



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
MONDAY 10<sup>TH</sup> APRIL 2017 AT 7.30 PM.  
AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Geens (Chairman), Cllr Frazer-Cann, Cllr Hanmer, Cllr Blackwell (departed 9.00pm), Cllr Waller, Cllr Michael, Cllr Dodge, Cllr Hodgkins, Cllr Ferguson, Cllr Pugh and Cllr Gerrard.

**IN ATTENDANCE:** -

County Cllr Sutton (arrived 7.55pm), Mr Biddle - Vice Chairman of NDP plus 5 members of the public

1. Apologies: - Cllr Smith (Holiday), Cllr Patrick (Illness) and District Cllr Harrison (Meeting at Croome)
2. Declaration of Interests:
  1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
  2. Disclosable Pecuniary Interests (DPI) – None
  3. Other Disclosable Interests (ODI) – None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes: The minutes of The Parish Council Meeting of 13.03.17 having been previously circulated were signed as a true and correct record.
5. Correspondence for Information:
  1. Thank you letter to Mr Stratton for his Assistance after Storm Doris
  2. Letter to Mr Hobbs – Director of Economy & Infrastructure – S278 agreement road layout in Kempsey.
  3. Letter dated 04.04.17 from R C Bowley FOI Request EOM 23<sup>rd</sup> January 2017
  4. Letter dated 04.04.17 from R C Bowley – Investigative Panel Report & Parish Council's Actions
  5. Letter dated 04.04.17 from R C Bowley – My Letter dated 20<sup>th</sup> February 2017
6. Cllrs Waller, Pugh and Hodgkins expressed that it may be more reasonable to wait for a response from The ICO. (The Information Commissioner's Office). Cllr Geens confirmed Mr Bowley has been presented with all the information we hold. Cllr Waller pointed out that detail of the discussion had not been recorded in either the minutes or the confidential note of the EOM. He also referred to the Council's policy on the management of unreasonable complainant behaviour which he felt was the correct procedure to deal with this matter. This item was then put to a vote.  
**RESOLVED:** Not to enter into any further communication with Mr. R C Bowley Re: The Investigative Panel Report.
7.
  1. Neighbourhood Watch –Crime Information was reported.
    - a. No volunteers have expressed interest to establish a Neighbourhood Watch Scheme.  
Cllr Michael confirmed he is a NHW co-ordinator for Meadow Close. Cllr Dodge mentioned there is a Facebook Group, people could refer to.
  2. County Councillor's Report – Cllr R Sutton- The report was noted
  3. District Councillor's Reports – Cllr Michael- The report was noted.
  4. Neighbourhood Development Plan (NDP) Update – Vice Chairman Mr Biddle  
Mr Biddle confirmed an Inspector is still to be appointed for evaluation, once this occurs there is a 6 week vetting process, before a referendum can take place.

Action

TG

	<b>Action</b>
8. Finance	
1. <b>RESOLVED:</b> Payment of accounts as per schedule were authorized.	
2. Bank Reconciliation Statement Balance – For Information Only.	
3. <b>RESOLVED:</b> The Financial Risk Schedule 2016/17 was reviewed and approved.	
4. <b>ITEM DEFERRED :</b> The Asset Register 2016/17 was deferred to allow for the additions of a mobile VAS Sign and a Memorial Bench to be included.	Clerk
5. Ashmoor Common Expenditure to 31.03.17 – For Information Only	
6. VAT Recovery 2016/17 £6156.61 – For Information Only	
7. Councillors Ink & Paper Requests 2016/17 – For Information Only	
8. Councillors Authorised Mileage Expenses 2016/17 – For Information Only	
9. Committee Report Updates and Proposals	
1. Environment: <i>Cllr Pugh</i>	
Reported the Rocky Interpretation panels are progressing well.	
He is in the process of organising a litter pick at Kerswell Green and devising a risk assessment for it. He is also working on dog fouling notices to display at the playing fields.	DP DP
Cllrs Blackwell and Fraser Cann replaced the litter bin located opposite The Lawns with a new one. Next week, a contractor is to install a new litter bin on the corner of Oakfield Drive/Post Office Lane. Cllr Blackwell to discuss with Cllr Waller a suitable litter bin location on Stonehall Common.	KB/CW
2. Commons and Hams: <i>Cllr Waller</i>	
The Committee to discuss installing a gate on Stonehall Common and to inspect the poplar trees, at risk of falling over, in Kerswell Green.	
a. <b>RESOLVED:</b> To refuse permission to fly recreational drones on the Commons, but to consider the use in the future of survey drones for improved management of the Commons when recommended by the Commons & Hams Committee.	
b. <b>RESOLVED:</b> RMS Services was awarded the contract to clear out anti trespass ditches on Stonehall Common at a cost of £1060.00 plus VAT.	
c. <b>RESOLVED:</b> To adopt a revised Commons Rights Leasing Agreement.	
The main change is the option for either the holder or lessor to terminate the agreement unilaterally by giving 90 days notice to the other party. Termination in the current agreement is only possible within the two year contracted period by mutual agreement.	
d. <b>RESOLVED:</b> To purchase cattle for Ashmoor Common up to the budgetary sum of £6K for 2017/18.	
3. Recreation: <i>Cllr Fraser-Cann</i>	
The replacement spinner has been requested from the manufacturer.	
A J Taylor has completed an electrical inspection of the Sports Pavilion. Remedial work was carried out by them, at an additional cost of £75.00, which allowed for a certificate to be produced. They also completed the wiring for the humidity control extractor fans.	
The Sports Pavilion sign has been installed.	
The ROSPA safety inspection has taken place identifying some low risk items which require attention.	
District Cllr Harrison to arrange for the five gullies located in the car park of Plovers Rise to be cleaned out , at no cost.	DH
The Committee will look at proposals to extend the car park and a footpath route from the Pavilion to the Tennis Courts.	
4. Community Centres: <i>Cllr Michael</i>	
A Committee Meeting took place on 29.03.17	
LED lighting in the main hall, meeting room and kitchen is being looked into.	
Quotes are being obtained for decorating the main hall, meeting room, corridor and disabled toilet.	
Cllr Smith to actively market the Youth Centre to generate more revenue.	
Cllr Geens & Michael met with the guides to help to remove their equipment from the centre, and dispose of rubbish, as sadly no Guide units are operating at present due to lack of leaders.	AS
a. <b>RESOLVED:</b> A Fire Risk Assessment is to be carried out at the Youth Centre by A&E Fire & Security at a cost of £350.00	Clerk

