



**MINUTES OF THE MEETING OF
KEMPSEY PARISH COUNCIL HELD ON MONDAY 9th APRIL 2018
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Michael, Cllr Waller, Cllr Dodge, Cllr Frazer-Cann, Cllr Varley, Cllr Ferguson, Cllr Blackwell, Cllr Hanmer, Cllr Allen, Cllr Thompson and Cllr Gerrard.

IN ATTENDANCE: - County Cllr Middlebrough, District Councillors Harrison & Michael plus 10 members of the public.

1. Apologies: None
2. Declarations of Interest
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature – None.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature – None
3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) - written requests to be submitted to the clerk prior to the Meeting – None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes: The minutes of The Parish Council meeting of 12th March 2018, having been previously circulated were signed as a true and correct record.
5. Correspondence for Information:
 1. Email from Mr Eden dated 12.03.18 and PC response dated 20.03.18 – Complaint to the Parish Council – For Information
 2. Copy letter from the Monitoring Officer dated 20.03.18 – Validity of Council Meetings – For information
 3. Letter from Doorbars dated 29.03.18 – Vehicles Access across Kempsey Common – Caravan Park, Bestmans Lane – For Comment
6.
 1. Neighbourhood Watch – Crime Information was reported
 2. County Councillor’s Report – Cllr P Middlebrough – The report was noted
 3. District Councillor’s Reports – Cllrs Harrison/Michael – The report was noted
7. Finance
 1. Payment of accounts as per schedule were authorised.
 2. Bank Reconciliation Statement Balance – For Information Only
 3. Capital Budget – For Information Only
 4. **RESOLVED:** Financial Risk Schedule was reviewed and approved for 2017/18. Gates were added for an annual inspection under the Commons & Hams category. The Clerk advised that the Insurance provider is Came & Co and the policy is next due for renewal on 30th September 2019
 5. VAT Recovery 2017/18 £7756.91 – For Information Only
 6. Councillors Ink & Paper requests 2017/18 – For Information Only
 7. Councillors Authorised Mileage Expenses 2017/18 – For Information Only
 8. Ashmoor Common Expenditure to 31.03.18 – For Information Only
8. Committee Report Updates and Proposals
 1. Environment: Cllr Blackwell
Confirmed progression with dog signage will be pursued at the next Committee meeting.
The Environment Agency have carried out improvements to the eroded footpath in the Rocky, by concreting three sections, free of charge. Clerk to issue thank you letter.

