



**MINUTES OF THE MEETING OF  
KEMPSEY PARISH COUNCIL HELD ON MONDAY 14<sup>th</sup> JANUARY 2019  
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Geens (Chairman), Cllr Varley (left at 9pm), Cllr Waller, Cllr Dodge, Cllr Michael, Cllr Gerrard, Cllr Allen, Cllr Hanmer, Cllr Frazer-Cann, Cllr Thompson and Cllr Ferguson

**IN ATTENDANCE:** - County Councillor Middlebrough (arr. 7.50 pm), District Councillor Michael plus 7 members of the public.

1. Apologies: Councillor Blackwell (illness), Sharon Baxter, Parish Clerk and Responsible Finance Officer (illness) – All accepted.
2. Declarations of Interest
  1. Register of Interests: Councillors were reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature – None.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature – None.
3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) - written requests to be submitted to the clerk prior to the Meeting – None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes: The minutes of The Parish Council meeting of 10<sup>th</sup> December 2018, had been circulated prior to the meeting. Cllr Waller (8:2) Ashmore Common – second line should read ‘ten’ – agreed. Also that ‘the £4750.00 loss *should* .....’ Both amendments were agreed. The minutes were then agreed and signed as a true record - proposed by Cllr Dodge, seconded by Cllr Gerarrd. All in favour.

**The meeting was further adjourned for Public Question Time due to County Cllr Middleborough arriving at 7.50pm. Notes are appended to these minutes.**

5. Correspondence for Information: - Under General Data Protection Regulations names of identifiable nature withheld.

1. Letter/petition from Mrs Brook supporting proposed BMX area - noted.
2. Email from Mr Kislingbury objecting to proposed BMX area – noted.
3. Email from Ms Priest objecting to proposed BMX area – noted.
4. Letter from chairman acknowledging Cllr Hodgkins resignation – noted.
5. Letter from Mr & Mrs Edwards regarding sewage problems at the southern end of Kempsey village – District & County Cllrs are aware. The Chairman will send a letter to County Cllr Middlebrough and will also respond to residents. Cllr Michael spoke about flood alleviation in Bestmans Lane area, but there still being some issues with storm water pipework which is being looked at.

6. Finance

1. Payment of accounts were authorised as per the schedule. Cllr Waller asked if the PGA Management amount had been clarified? The Chairman confirmed the duties undertaken this month and has asked for a breakdown of figures in the future. Cllr Waller suggested that the Chairman be the sole point of contact in the future to avoid any further queries and to tighten control. The PGA should also not be included in recruitment issues, which was agreed due to a conflict of interests. The Chairman agreed to take this forward.

Action

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**RESOLUTION:** that the Chairman be the sole point of contact in the future to avoid any further queries and to tighten control. The PGA is not to be included in recruitment issues due to a conflict of interests. The Chairman to take this forward. Proposed by Cllr Waller, seconded Cllr Michael. All agreed.

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2. Monthly Bank Reconciliation Statement – none due to the Clerk’s continued absence.
3. Capital Budget – For Information Only
  
7.
  1. Neighbourhood Watch – Crime Alert Information as circulated.
  2. County Councillor’s Report – Cllr Middlebrough – a report was made to the meeting.
  3. District Councillor’s Reports –Cllr Michael – a report was made to the meeting.
  4. Parish Path Warden Update – Ms Lesley Cox - a report had been circulated, which was read out to the meeting by the Chairman.

**The meeting was further adjourned for Public Questions regarding the Parish Warden Report – notes are appended to these minutes.**

8. Committee Report Updates and Proposals
  1. Environment/Recreation: Cllr Frazer-Cann –
    - The surveyor has attended regarding the new play equipment at Plovers Rise and is confident that there is sufficient room. There is no need to realign the fence. The boundary hedge is still an issue. Three quotes have been obtained re cutting back and the committee will be consulted. Costs are an important consideration. Cllr Frazer-Cann will speak to the property owner and try to get written agreement.
    - Dog waste is being left in Pixham Ferry Lane in a hedge to the rear of the development. Bins will be supplied on the development in the future but current options need discussing – possibly another bin subject to bin lorry routes? To be discussed.
  2. Commons and Hams: Cllr Waller  
Kempsey Common –
    - Re the previous meeting, the Solicitors brief regarding the track across the common has been sent in as required. There is an awareness of the planning application sent in by the owner of the caravan park re approval for the track – query if MHDC is the correct body for this? Cllr Michael also queried if this should be a Sec. of State (DeFRA) matter? Planners have been asked to check and report back asap. The BMX track levelling work is going ahead this weekend.
  3. Community Centre: Cllr Michael
    - The 5 year fixed wiring test at the Community Centre has been completed – report to follow.
    - a. **RESOLUTION:** to replace the toilet pan and cistern in the disabled toilet at the Community Centre (£161.00 + installation costs). Proposed Cllr Michael, seconded Cllr Geens. All agreed.
    - b. **RESOLUTION:** to purchase and fit a further 10 acoustic panels from GIK Acoustics to complete the coverage of the Youth Centre hall ceiling at a cost of £660 including shipping and vat. Proposed Cllr Michael, seconded Cllr Allen. All agreed. Cllr Ferguson queried if it would be worth adding carpet to the meeting room as well to improve sound quality and it was agreed that the committee would discuss this.
    - c. Proposal to renew batteries in the fire control panel and some emergency lights at the Community Centre – deferred to enable Cllrs Michael & Allen to investigate costs.

