painted in green.
- Doors at the Pavilion have been re-hung and hinges tightened and a thumb turn installed. Thanks were expressed to Cllr Geens in overseeing this project.

Action By

2. Commons & Hams Committee: Cllr Bannister

- Awaiting the Parish Logo to use on the bye law signs.
- FOI request to Mr. Halford has been responded to
- The cattle are continuing to do well
- The debris from the wood/logs on Normoor Common is due to be burnt soon.
- Natural England outlined the details they would look for in the report required in respect of The Quarry Extraction site located by Ashmoor Common.
- Reimbursement of fence repairs to be made by Teal Turf outlining their responsibilities.
- Commons & Hams Committee has been arranged for 26th June 2014 at 8.15pm

Clerk

3. Community Centre: Cllr Geens

- The dead legs in the water system have been successfully removed.
- New windows have been fitted in the nursery.

Clerk

4. Environment Committee: Cllr Stevens

- The Safer Roads Partnership confirmed an increase in speeds to the north and south of the village. The Council resolved to offer support in respect of enforcement action.
- Cllr Geens had obtained a license from WCC to erect a bench in memory of Mr. Bullock.
- The fifteen trees in The Rocky requiring attention are the subject of a conservation area notification application.

T Geens

5. Planning Committee: Cllr Patrick – Nothing to report

6. F & GP Committee: Cllr Michael- Cllr Bowley expressed specific concern that an F&GP meeting had not progressed on matters referred to it by The Parish Council. The Chairman confirmed an F&GP Committee would take place as soon as each Committee had met and elected Chairmen, to progress matters forward.

7. Cllr Bowley expressed concern that the Staff Committee was not indicated on the agenda and matters referred to it not addressed. The Clerk explained historically the Staff Committee had not been itemized on the agenda due to the confidential nature of business usually transacted. However at the request of Cllr Bowley would implement for future.

Clerk

8. Chairman's Report: Cllr Michael

- Policy Group Meeting – Discussed Community Led Plans (CLPs) and Clustering
- The Council resolved to donate £100 in respect of the Parish Council stand at the Church Fete.
- Sustainable Communities – Landfill Tax Grant Scheme – Information available to view in The Parish Office.

9. Planning Committee:

Planning Application No: 14/00595/PDN

Proposal: Prior approval of a proposed larger home extension- single storey extension to rear of dwelling.

Location: Pixham Cottage, 1 Foxes Hill, Kempsey, WR5 3QP

Comments: No Objections

Planning Application No: 14/00596/FUL

Proposal: Proposed change of use from use D1 to use class C3

Location: 1 Clerkenleap Cottages, Bath Road, Broomhall, WR5 3HR

Comments: No Objections in principle but concerns of lack of light in living rooms and shortage designated parking.

Planning Application No: 14/00573/FUL

Proposal: Removal and replacement of 3 antennas to 6 antennas on cantilevered brackets, 3x 300mm dishes, 3 RRU's and ancillary development there to.

Location: The Paddocks, Bestmans Lane, Kempsey, WR5 3QA

Comments: No Objection

Planning Application No: 14/00625/FUL

Proposal: Residential development for 76 dwellings including 30 affordable dwellings (40% affordable housing provision), provision of SUDS and associated works.

Location: Land at Post Office Lane, Kempsey

Comments: Withdrawn- Refer to Planning Committee meeting under delegated powers.

Planning Application No: 14/00636/TPA

Proposal: Undertake works to one cedar

Location: 13 Byefields, Kempsey, WR5 3NN

Comments: No Objections

10. Finance:

1. Payments as per schedule of payments list distributed were authorized.

T The Clerk confirmed she had queried the invoice from SME relating to 2012 and had managed to obtain a reduction from £543.60 to £300 due to Alison Talbot no longer working for the practice and late submission of the invoice. Cllr Bowley objected to the payment in respect of MFG solicitors as he felt the advice given should have been made available to all councillors.

2. Bank Reconciliation Statement Balance – For Information.

3. The revised asset list for 2013/14 was approved.

4. Conclusion of Internal Audit Report 2013/14 – For Information.

A (The Council discussed Agenda items 11. & 13. together).

11. The Council resolved to continue with member representation to Trusts/Trustees and cease membership to all other outside bodies following recommendations from the Outside Bodies Report (except The Sports Association, CALC and PACT). Further comment to follow from Cllr Bowley in respect of those bodies to which the Parish Council still made appointments.]

fr 12. The Council resolved to formally approve the dates/ time/place of ordinary full council meetings for 2014/15 as previously distributed in May 2014.

13. Appointments were made to the following Outside Bodies:-

1. Church Land Trust - (3xReps - Cllrs Campbell, Blackwell & Cllr Gerrard.)
2. Parochial Church Council Charities - (2xReps - Cllr Gerrard & Cllr Patrick)
3. CALC/Executive Meetings - (Chairman and Vice Chairman)
4. Parish Hall Committee –No appointment required
5. Parish Hall Trustees - Cllr Blackwell
6. Kempsey Youth Centre Trustees - (1xRep - Cllr Campbell)
7. Kempsey Sports Association - (Chairman of Recreation Committee)
8. Appointment of Youth Representatives – No appointment required
9. Appointment of Representative for the Elderly – No appointment required.
10. PACT Representative - (2xReps - Chairman, Vice Chairman)

Action By

Clerk

14. The Council resolved to support the graveyard extension to the sum of £5K as a one off commitment with adequate warning of at least 5 years as to when the extended graveyard reaches full capacity of numbers.

