



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 11 July 2016 AT 7.30 PM.
AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Waller, Cllr Fraser-Cann, Cllr Pugh, Cllr Hanmer, Cllr Hodgkins, Cllr Patrick, Cllr Blackwell, Cllr Bannister, Cllr Michael and Cllr Gerrard

IN ATTENDANCE: -

County Councillor Sutton, District Councillor Harrison plus 8 members of the public.

1. Apologies: - Councillor Ann Smith (Personal) - accepted
2. Declaration of Interests:
 1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) – None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes: The following was added to the minute; agenda item 5.1
Letter from Mr. Bowley dated 27th May 2016 - Community Youth Centre
 - a. **RESOLVED:** *To liaise with MHDC (Chief Executive Officer and Legal Team) to seek assistance and guidance concerning the frequency and nature of Mr. Bowley's letters.*

The minutes of the Parish Council meeting of The Parish Council Meeting of 13.06.16 having been previously circulated were signed as a true and correct record after the addition of the above alteration re agenda item 5.1.
5. Co-option of a new Councillor.

Graham Ferguson presented himself as a candidate for Co-option. A written vote was undertaken and Mr. Ferguson was unanimously **elected** as a Councillor for Kempsey Parish Council. An acceptance of office form was duly signed and Cllr Ferguson was welcomed to the Council. Cllr Ferguson was reminded to register his interests with Malvern Hills DC.
6. Correspondence for Information:
 - 1-Worcs County Council. Re Clifton Quarry for information.
 - 2-Email from Mr. P Buxton re hedge on the corner of Church St and Chapel Road. The hedge in question has been cut back but there was a query over the extent of this. This matter was passed to the environment committee
 - 3-Food bank at Malvern Hills. For information.
 - 4-Our letter re DWH construction traffic. For information.
7. Committee Appointments
Confirmation of appointment of members to the Committees indicated below:-
 1. Environment Committee; Cllrs Fraser Cann, Bannister, Blackwell, Pugh and Smith.
 2. Commons & Hams Committee; Cllrs Waller, Bannister, Michael, Pugh, and Ferguson.
 3. Recreation Committee; Cllrs Pugh, Frazer-Cann, Gerrard, Hodgkins, and Patrick.
 4. Community Centre Committee; Cllrs Smith, Gerrard, Hanmer, Michael and Waller
 5. Planning Committee; Cllrs Blackwell, Geens, Gerrard, Hanmer, Hodgkins, Ferguson and Patrick.

All the above appointments were **approved** by the council. The chair of each committee

was also approved by the Council (Chairperson is underscored)

6. Staffing Committee -. To appoint
 - a. Clerks representative
 - b. Parish Council representativeThe Parish Council agreed to delay this appointment until the Clerk had returned from sick-leave.
7. Finance and General Purposes Committee (F&GP Committee) – Comprises Chairman of each Committee plus Chairman and Vice – Chairman.
8. Appointments to Outside Bodies: - Discussion and appointments:-
 1. Kempsey Sports Association – currently Chairman of Recreation Committee Cllr Frazer-Cann & Cllr Pugh. The Parish Council **approved** these appointments.
9.
 1. Neighbourhood Watch – Crime Alert Information. Nothing to report.
 2. County Councillor’s Report – Cllr R Sutton.
Cllr Sutton noted that;
 - He would pursue the possibility of a crossing at the top of the village.
 - That the DWH construction traffic plan for development had not yet been received.
 - There was to be a road closure on Norton Road.
 - Asks the Parish Council to let him know if there are footways that are deemed to be of priority importance for attention.
 - To inform Cllr Sutton if there are any signs obstructed by vegetation.
 3. District Councillor’s Reports – Cllrs Harrison/Michael noted that;
 - Problems had been reported re refuse collection in Bannut Hill.
 - The appeal of the 21 dwellings at Saxon Meadow had been refused.
 - HGV application by Balfour Beatty at Brookend Lane had been withdrawn.
 - Worcester University was about to undergo a period of extensive development.
 - JM had been to a meeting re out of boundary development; information will go to the planning committee.
 - Phase 3 of the St Peters-Worcester Parkway station will be opening in 2018.
 4. Neighbourhood Development Plan (NDP) Update. As Mr. Biddle and Cllr Smith were not at the meeting, the following update was provided by Cllr Geens.
 - Comments are being co-ordinated after the consultation.
 5. PGA Management Update. Cllr Waller noted that the bill for the work had been paid and he should like to see a copy of the agreement with the developer concerned with regard to the payment of the work carried out. It was agreed to discuss this at the next Parish Council meeting.
10. Committee Report Updates and Proposals
 1. Environment: Cllr Pugh;
 - Rocky Path – There is a plan to improve the drainage of the path.
 - Parking signs for the shop are being manufactured.
 - Noted that the plastic bins substituted for the steel ones were lasting well and would be purchased instead of steel in the future.
 2. Commons and Hams: Cllr Waller
 - a. Proposal to grant permission to ‘Getoutstayout’ to gain permission to use/access land at Kempsey Common for Educational Activities.
Cllr CW proposed that delegated powers be given to the committee in conjunction with The Chairman to evaluate ‘Getoutstayout’ and approve if appropriate. Seconded by B H and **approved**.
 - b. Discussion regarding cutting back overgrown verges along the lane to Willowmead cottage at Normoor Common.
It was noted that both sides of the lane were common land.
It was **agreed** that there should be a cut of both verges at Normoor Common that Cllr Pugh would arrange. It was envisaged that this would be of minimal cost and would be less than £100.
 - c. Proposal, if required, to provide routine maintenance to the lane to Willowmead.

