



**MINUTES OF THE MEETING OF
KEMPSEY PARISH COUNCIL HELD ON MONDAY 10th DECEMBER 2018
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Varley, Cllr Waller, Cllr Blackwell, Cllr Michael, Cllr Gerrard, Cllr Allen, Cllr Hanmer, Cllr Frazer-Cann, Cllr Thompson and Cllr Ferguson

IN ATTENDANCE: - County Councillor Middlebrough (arr. 8.12 pm), District Councillor Michael plus 9 members of the public.

1. Apologies: District Councillor D. Harrison, Cllr Dodge, Michelle Alexander (Relief Clerk – illness) Sharon Baxter, Parish Clerk and Responsible Finance Officer (Illness) – All accepted
 - 1a. In the absence of both the Clerk and Relief Clerk, it was agreed that Mrs. J. Clee would take the minutes for this meeting and Mrs M. Alexander type them up.
 - 1b. Resignation: Councillor B. Hodgkins - the resignation was accepted by the Chairman and those present.
2. Declarations of Interest
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature – None.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature – None.
3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) - written requests to be submitted to the clerk prior to the Meeting – None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes
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4. Minutes: The minutes of The Parish Council meeting of 12th November 2018, had been circulated prior to the meeting. The minutes were agreed and signed as a true record - proposed by Cllr Allen, seconded by Cllr Frazer-Cann. All in favour. (Cllr Ferguson abstained.)

Thanks to K. Blackwell for regularly circulating the minutes.

5. Correspondence for Information: - Under General Data Protection Regulations names of identifiable nature withheld.
 1. Letter from Resident supporting proposed BMX area.
 2. Letter from Louise Anthony, MHDC, re Standing Soldier at Community Centre. (See 11 below).
 3. Email from Resident and reply regarding entrance and roads at Taylor Wimpey site – the resident has been advised to contact Taylor Wimpey directly.
 4. Email from Resident and reply concerning proposed BMX area
 5. Thank you letter to Bell Ringers following ‘The Battle’s Over’ event.
 6. Thank you letter to Bugler following ‘The Battle’s Over’ event.
 7. Thank you letter to School Choir following ‘The Battle’s Over’ event.
 8. Email from resident regarding reinstating biking track on Kempsey Common.

The Parish Council thanked those who had sent in letters regarding The Battle’s Over event.

Action

6. Finance

1. Payment of accounts were authorised as per schedule.
Proposed Cllr Varley, seconded Cllr Allen. All agreed. (Cllr Michael abstained)
2. Monthly Bank Reconciliation Statement – For Information Only.
3. Capital Budget – For Information Only

- 7.
1. Neighbourhood Watch – Crime Alert Information as circulated.
 2. County Councillor’s Report – Cllr Middlebrough – a report was made to the meeting.
 3. District Councillor’s Reports –Cllr Michael – a report was made to the meeting.
 4. Parish Path Warden Update – Ms Lesley Cox - a report will be made in the new year.

8. Committee Report Updates and Proposals

1. Environment & Recreation: Cllr Frazer-Cann –

- New waste bin has been located on the corner of Meadow Close
- New waste bin relocated at the Lych Gate to save the old one being reversed into.
- Permission needed for a bigger bin outside the church gate.
- New play equipment in play area – can be fitted but will need the hedge cutting well back to allow extra space. Quotes awaited. May also need to realign railings. Order to be placed for equipment to get the Surveyor on site. Safety rubber flooring will be laid.

F-Cann

2. Commons and Hams: Cllr Waller

a. Ashmoor Common –all brambles cleared from edges to centre. Water sampling points caused no issues. 10 no. cattle went to market on 17th Nov raising £1800.00. The £4750.00 loss should be offset by the Natural England grant. Some capital works will not go ahead. The PC need to consider how to proceed next year.

