



**MINUTES OF THE MEETING OF  
KEMPSEY PARISH COUNCIL HELD ON MONDAY 13<sup>th</sup> AUGUST 2018  
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Geens (Chairman), Cllr Waller, Cllr Varley, Cllr Thompson, Cllr Blackwell, Cllr Allen, Cllr Frazer-Cann, Cllr Ferguson and Cllr Gerrard.

**IN ATTENDANCE:** - Sharon Baxter (Parish Clerk and Responsible Finance Officer), County Cllr Middlebrough, District Councillor Harrison plus 9 members of the public.

1. Apologies: Cllr Hanmer, Cllr Michael, Cllr Hodgkins - (Personal) and Cllr Dodge (Illness) - accepted  
District Councillor Michael (Personal) – received
2. Declarations of Interest
  1. Register of Interests: Councillors were reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature – None.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature – None
3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) - written requests to be submitted to the clerk prior to the Meeting – None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes: The minutes of The Parish Council meeting of 9<sup>th</sup> July 2018, having been previously circulated were signed as a true and correct record.
5. Correspondence for Information: - **Under General Data Protection Regulations names of identifiable nature withheld.**
  1. FOI Request dated 27.06.18 and response 12.07.18 – For Information
  2. Further FOI Letter Dated 18.07.18 and response 27.07.18 – For Information
  3. Email Travellers on the Saxon Meadows Site – A fence was requested awaiting a response
6. Committee Appointments:-
  1. The following councillors were appointed to the Finance & General Purposes Committee – Cllr Ferguson, Cllr Frazer-Cann, Cllr Geens, Cllr Michael, Cllr Varley, Cllr Waller plus The Chairman of the Infrastructure Committee (To be appointed).
7. Finance
  1. Payment of accounts were authorised as per schedule.
  2. Monthly Bank Reconciliation Statement – For Information Only.
  3. Capital Budget – For Information Only
8.
  1. Neighbourhood Watch – Crime Alert Information – For Information  
Cllr Allen also advised that a van had been broken into in Ellsdon, tools taken, jeopardizing a contractor’s livelihood.
  2. County Councillor’s Report – Cllr Middlebrough – The report was noted
  3. District Councillor’s Reports – Cllr Harrison – The report was noted
  4. Parish Path Warden Update – Ms Lesley Cox – The report was noted  
Clerk to circulate contact details to Councillors.