- 5. Planning: – Please refer to draft minutes of 03.04.17.
- 6. Finance & General Purposes: *Cllr Geens*
  - a. **RESOLVED:** To accept the contract value changes in Financial Regulations from £30K to £25K.
- 7. Staffing Committee: *Cllr Geens*- Nothing to report

Clerk

- 8. Chairman’s Report: *Cllr Geens*  
 Defibrillator Training took place on Friday 7<sup>th</sup> April 2017.  
 It was reported at the recent CALC Executive Meeting that the Lengthsman Scheme was stopping in Hereford.  
 CALC Subs are on the increase, as grants are being cut.  
 CEO Clare Marchant is leaving WCC.  
 A request was made for all Committee Chairman to submit their Annual Reports by Thursday 16<sup>th</sup> April 2017.  
 Cllr Michael confirmed Rob Rich is not available to attend the Annual Parish Meeting as a Guest Speaker. Cllr Harrison to make some enquiries with Amanda Smith.

Action

All  
Com

DH

- 10. **ITEM DEFERRED:** To change the Community Infrastructure Sub Committee to a Working Party.

Meeting Closed at 9.10 pm  
 Sharon Baxter  
 Clerk

Signed.....Chairman.....Date

*Standing Orders were adjourned for Public Question Time*

## **PUBLIC QUESTION TIME**

### **Nancy Morris – Prospect Cottage**

Expressed her appreciation that the Parish Council will not allow recreational drones to be flown on the commons. She would also like the Parish Council to agree to exclude the use of survey drones. Survey work in the past has been carried out on foot, very successfully.

She questioned would the revised Commons Rights Leasing Agreements be discussed this evening or at Committee? It was confirmed this item would be discussed this evening.

*Standing Orders were reimposed*

## **County Councillor – Sutton**

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Cllr Sutton confirmed he is in a period of *'purdah'* and concentrating on campaigning for the forthcoming County Council Elections due to take place on Thursday 4<sup>th</sup> May 2017.

He enquired if there had been any response from Mr Hobbs concerning S278 agreement road layout in Kempsey. Cllr Geens confirmed an acknowledgement had been received to date.

He confirmed he is awaiting a response from Countryside Services regarding improvements to the public footpath between Meadow Close and Main Road.

He questioned had the Parish Council received a letter from Welbeck Housing?

## **District Councillor – Michael**

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Cllr Michael confirmed he had attended a meeting today with Duncan Rudge from MHDC concerning the Welbeck Letter referred to by County Cllr Sutton. Duncan has put in a lot of work to provide a strategic overview looking at the type and mix of housing.

The Parish Council can expect to receive a planning application in May 2017 from St Modwens Development for 255 dwellings plus commercial buildings on land adjacent to A4440. This affects three Parishes: - NJK, St Peters and Kempsey.

Please refer to David Harrison's website for his monthly report and any road closures.