Waller

Severn Trent Water – capital grant for commons need a conservation scheme e.g. water supply for Ashmoor.

b. Kerswell Green – new tarmac on lane has covered a little of the common and a stone edging is needed from County Council.

Waller

c. **RESOLUTION:** to appoint Whatley Recordon Solicitors of 12 Worcester Road, Malvern, WR14 4QU as solicitors to the Parish Council for easements, rights of way and other matters affecting common land owned by the Parish Council. It was also agreed to amend this resolution to show that the Chairman can sign the letter of engagement in the absence of the Clerk. (see also Nov minutes). Proposed Cllr Waller, seconded Cllr Michael. All agreed.

TG

d. Stonehall Common: Cllr Thompson raised the issue of the state of the lay-by at the top of the common. Highways need to define the verge. Maybe also put up a notice re litter?

Waller

e. Kempsey Common: Paths to be reinstated after BMX bikes on the common.

3. Community Centre: Cllr Michael

- Acoustic panels are here and will be fitted shortly.
- PAT testing has been fully completed at Community and Youth Centres.

a. **RESOLUTION:** to accept quotation for laying underground cable and reconnecting two lamp posts at Plovers Rise playing field carpark extension. Proposed Cllr Michael, seconded Cllr Gerrard. All agreed. Contractor is Three Counties Landscapes.

JM

4. Planning: – an update was given regarding the meeting held during November. Property in Windmill Lane has appealed – waiting for MHDC.

a. New Street Name Request - Land at Kings Hill. Possible names – Kings Grove / The Grove / Swan Close. If possible ‘The Grove’ was preferred. Proposed Cllr Ferguson, seconded Cllr Varley. Agreed.

b. Call for Sites. Strategic gap - Cllrs Ferguson & Thompson will write letter to SWDP-R group outlining our strong objections to any development in the Strategic Gap.

GF &
RT

5. Finance & General Purposes: Cllr Geens
 - a. The minutes of the Finance & General Purposes Committee meeting held 19th November had been previously circulated, to include the preliminary 2019/20 budget. The minutes were proposed by Cllr Waller, seconded Cllr Varley as a true record to be signed. Agreed.
 - b. **RESOLUTION:** to accept preliminary 2019/20 budget that is to be posted for public viewing.
Proposed Cllr Geens, seconded Cllr Varley. Agreed.
 - c. The need to propose a Capital Budget in the future was noted.

(Cllr Blackwell left the meeting)
6. Staffing Committee: No report made.
7. Infrastructure Committee: Cllr Waller
 - a. Section 106 – 24th November: copy of draft s.106 agreement. Committee has consulted re the letter and sent the letter back with documents to Higgs and Son. It will then go to MHDC and then to the developer.
Location of SUDS pond will be a problem – looking at technical reviews to reposition it.
Query re. how it will affect the layout of the sports pitches. Designers need to bring proposals for layout to control SUDS pond.
Ongoing management suggested by Taylor Wimpey – Parish Council need to own the land.
Query as to when the land should be transferred? What about the pipe line?
Not signing until January or later, when all documents can be presented together.
Project Manager – will continue discussions with MHDC, but we do need to go out to tender for the Project Manager.
 - b. Date of next Infrastructure Committee meeting – 10th January at 7.30 pm at the Youth Centre.
8. Chairman's Report: Cllr Geens
 - a. Report on White Gates at south of the village: approx. 3 months lead time.
 - b. Footpath resurfacing. Main Rd – Meadow Close – Linden Homes site: approx. 3 months lead time.
 - c. *Standing orders were suspended:* an email regarding an Historical Society was discussed.