Action

Clerk

	Action
<p>Thanks were also expressed to Cllr Blackwell for his help and assistance.</p> <p>Cllr Blackwell confirmed the supporting post, for the pedestrian handrail, on the raised footpath in Squires Walk adjacent to the Church Lychgate is broken and has been reported on the WCC website.</p> <p>Cllr Geens made enquiries if the small litter bin located by the pavilion could be emptied by the District Council. He was advised this bin did not feature on an access route and therefore alternate provision was required. Cllr Geens also requested photographs of cars parked on the pavement by the doctors surgery, to support a request for double yellow lines, to help combat parking issues.</p>	Clerk
<p>2. Recreation Committee: Cllr Frazer-Cann- Nothing to report</p>	
<p>3. Commons and Hams: Cllr Waller</p> <p>The Clerk has submitted the application for the Natural England grant for 2018/19.</p>	
<p>a. RESOLVED : To buy 10 Red Devon Cattle from Swell Wold Farm for £655 per head to place on Ashmoor Common in April 2018.</p>	
<p>b. RESOLVED : To accept quotation from RMS Services for supply and installation of a new gate on Stonehall Common (access off Reservoir Lane) and for a rider friendly latch to be fitted to gate adjacent to Common Farm, Kempsey Common at a cost of £381.00 (excluding VAT).</p>	
<p>c. RESOLVED: For the Commons & Hams Committee in conjunction with the Clerk to consult a solicitor and land agents on matters regarding the granting of easements, including updating the Parish Council Easement Policy 2001, and to incur costs in connection with obtaining necessary professional opinions.</p>	CW
<p>d. Update report on the Worcestershire County Council Pollinators</p> <p>RESOLVED: To advertise for a volunteer/volunteers to work with the Commons & Hams Committee to prepare a Pollinators Action Plan for eventual adoption by the Parish Council.</p> <p>Cllr Waller kindly volunteered to devise an advert to be placed on the notice boards/website .</p>	Clerk
<p>e. ITEM DEFERRED : Proposal to accept quotation to supply and install 5 boundary posts on Kempsey Common car park and also reinstall a further 5 boundary posts to make secure.</p>	C&H/ Clerk
<p>f. ITEM WITHDRAWN: To obtain title plans from the Land Registry to help resolve possible encroachment issues on Common Land.</p>	
<p>g. RESOLVED: - For A.Callow Tree Surgery to carry out works on trees at Kerswell Green at a cost of £2240.00, subject to consultation with local residents.</p>	CW
<p>4. Community Centres: Cllr Michael</p> <p>A Youth Centre user Group meeting has been arranged for 01.05.18 at 7pm at the Community Centre, to discuss ongoing proposals.</p> <p>Pursuing affordable sound absorption panels ideas for the main hall at the Youth Centre, with the help of Cllr Ferguson.</p> <p>Lighting improvements to be made at the rear of the Youth Centre to include bulb replacement and fitting cages over the security lights.</p> <p>There are currently no issues with the Community Centre.</p>	JM/GF
<p>5. Planning: No Planning Committee meetings have taken place.</p>	
<p>6. Finance & General Purposes: Cllr Geens – Nothing to report</p>	
<p>7. The Infrastructure Committee: Cllr Geens</p> <p>A Press Release is due to be issued, subject to liaising with Newgate, as to whether the Parish Council should issue it or whether this should come from Taylor Wimpey.</p> <p>Joint communication letters also to be issued to :-</p> <p>Mrs Harriett Baldwin MP</p> <p>Mr Jack Hegarty – Chief Executive MHDC</p> <p>Mr Phil Merrick – Joint head of Economy and Communities MHDC</p> <p>Mr Gary Williams – Joint Head of Housing and Planning MHDC</p> <p>It was also confirmed that Cllr Geens is due to speak at the Northern Area Planning Committee meeting on 02.05.18 at 6pm on Planning Application no: 16/01396/FUL</p> <p>Cllr Geens confirmed Taylor Wimpey are happy to remove the trees on the proposed new playing field.</p> <p>With regard to the passing bays in Pixham Ferry Lane the overall width has been reduced from 4.8m to 4.5m at the request of WCC Highways. They have however, been increased in length from 11m to 12.4m.</p>	TG
<p>8. Staffing Committee: Cllr Geens – Nothing to report</p>	
<p>9. Chairman's Report: Cllr Geens</p> <p>The Chairman advised that complaints had been received concerning youths riding mini motorbikes on the Upper Ham and Lyfs Lane. This has been reported to the police.</p> <p>Complaints have also been received regarding the play area on Saxon Meadows being fenced off.</p> <p>The Parish Council will display a notice to advise parishioners that this play area is currently closed while the newly laid turf settles in. A discussion took place as to whether turf is the most appropriate surface.</p> <p>Cllr Geens is to write to all Housing Developers to ask them to review this.</p> <p>Cllr Geens asked if the Parish Council would like a stand at the Church Fete due to take place on 26th June 2018. As many Councillors are already assisting at this event the general consensus was to join the District Councillors who have already booked a stand.</p>	TG

9. Update - General Data Protection Regulation (GDPR)
 All organisations in the country will be expected to comply with the new data protection regulation when it comes into force on May 25th. In preparation, the Clerk has compiled a Personal Data Audit and Privacy notices and Consent Form using the NALC Toolkit. The Privacy notices will be available to view on the Parish Council website. Advice from CALC is to wait a little longer before thinking about contracting for data protection officer services.

10. **RESOLVED:** To amend the proposal to state the Clerk to have delegated powers to book any necessary services such as (but not limited to) first aid, toilet facilities and catering in preparation for the Battles Over Event to take place on 11th November 2018, up to the value of £800.
 The amended proposal was then voted on.

RESOLVED : For the Clerk to have delegated powers to book any necessary services such as (but not limited to) first aid, toilet facilities and catering in preparation for the Battles Over Event to take place on 11th November 2018, up to the value of £800.

11. **RESOLVED:** To amend the proposal for the Clerk to have delegated powers to arrange printing and distribution of the Annual Newsletter 2017-18.
 The amended proposal was then voted on.

RESOLVED: To accept the proposal for the Clerk to have delegated powers to arrange printing and distribution of the Annual Newsletter 2017-18.

The Chairman reminded all committee Chairman to submit their annual reports for publication in the Annual Newsletter.

Meeting Closed at 9.38 pm

Sharon Baxter
 Clerk

Signed Chairman..... Date

Clerk

Clerk

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

David Harrison – Brookend Lane

Referred to agenda items 10 & 11 highlighting Standing Orders specify the following:-

‘Payment of money in exercise of any of the Council’s functions to be delegated to a committee, sub- committee or to an employee.’

