



**MINUTES OF THE PARISH COUNCIL MEETING OF  
KEMPSEY PARISH COUNCIL HELD ON MONDAY 10<sup>th</sup> JULY 2017  
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Geens (Chairman), Cllr Michael, Cllr Waller, Cllr Frazer-Cann, Cllr Hanmer, Cllr Hodgkins, Cllr Dodge and Cllr Gerrard.

**IN ATTENDANCE:** - County Councillor Middlebrough (arrived 9pm), District Councillor Michael plus 8 members of the public.

1. Apologies: Cllr Patrick (Ill Health), Cllr Blackwell (Ill) and Cllr Smith (Holiday) - accepted. Tentative apologies from County Councillor Middlebrough who is at Ripple Parish Council Meeting & District Councillor Harrison (Personal) - both received
2. Declarations of Interest
  1. Register of Interests: Councillors were reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature - None.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature - None.
3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) - written requests to be submitted to the clerk prior to the Meeting - None.

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

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| <ol style="list-style-type: none"><li>4. Minutes: The minutes of The Parish Council Meeting of 12.06.17 having been previously circulated were signed as a true and correct record.</li><li>5. Correspondence for Information:<ol style="list-style-type: none"><li>1. Resignation of Cllr Dave Pugh resulting in a councillor vacancy.<br/>The Parish Council would like to thank Dave for his hard work and dedication serving as a councillor over the last two years, especially serving on the Commons &amp; Hams Committee and Environment Committee. We wish him every success in the future. Clerk to communicate this message to him.</li><li>2. Enquiry from Mr Roberts – Communal Courts – Kempsey Tennis Club and response</li><li>3. Enquiry Mr Alcock – Car rally</li><li>4. Email from Mr Smart – Chairman’s Report Parish Magazine</li><li>5. ICO Letter Dated 03.07.17 – Data Protection Concern</li></ol></li><li>6. <b>RESOLVED:</b> For the Clerk to write a letter in support of the Diocesan bid for the free school at Broomhall.</li><li>7. <ol style="list-style-type: none"><li>1. Neighbourhood Watch – Crime Information was circulated.</li><li>2. County Councillor’s Report – Cllr P Middlebrough - The report was noted</li><li>3. District Councillor Report – Cllr Michael – The report was noted</li><li>4. Neighbourhood Development Plan (NDP) Update (<i>Mr Biddle</i>)<br/>The Examiner has now produced his final report which is quite complimentary. He has recommended some minor changes to wording to make it comply better with the National Plan but without changing the intentions. The changes are being applied. It will then go before the Executive Committee meeting on 18th July with a recommendation to accept the changes and proceed to referendum on 5<sup>th</sup> October 2017.</li></ol></li></ol> | <p>Action</p> <p>Clerk</p> <p>Clerk</p> |
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	Action
<p>There will be an NDP Working Party Meeting in the near future to discuss our activities to ensure the referendum is successful. Ideas to be discussed include promotion, number of hard copies of the document to produce and/or producing a summary guide to every household to help people determine what they are voting on.</p>	
<p>8. Finance</p> <ol style="list-style-type: none"> <li>1. Payment of accounts as per schedule were authorized.</li> <li>2. Bank Reconciliation Statement Balance – For Information Only.</li> <li>3. Quarterly Budget Monitoring to June 2017 – For Information Only.</li> </ol>	
<p>9. Committee Report Updates and Proposals</p> <ol style="list-style-type: none"> <li>1. Environment: Cllr Frazer-Cann reported <ul style="list-style-type: none"> <li>The Rocky Map and wording for the Interpretation Panels is close to completion This will be finalised at a Working Party meeting arranged for Monday 14<sup>th</sup> August 2017 at 2.30pm at the Community Centre.</li> <li>Posters and Leaflets have been obtained from MHDC in respect of Dog Control to encourage people to clean up after their dogs.</li> <li>Overgrown vegetation on Napleton Lane Bend has been reported to WCC.</li> </ul> </li> <li>2. Commons and Hams: Cllr Waller <ul style="list-style-type: none"> <li>Eight new Red Devon Cattle are expected to arrive on Friday.</li> <li>Quotes are in the process of being obtained to replace the missing posts on Kempsey Common car park.</li> <li>A reported faulty gate needs replacing. This is located on Kempsey Common adjacent to Common Farm. (Green Street). As a temporary measure a lock will be placed on it to make secure. Users will be notified of the combination lock code.</li> <li>It is intended that an Annual Audit will be carried out on gates and fences.</li> <li>The fallen tree on Croome Estate has now been dealt with.</li> <li>Working on a Management Plan to cut back the gorse/brambles on all commons.</li> <li>The Lower Ham becomes commonable in August. Some areas of the land has been mowed, the hay baled and removed. Other areas of the Lower Ham remain uncut. Cllr Michael to check the legal obligation with the Enforcement Officer.</li> <li>Cllr Waller advised we need to be clear on the legal situation before any further action is taken.</li> </ul> </li> <li>3. Recreation: Cllr Fraser-Cann <ul style="list-style-type: none"> <li>Three quotes have been obtained to cut the tree branches interfering with the telephone line in Napleton Lane. These will be discussed at the next Committee meeting.</li> </ul> </li> <li>4. Community Centres: Cllr Michael <ol style="list-style-type: none"> <li>a. <b>RESOLVED:</b> To accept quotation from Ipaint Decorating Services at a cost of £2131.42 services to include painting the entrance hall, meeting room, main room, disabled toilet and emergency exit hallway at the Youth Centre, with the condition that the work is carried out in one block to allow minimum disruption to users.</li> <li>b. <b>RESOLVED:</b> To accept quotation from R.Milner Electrical Installations at a cost of £1821.00 plus VAT. to install an LED lighting system to the meeting room and main hall at the Youth Centre. (Cllr Waller confirmed he had looked into the type of electrical unit quoted for and was happy with the Committee recommendation albeit the cost of installation seemed high).</li> <li>c. <b>RESOLVED:</b> To accept quotation from Shear Perfection for £198.00 plus VAT to cut the shrubs outside the Youth Centre to ground level and remove from site.</li> </ol> <ul style="list-style-type: none"> <li>An engineering brick needs replacing to the front of the Community Centre wall and a padlock is required to secure the cellar door.</li> <li>A new larder fridge and microwave have been purchased for the Youth Centre kitchen. A request is to be made to the Scout Group to ask them to tidy up the bricks/wood outside the Youth Centre after participating in fire activities.</li> </ul> </li> </ol>	<p>CW</p> <p>CW</p> <p>CW</p> <p>JM</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>JM</p> <p>JM</p>