Action

Clerk

	Action
<p>9. Committee Report Updates and Proposals</p> <p>1. Environment/Recreation: Cllr Frazer-Cann</p> <p>a. <b>RESOLVED:</b> To approve quotation from Playforce for £6285.30 (plus VAT) to supply and install a piece of new play equipment ‘Woodland Tower’ on the children’s play area (Located near to The Tennis Courts), making any necessary adjustments to accommodate it within this area.</p>	Clerk
<p>A new litter bin is to be installed at the end of Meadow Close/Old Road South.</p> <p>A number of aluminium dog fouling signs will be ordered to serve the purpose of both the Environment/Recreation Committee and also meet Commons &amp; Hams Committee requirements.</p> <p>One interpretation panel will be installed at the entrance of the Rocky on Church Street, for the time being, due to reports of vandalism.</p> <p>Cllrs Frazer-Cann, Dodge, Thompson and Geens attended a site inspection to study the Arboricultural Survey and prioritise works.</p> <p>Cllr Blackwell reported that a pile of tree logs need removing from the side of the road by the stone bridge at the Rocky, as one of these logs had been thrown into the brook blocking the fish pass. A parishioner kindly offered to help.</p>	TFC
<p>2. Commons and Hams: Cllr Waller</p> <p>The BMX activity on Kempsey Common is quiet at the moment.</p> <p>Looking into the process of revising easement policies. A meeting was organised with Whately Recordon Solicitors as possible legal representatives, who act for Malvern Hills trust on easement matters, which was most useful. A file note has been circulated to Committee members highlighting background, outcome and actions.</p> <p>Awaiting to hear from MHDC/Cllr Michael on the caravan park</p> <p>All volunteers who expressed an interest in the Pollinators Project have been contacted and referred to the WCC website. Cllr Waller to arrange a meeting shortly.</p> <p>Comments – Cllr Thompson observed a significant pile of new bricks on the caravan site to keep an eye on.</p>	CW
<p>3. Community Centre: Cllr Michael</p> <p>1) Youth Centre</p> <p>The Youth Centre is still being operated on a sustainable basis and is attracting new business. To enhance the appeal of this community asset some outstanding problems have been addressed:</p> <p>a) The oven in the kitchen has had new hinges fitted so that the door now closes properly and will be professionally cleaned in the coming weeks.</p> <p>b) Prices are being sought to replace the existing hob with a more up to date version which will cost in the region of £150 - £200 plus fitting and it is hoped that this will form an item for consideration on the September agenda.</p> <p>c) Both Cllr Ferguson and myself have been investigating the serious echo problem in the main hall and after contacting several specialist firms that supply materials for self-application we have now found an economic solution to this problem that will cost in the region of £1250 – £1500 which is a far cry from the £5-7k costs of engaging one of these firms to carry out the installation themselves and again this will form an agenda item at the September meeting for Council to consider.</p> <p>2) Community Centre</p> <p>The blockage to the drains have been resolved and there is now a definitive diagram of the entire foul water system for the building which will help if future problems occur.</p> <p>A new digital gas meter is due to be fitted in the cabinet within room 1 to replace the old analogue one currently in use.</p> <p>3) Plovers Rise Car Park extension -Work on this is due to start shortly.</p> <p>a. <b>RESOLVED:</b> To accept quotation from A J Taylor Limited for £250.29 to undertake works to install defibrillator cabinet on the outside wall of the community centre and rehouse defibrillator from inside the building to outside.</p>	GF

Clerk

- 4 Planning: Cllr Ferguson – Two Planning Committee Meetings took place on 10.07.18 and 31.07.18  
 Cllr Geens confirmed he had spoken at the Northern Area Development Committee in respect of the Kings Hill application where he advised that the decision had been deferred.  
 Since then, the Ward Members and representatives from Rooftop Housing and Officers from MHDC have meet to discuss this application further. Alteration plans are to be submitted by the developer. It is anticipated a decision will be reached by 5<sup>th</sup> September 2018. The deadline for the social housing assistance being 15<sup>th</sup> September 2018.  
 Cllr Geens And Cllr Ferguson to complete SWDP Review – Village Facilities and Rural Transport Survey by 31<sup>st</sup> August 2018.
5. Finance & General Purposes: Cllr Geens – Nothing to report
6. Staffing Committee: Cllr Geens – A meeting is to take place tomorrow
7. Infrastructure Committee: Cllr Geens – A meeting took place on 30.07.18.  
 To proceed with this project two groups were formed focussing on Design and Sports Delivery. Cllr Allen expressed his desire to join the Design Group not being able to attend the last Infrastructure Committee meeting.  
 Cllr Waller together with Peter Griffiths will work on the Project Manager appointment. process including specification and advertising. The next meeting is scheduled for 01.10.18
8. Chairman’s Report: Cllr Geens  
 Although not the property of the Parish Council, thanks were expressed to BT who used their cherry picker to help free the entangled flag from the flag pole at the Parish Hall.  
 Progress is being made with The Battles Over Event due to take place on 11th November 2018.

TG/GF

CW

Meeting Closed at 9.03 pm

Sharon Baxter  
 Clerk

Signed ..... Chairman..... Date

*Standing Orders were adjourned for Public Question Time*

Under General Data Protection Regulations names & addresses of identifiable nature withheld.