Martin Bannister – The Limes

Asked if there are going to be dog waste bins supplied on the new housing developments?

He was assured there would be.

Standing Orders were reimposed

CRIME ALERT INFORMATION – APRIL 2018

Theft of hanging baskets. CRIME No: 2222/25056/18

BETWEEN 1300HRS 26/03/2018 AND 0800HRS 27/03/2018 5 HANGING BASKETS ALONG WITH THE WATER TIMER HAVE BEEN STOLEN FROM THE FRONT, REAR AND SIDE OF THE PUBLIC HOUSE.

The baskets were made of metal and filled with various types of plants. The water timer was connected to the tap at the side of the public house, hose was left behind.

County Councillor – P Middlebrough

Planning permission was granted for the Worcester Southern Link Road Phase 4 including dualling of A4440 between Ketch & Powick Roundabouts with foot & cycleway improvements, new bridges alongside existing Powick Common Viaduct and Carrington Bridge and pedestrian / cycle bridge at Hams Way

Location: Worcester Southern Link Road, A4440 Temeside Way, Worcester

Work is to commence 2019 with anticipated completion 2021. He confirmed provision had been made for ducting for traffic lights AT THE Ketch roundabout and an underpass for accessibility.

He requested that the Parish Council nominate a representative to attend a Liaison Committee along with St. Peters, Norton – Juxta – Kempsey and Powick, affected by the above construction.

He is also seeking one member of the Parish Council to work with him and the Highway Engineer, currently Hannah Davies for continuity and to help resolve highway issues.

An alternate delivery model is under review for Children's Services.

He confirmed he is a member of the Overview & Scrutiny Committee. This committee looks at Crime and Disorder. He advised if anybody is interested a panel across West Mercia Area, meet every 4 months with the opportunity to ask questions to the Police and Crime Commissioner.

There is an ongoing consultation on Modern Slavery & Domestic Abuse run by the Justice Department which requires responses by 31st May 2018.

He confirmed there is nothing further Kempsey Parish Council need to do at this stage regarding the parking area at Stonehall Common following a request from Drakes Broughton and Wadborough and Pirton Parish Council.

QUESTIONS

Issues raised by Cllr Michael:-

Cllr Middlebrough is pursuing the drainage issues effecting residents at Sunnyside Cottages, Old Road South.

Would like to progress on the resurfacing of footpath (KP753) from Meadow Close to the Main Road.

Would like to move the 30MPH road signs further south along Old Road South.

Cllr Middlebrough confirmed a legal order is required to action this. However it would be useful to identify where the signage could be placed.

Cllr Varley asked for an update on the installation of the 'Slow for Horses' signage.

He was advised he could expect this in the next 6-8 weeks.

District Cllr Harrison highlighted that a new bus timetable was in operation, which had a 1.5 hour gap with buses travelling back from Worcester back to Kempsey at school times. He asked when are improvements going to be made to the bus service, indicating that there was £600K available under Section 106 agreements.

Cllr Middlebrough confirmed a request had been received to place speed humps in Church Street.

The general consensus from Councillors was not to proceed with them in this location.

WCC is going to do a wire based speed / traffic count on Church Street to assess the problem

District Councillor – D Harrison.

The Ketch car boot site – Severn Capital - is up for sale with outline planning permission for 81 properties.

The Taylor Wimpey planning application is due to go to the Northern Area Planning Committee on Wednesday 2nd May 2018 for consideration.

Linden Homes/ The Lawns – Parking should be on site. However this is not being adhered to. MHDC to investigate these problems.

New plans have been issued for Kings Hill Development

The Astons Coaches, Clerkenleap, Bath Road, Broomhall, Worcester, WR5 3HR has been approved for proposed residential development of up to 66 dwellings and 32 bed care home (C2 use) including demolition of existing buildings. All matters reserved apart from access.

The A4440 will be closed for 7 days from 25-31st May 2018 inclusive for a new bridge construction. Full details are available on the WCC website.

Drainage issues have been inspected in Bestmans Lane to try and alleviate flooding issues. Ditches and headwalls need cleaning out in Post Office Lane, Bestmans Lane and Old Roman Road. Flooding issues in Taylor's lane to be addressed in the next few months.

QUESTIONS

Cllr Blackwell asked if there was any S106 money available from the Aston Coaches planning application. He was advised there is money for Public Open Space.

District Councillor – R J Michael.

Confirmed the black bin collection started successful last week. If anyone has not yet received their bin please contact the hotline as advertised in the information pack or the District Councillors.

Malvern Walking Festival 2018 from Saturday 26th May – Sunday 3rd June. A guide is available in the Parish Office or available to view on the parish website.