F-C

F-C

Waller

Michael

Michael

Michael

& Allen

- Magic Moments – the PC noted their need to expand and the request to construct a prefab style building on the plinth at their own expense. The PC would lose three car parking spaces and rental may need adjustment. Utility service routes to be checked. The proposal was considered of overall benefit to the village and the PC had been asked for their thoughts on the proposal. The matter was then discussed, and concerns raised about the loss of car park spaces / room letting options. The number of additional children is unknown currently (tbc) but they are currently oversubscribed for next term and it is good to retain children within the village. The meeting was generally supportive.

**RESOLUTION:** to allow Magic Moments to carry on with the viability assessment to go forward. Proposed Cllr Michael, Seconded Cllr Waller. Vote taken 8:1 in favour – agreed. Cllr Michael to report to Magic Moments.

- The damp on the outside walls has been assessed – report to follow.
- LED lighting options in Room 1 – next agenda item (in budget).
- Cellar steps need clearing – Cllr Michael to progress.

Michael

Clerk  
Michael

4. Planning: Cllr Ferguson –

- Recent planning applications and decisions were noted.
- New applications for consideration – new track at Kempsey Common / Oak Farm, Old Road South / Coach House, Draycott Villa. Cllr Waller suggested that if the Kempsey Common track application is progressed via MHDC that the Planning Committee doesn't take a view as the PC will need to discuss as per the Solicitors brief. An acknowledgement should be made to MHDC however. Noted.
- Cllr Allen asked about the Co-op application – confirmed still a live application.

*(Councillor Varley left the meeting at 9pm.)*

5. Finance & General Purposes: Cllr Geens

- a. The proposal to agree and ratify the budget for 2019/20 was discussed and it was noted that there had been a very recent email from MHDC confirming the tax base figure as 1549.37, which means that to retain the Band D fig the PC need a precept of at least £106,751.59. The current budget figure of £119,623 less £106,751 = 12,872 (Band D) which is a 12 % increase. It was agreed at the meeting that any increase should be limited to 1.5% ideally, therefore an approx. £12K budget reduction is required.

**RESOLUTION:** to reduce the Youth Centre heating budget to £2150.00 and Infrastructure (F&GP) budget to £22K, giving an overall expenditure figure of £151,005. Expenditure less income would then allow a precept increase of 0.0002%. Proposed Cllr Geens, seconded Cllr Dodge. All agreed.

- b. **RESOLUTION:** to set the 2019/20 precept as £106,751.00. proposed Cllr Geens, seconded Cllr Dodge. All agreed.

Clerk

6. Staffing Committee: Cllr Geens

It was noted that the Clerk remains signed off until early February and it was agreed that the Relief Clerk should attend the February meeting unless advised otherwise. The Chairman will also check the Clerk's terms of employment.

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7. Infrastructure Committee: Cllr Waller

- a. Section 106 – draft report received in December, comments returned and forwarded to MHDC legal team. The revised s.106 agreement has now been received and amendments are to be checked. There are some outstanding issues and Taylor Wimpey has contacted the Chairman. Ownership of land for the attenuation pond is being discussed and options are being explored with Taylor Wimpey re PC long term ownership and the possible redundancy of the SUDS pond. Other Taylor Wimpey issues include exact boundary locations, access to the SUDS pond area, access points into the site, location of the pumping station, irrigations pipes

Waller

etc. Agreement is moving forward but it may be a few more months hence item (b) the signing of the s.106 agreement has been withdrawn from the agenda. Cllr Thompson is working on the tender process for recruiting a Project Manager and it was noted that European Regs will apply.

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8. Chairman’s Report: Cllr Geens

- a. White Gates at south of village – matter ongoing – possible completion in April?
- b. Footpath resurfacing. Main Rd – Meadow Close – Linden Homes site has been pushed back by the County Council.
- c. Speed reduction measures at Brookend Lane entrance to village – meeting held with Highways Liaison and discussed the best place to slow people down for the bend / other speed reduction options.
- d. PACT meeting to be held tomorrow at 12.30pm in St Mary’s Church.

9. **RESOLUTION:** to adopt the letter to Chief Constable of West Mercia Police as resolved at the December 2018 meeting. (The letter had been circulated prior to the meeting). Proposed Cllr Allen, seconded Cllr Thompson. All agreed.