Standing orders were reimposed
 - d. SWDP-R briefing at County Hall: 14,000 homes in 11 years in this area. Only 7 Neighbourhood Plans have been adopted so far. Ours to be reviewed in mid-2020's.
 - e. CALC AGM at County Hall: The Chief Exec. of Worcs CC addressed the AGM, confirming that Worcs CC has a £900m turnover. NALC chair Sue Baxter spoke about a Social Worker they had engaged for a block of flats in Wythall – Youth Worker in our village??
 - f. Taylor Wimpey and Linden Homes did not enter into s.38 agreements on their sites and so had no approval from WCC Highways for the roads they have put in, thus causing delays in adoption.
 - g. Best wishes were sent to S. Baxter, the Clerk. It was agreed to spend £20.00 on flowers and a card from all Councillors.
9. A proposal was made by Cllr Geens to investigate the fitting of white gates at the 30mph restriction near the Saxon Meadows estate emergency drive in Brookend Lane. Will discuss with WCC Highways.

TG

TG

- 10. **RESOLUTION:** That an Open Letter is sent from KPC to the Chief Constable and also to the Police and Crime Commissioner expressing our concern about the level of crime within the Parish of Kempsey, asking that more resources be provided. i.e. a greater Police Presence and Response. Proposed Cllr Allen, seconded Cllr Michael. All agreed. To be drafted by Cllr Allen and then sent to the Chairman and Council.

- 11. Standing Soldier outside the Community Centre: It was agreed to keep the Soldier and re-display on 11th November 2019.
Standing Orders were suspended: A member of the Public volunteered to keep the Soldier until required again.
Standing orders were reimposed.

- 12. Date of next meeting: Monday 14th January 2019 at 7.30 pm at Kempsey Community Centre.

Meeting Closed at 9.40pm

Joy Clee/Michelle Alexander
Relief Clerk

Signed Chairman..... Date

Standing Orders were adjourned for Public Question Time

Under General Data Protection Regulations names & addresses of identifiable nature withheld.

PUBLIC QUESTION TIME

Parishioners Questions/Comments:

- Re item 10 of these minutes – a resident reported being threatened recently and that a number of drugs items had been collected / disposed of.
- SWDP call for sites published end Dec – the PC were asked to investigate re both sides of Brookend Lane. Move site of SUDS at ORS Pixham Ferry Lane.
- Significant Gap – important that the Neighbourhood Dev. Plan is compliant with the SWDP. The PC confirmed it will look in to ‘calls for sites’ and the Significant Gap.
- A resident asked when the Capital Budget will be prepared by the PC as only a Revenue Budget is shown currently. The PC confirmed this will be looked at in due course.
- Parking at Ellsdon – Cllr Allen asked County Cllr Middlebrough if the wrong site had been used in the traffic report. The risk is increasing, and Cllr Middlebrough was asked to go back to Officers and push for the one-way system / 20 mph limit.
- The state of the road at Ellsdon to be improved after school contract work is completed.
- A resident thanked the PC for the resurfacing work at Kerswell Green but no improvement to drainage.

Standing Orders were re-imposed

County Councillor Middlebrough

The following matters were reported –

- Meeting held with the Chairman & Highways about roads to new developments.
- Meadow Close footpath money - could be about 3 months.
- White Gates will be done – a meeting to be held shortly with the Chairman re Brookend Lane.
- Bridge across Southern Link Road – to be completed in 2019. Not quite the same as the original one.
- Library Services will still be continuing to come.
- Bus services are reasonable in our area.
- Domestic abuse – Police & Crime Commissioner to issue a warning.
- Council Tax – approx. 4% increase from County Council to cover Social Care & Children’s Services.
- Incinerator bringing in £3m more than expected.

District Councillor – John Michael

The following matters were reported –

- Roads adjacent to Paddock Close off Old Road South not approved, but will be corrected. Could the County Council do the work and recharge?
- Cllr Blackwell raised the issue of a loose concrete post by Lych Gate.
- Temporary red lights at Main Road/Church St. junction on constantly over last Sunday and Monday morning. Second time this has happened – County Councillor to chase up.
- Refuse collections at Christmas noted.
- Cllrs Harrison & Michael attended a briefing on west of Worcester – corridor for Southern Link to Northern Link.