## **PUBLIC QUESTION TIME**

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Parishioners Questions/Comments:

The Chairman of PACT reminded councillors/parishioners that a PACT meeting is to take place on Tuesday 4<sup>th</sup> September 2018 at 7.00PM at the Community Centre.

He also advised that a Litter Pick will take place on Sunday 2<sup>nd</sup> September 2018 at 2.00PM from the Community Centre.

A parishioner requested a progress update on the Section 278 works Kempsey A38 Taylor Wimpey Development/Linden Homes. A meeting is to be arranged by County Cllr Middlebrough to progress.

A parishioner referred to the real time information for bus services displayed at St. Peters and asked if this could be installed at the main bus stop in Kempsey. County Cllr Middlebrough confirmed this forms part of the Worcester Transport Investment.

District Cllr Harrison confirmed there is sufficient money generated from S106 funds to provide such facilities. Cllr Middlebrough to investigate.

It was also noted that the late night bus service does not feature on the bus timetable.

It was queried who looks after the orchard and the attenuation pond on the Saxon Meadows site. It was confirmed that Lioncourt use a contractor to provide this service.

*Standing Orders were reimposed*

## **CRIME ALERT INFORMATION**

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OIS 0191S 300718

Criminal damage, Plovers Rise, Kempsey. Kempsey and Alfrick SNT.

Between 18:00 on Saturday 28<sup>th</sup> July and 08:00 on Sunday 29<sup>th</sup> July vandals damaged the key safe securing the access key to a defibrillator on the playing fields at Plovers Rise, Kempsey. A replacement key safe will be required.

## **County Councillor – P Middlebrough**

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Bus service change from 17<sup>th</sup> September 2018. The day time service (bus number 32) will run every half an hour up until 7.00PM. First, need £35.00 per hour to make a bus service profitable. This has had a major impact on the bus service provision resulting in the evening bus service in Kempsey being abolished.

A meeting will take place on Tuesday 4<sup>th</sup> September 2018 to address road safety issues in Kempsey.

The request for horse signage has been completed.

Worcester Southern Link Road - Community Liaison Group – Clerk to advise name of interested Councillor to participate in this group.

Questions/Comments:

Cllr Varley questioned if there was consideration for a pedestrian crossing to be provided in the village?

He was advised that three locations had been looked at and currently this request had been rejected.

## District Councillor – David Harrison

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Thanked members of the Parish Council for their help handling the evasion of the travellers.

Actively pursuing the repair of a cracked manhole cover located opposite the entrance of Plovers Rise, causing a noise disturbance when vehicles drive over it.

Investigated parishioners concerns raised with the proposed planning application for a co-op convenience store located at the Anchor Inn and a request for an alcohol licence.

Pursuing the new footpath which encroaches into the road outside the Blossom Fields development of David Wilson Homes in Post office Lane, where it appears the S278 planning conditions have not been approved.

### Questions/Comments

Cllr Blackwell raised a query from a parishioner concerning a loose grid that need repairing/replacing in Old Road North. Cllr Harrison advised this needs reporting.

### Parish Paths Warden update: August 2018

#### From Lesley Cox

I have attended the training day and am awaiting delivery of tools and waymarks. I am familiarizing myself with the online map and database. I have walked some footpaths (fairly close to the village) and chatted with some locals and path users to get a feel for current usage and issues. As Kempsey has more footpaths than average, I have also been trying to think of an efficient way to keep tabs on the state of the paths so that we make best use of limited resources with regard to regular clearance. Vegetation can be cleared one day and have grown back within weeks unless a path is regularly used. Kempsey has a wide variety of footpaths and bridleways. The alleyways in the centre of the village are classed as A paths and looked after by the lengthmen. There are B, C and D paths all over the parish, including the Hams and Commons and we also have the Severn Way passing through the village. As well as reporting issues in relation to paths, I will be able to do minor clearance on paths and put up waymarks. Anyone can report a problem with a footpath using the online map reporting system, which is very easy to use.