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10. Date of next meeting: Monday 11<sup>th</sup> February 2019 at 7.30 pm at Kempsey Community Centre.

Meeting Closed at 9.50pm

Michelle Alexander  
Relief Clerk

Signed ..... Chairman..... Date

*Standing Orders were adjourned for Public Question Time*

Under General Data Protection Regulations names & addresses of identifiable nature withheld.

## PUBLIC QUESTION TIME

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### **Parishioners Questions/Comments:**

- A resident of Ellsdon asked for an update regarding the one-way system in Post Office Lane and was informed that the matter was currently being dealt with by County Cllr Middleborough.
- Mr Bowley, Kerswell Green, queried the increase in the parish precept and asked if the tax base (Band D) figure had been confirmed? The Chairman confirmed that the matter was being dealt with at this meeting and that preliminary budget figures are available. Mr Bowley then asked if the infrastructure budget should be included as a capital budget. This query was noted. Mr Bowley queried the item on the agenda regarding the signing of the s.106 agreement and Cllr Waller confirmed that the matter was being withdrawn from the agenda.
- Cllr Allen asked if the PC had heard anything further about the testing at Post Office Lane as nothing had been heard lately which was disappointing. This was noted.
- A resident asked if the County Cllr could be questioned about the road widening at TW/Linden entrances? Also queried whether the parish hall is a PC asset and about the status of the new community centre? The Chairman confirmed that the parish hall is managed by separate Trustees. The Chairman also confirmed that the new community centre at Pixham Ferry Lane will not replace the Parish Hall but there is no funding available to rebuild the aging Parish Hall currently. The new centre will replace the current Community Centre, but the existing one will continue to be used, possibly as a commercial venture.

Standing Orders were re-imposed

### **Standing Orders were further suspended at 7.50pm**

- A resident asked County Cllr Middleborough about road widening. The Chairman and Cllr Middleborough had met, and it was confirmed that the proposals were 'set in stone'. Anyone detrimentally affected should make representation to the County Council Solicitor for financial recompense and to discuss the implications. The Chairman also suggested the need to go back to MHDC and query just how 'set in stone' it is? Regarding the query about the bus lay-by / school buses, there is a need to evidence how long the traffic will be held up if there is no way past stationary school buses. The central reservation by The Lawns will impact on the existing houses which seems unfair – why is it needed? Can this be removed from the plan? Cllr Middleborough noted these queries.

Standing Orders were reimposed.

### **Parish Warden Report – questions:**

- Stiles maintenance was discussed and the situation regarding maintenance was confirmed by the Relief Clerk and a resident, namely that it was land owner responsibility. Options for stiles and stile criteria were via the County Council. The Chairman agreed to find out the full situation via L. Cox.

Standing Orders were re-imposed

## County Councillor Middlebrough

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The following matters were reported –

- Ellsdon – a meeting has been set up about the speed monitor being in the wrong place.
- There is a new scheme from the P&CC for ‘slow down’ mini figures which it is hoped will be introduced locally. A meeting has been set up with the Head Teacher. Cllr Middlebrough has offered to fund from allowances in the short term. The Chairman asked for progress reports to the PC.
- There has been a request for speed wires in Kerswell Green, and a resident has suggested a relevant location. Highways have agreed to fund.
- White Gates – the Chairman will address this matter in the meeting.
- There will be two bridges across the Southern Link Road (SLR), which the County Council are progressing. There were some previous issues, but developers are to work around these. A meeting will be held on 23<sup>rd</sup> January with the SLR Group. There will be some footpath closures to facilitate construction works.
- The broken handrail by the ford is now in the works programme to be repaired. Trees at Napleton Lane are also to be looked at.
- Cllr Michael had seen a report about the loss of P&CC posts and asked if it would affect this area. County Cllr Middlebrough confirmed that it would not affect this area.

## District Councillor – David Harrison

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The following matters were reported –

- Bestmans Lane drainage – the pond has been cleared out just past the Hartlands Nursery verge.
- SWDP Revision comments have been submitted. There will be an open day regarding the Minerals Plan on 21<sup>st</sup> Jan at the Hive. The consultation plan will be open for comment on 26<sup>th</sup> Feb.
- A retail seminar at Wychavon DC will be attended.
- Planning Enforcement Summit on 31<sup>st</sup> Jan at Wychavon DC – invitation to attend received.
- Clifton Liaison Group – 5<sup>th</sup> Feb.
- Cllr Waller asked for an update regarding the new Parkway Station – there are no minutes produced and the next meeting date is unknown. All going well, however, and a rapid move forward is expected at the end of March subject to safety checks. New timetable expected early May but trains may not stop there then, more likely mid-summer when the scheme is signed off. Some car parking issues are to be resolved. The new SLR bridge will connect pedestrian / cycleways to Parkway.