Any Cllr
To Inform
The PC
office.

Cllr
Waller

It was **resolved** to provide an annual contract for the area for no more than £250. (Prop JM, 2nd CW)

Cllr
Waller

It was noted that 4 cows had been purchased for £2560 from Swell Wold Farm. One of these animals had escaped through the Teal Turf fences. CW will ask Natural England for funding for a new fence as they have provided one to an adjacent field already. If they are unable to provide one, then a specification has been requested. CW is to send a letter of thanks to Matthew Hodgetts thanking them for the help in returning the escaped cow.

Cllr
Waller

3. Recreation: Cllr Fraser-Cann

Update on Pavilion roof; Remedial work is needed and 3 contractors will be approached to quote to undertake the work.

No progress has been made on the spinner on the play area.

4. Community Centres: Cllr Smith

a. Proposal to have joints in Youth Centre flooring resealed. Proposed JM, Seconded PG
This was **resolved** as agreed and the work would be performed by Absolutely Fabulous Flooring.

b. Update of rent to Hair Gallery. There had been a slight increase in rent.

5. Planning: Cllr Patrick. See minutes of planning meetings.

It was noted that Taylor Wimpey would be presenting the plans for the enabling development (100 houses and the sports complex) on 18 July 2-8pm.

6. Finance & General Purposes: Cllr Geens

There was nothing to report.

7. Staffing Committee: Cllr Geens

a. Appointment of Part time Assistant to the Clerk

There had been two interviews for an assistant to the Clerk. As the Clerk is currently unwell, it was proposed and **approved** that a locum Clerk is obtained instead of an assistant (TG, seconded by AP)

8. Chairman's Report: Cllr Geens

There was nothing further to report.

Chairman

11. Finance

1. Payment of accounts were authorized as per schedule
2. Monthly Bank Reconciliation Statement Balance – was unavailable.

12. Update - adoption of disused phone box from BT to house a defibrillator. Mr Hill has contacted BT and is awaiting their approval for this use to apply to glass boxes.

13. Update on the Investigative Panel.

Cllr Waller noted that Richard Levett at CALC was to reply to an email sent re terms of reference.

14. Date of next meeting: Monday 8th August 2016 at 7.30pm at Kempsey Community Centre.

Meeting Closed at 9.20 pm

Clare Shinner

Temporary Clerk

Signed.....Chairman.....Date

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Danielle Wharton – Anglia Crescent

Would like a crossing installed at the top of the village due to the increased traffic that will come from the development. Ms Wharton has started a petition and has just had a piece in the local paper regarding the potential crossing.

- Cllr Sutton noted that Marcus Hunt (WCC) had responded to this by noting that “he was aware of the concerns and was looking into funding...when monies are available....look to providing the crossing” Cllr Sutton agreed to repeat this request at County Council.
- Cllr Geens noted that KPC had originally requested a crossing when the planning application was submitted, but it had not been granted as there had been no perceived need.
- Cllr Harrison noted that he had repeatedly requested a crossing.

Cllr Martin Bannister queried the letter written by KPC re the alternative route for traffic to avoid Post Office Lane. Cllr Geens noted that the alternative was not ideal, but there was no ideal alternative route. A response from Highways is still awaited.

Cllr Ken Blackwell noted that the VAS was obscured by trees and branches. It was noted that Cllr Geens and the Parish Lengthsman were to visit various householders and landowners to remind them to keep their hedges etc. cut well back.

Standing Orders were reimposed