The Council resolved to increase the precept for 2015/16 by £5K to offset the financial contribution in respect of the above.

15. Cllr Michael presented a progress update report on the Youth Centre advising that all overheads had drastically had to be reduced such as waste disposal, heating and broadband facilities as a cost cutting exercise.

The next step is to determine the type of lease in order to respond to Yan Gittens questions. Considerable concern was expressed at the lack of both progress and information regarding the total costs of becoming involved with the Youth Centre which is necessary before any firm commitments can be made. The Chairman confirmed Legal advice (Re: The Lease and necessary enquiries with the Lottery Fund and Charities Commission) had been sought from Harrison Clark, which the Parish Council would have to pay for due to insufficient funds by the Youth Centre. Cllr Michael to circulate this brief to all councillors.

16. Subject to adjustments and redistribution of costs it was resolved to draw down funds allocated to NDP for costs incurred by The Parish Office.

Meeting Closed 10. 10 pm
Sharon Baxter
Clerk

Signed ChairmanDate

J Michael

Clerk

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Revd Mark Badger – St Mary’s Church

Updated the Parish Council on the situation of the graveyard confirming space had reached a critical level and urged the Parish Council to offer some financial support towards the extension to the graveyard. He highlighted this is a village facility, open to all and not dependent on faith. He confirmed the Church had set aside some monies but would need in the region of £10K for the total project to include fencing and pathways. (£6K from the Parish Council).

Based on past evidence the graveyard extension should last for the next 20 years plus.

A question raised by Cllr Bannister was what would happen when the extension reached full capacity? Reverend Badger confirmed that he could say but closure may be declared.

He also commented on the length of the grass within the churchyard and confirmed cutting would take place soon with an allocated budget of £2.5K set aside for this purpose.

Mr Prince – Geoffrey Prince Associates Ltd

Appointed as the Planning Con to advise on the future of The Inn at Stonehall.

He is looking into the options available to his client to either sell the Inn as a pub/restaurant business or to apply for a change of use from an Inn to a residential property, subject to planning permission and was seeking thoughts and views from Parish Council members.

Cllr Patrick confirmed the Planning Committee felt the better option was to apply for Change of Use as no feedback had been received to take over this business as a Community Asset.

Mr Prince confirmed he would submit a planning application within the next few weeks.

He thanked The Parish Council for listening.

Mrs Joy Clee – Brookend Lane

Highlighted the difficulties Kempsey Youth Centre was experiencing and requested that a small working party be formalised to proceed forward to assist them.

Standing Orders were reimposed

County Councillor – R Sutton

- The road between Brookend Lane and Pixham Ferry Lane is in the process of being top dressed. White road markings along the A38 will then be applied.
- The Bus Service remains unchanged. However there is a possibility of no evening bus service being operational. However this is to go out to tender.
- Investigations are underway as to why the footpath from the shop to Rookery Road junction has suddenly stopped in the middle of nowhere when this has been paid for.

District Councillor – D Harrison.

- The shop had a very successful official opening with 1000+ people in attendance during the course of the day.
- Black refuse sacks are due to be distributed within the next 4 weeks
- Purchase of The Limes – He confirmed the solicitor has advised that the land is undervalued. (Cllr Campbell to check the purchase price and advise)

Questions

Cllr Geens questioned if The Street Scene Wardens had been notified of the cars for sale at Hillside, as they could monitor and enforce the situation regarding illegal parking?

District Councillor – A Rea.

- Cllr Rea commented on the press release of a joint Chief Executive Officer of MHDC/Wychavon confirming informed talks were ongoing.

Chairman of Neighbourhood Development Plan (NDP) Mr M Biddle.

(Full Parish Council Meeting 9th June 2014)

Your chairman and myself attended the assembly at Kempsey Primary School in order to get the view of the pupils and head teacher of the implications of the Neighbourhood plan, in particular in respect of the effect of the extra houses on the school and the provision of desirable community facilities to be provided via the 106 legal contributions from the relevant developers. Much to our surprise the head teacher and deputy took the view that there was sufficient space available within the school grounds for the provision of any necessary additional school buildings.

I have spoken to David Clarke the Neighbourhood Planning Office of Malvern Hills and he informed me that Welland Parish has now designated a NDP area. He pointed out that Parishes should not cherry-pick from other NDP, but any proposals should be evidenced based and need not be holistic but should be specific in respect of each Parish.

I am preparing a short summary of where we are in respect of progress on the NDP and this can be used in order to obtain a quotation for the necessary input from any planning consultants' appraisal of the NDP procedure. I will involve Cllr Bowley in close consultation in respect of these proposals.

I will be convening another meeting with the NH Planning Party in order to suggest forming topic groups in respect of details to be embodied in the NHP and including the essential background data required to support the detailed proposals. It will be desirable to have at least one parish councillor on each of these topic groups

Cllr David Harrison kindly lent me a copy of a booklet on sustainable communities which gives very useful suggestions for community buildings and parish halls. In addition grants are available for such purposes from Landfill Tax Grant Schemes. Copies are available from the Parish Office.

MB

6th June 2014