- 5. Planning: Cllr Gerrard – Please refer to draft minutes of 03.07.17
- 6. Finance & General Purposes: Cllr Geens – Please refer to draft minutes of 19.06.17
- 7. The Infrastructure Committee: Cllr Smith – Next meeting to take place on 17.07.17
- 8. Staffing Committee: Cllr Geens – Nothing to report
- 9. Chairman’s Report: Cllr Geens  
 Referred to the CALC Update 17-25 PCC Fire Governance Proposals  
 West Mercia’s Police and Crime Commissioner is proposing changes that would significantly improve local police and fire services, whilst saving the taxpayer £4m a year, by assuming the role as leader of the area’s two fire authorities plus West Mercia Police.  
 Commissioner Campion is very keen to hear from as many people as possible on the proposals before the deadline of the 11th of September 2017.  
 CALC Training Programme – The Chairman expressed the importance of training and encouraged all councillors to participate.  
 Cllr Geens, Cllr Smith and the Clerk recently met with Richard Timney from Community First for an informal chat regarding funding options for a new Parish Hall. Mr Timney was trying to establish if the Parish Council would be in support of the project via using S106 monies to pay for the entire project.  
 It was confirmed at this stage that no decision could be reached until after the NDP Referendum had taken place.  
 Cllr Geens to forward charity details named ‘The Kempsey Old School Foundation’ to Cllr Waller to view the charity status of the Parish Hall.

TG

Meeting Closed at 9.13 pm

Sharon Baxter  
Clerk  
11<sup>th</sup> July 2017

Signed ..... Chairman..... Date

*Standing Orders were adjourned for Public Question Time*

## **PUBLIC QUESTION TIME**

### **Pat Whitehead – The Limes**

Highlighted the problems caused by parking on pavements at the Doctors Surgery making it impassable for mobility scooters, wheelchairs and pushchairs.

Mr Biddle confirmed the Patient's Participation Group are looking into this problem. He will discuss the matter further with the Chairman, to make suggestions to try to help resolve this problem.

Signage erected by local event organisers has been sited at the top of Brookend Lane onto the A38 obstructing visibility for motorists. Can a request be made this signage is repositioned?

### **Bob Bowley – Kerswell Green**

Raised concerns with the Terms of Reference in respect of the Infrastructure Committee as nothing is stated as to where decisions are made and the line of authority.

Cllr Geens confirmed Standing Orders are currently being reviewed and the Terms of Reference for this Committee will be incorporated in them.

Mr Bowley confirmed that he expected the Terms of Reference to be incorporated immediately.

*Standing Orders were reimposed*

## **CRIME ALERT- JULY 2017**

POLICE REF: 0730S 230617

VEHICLE CRIME, MAIN ROAD, KEMPSEY

About 18:18HRS 23/06/2017

A male was seen stealing an alloy wheel from a caravan. He is described as a white male of medium build and driving a white coloured Transit type van.

KEMPSEY and ALFRICK

POLICE REF: 0567S 260617

THEFT at SEVERN MOTOR YACHT CLUB, BATH RD, BROOMHALL, WORCESTER, WORCESTERSHIRE, WR5 3HR

Happened between 09:00 Thursday 22 June 2017 and 09:00 hours Friday 23 June 2017

Between the times stated persons unknown have stolen a Sunsport 320 inflatable rib which was secured and resting on the pontoon over the river. The boat has been stolen without the motor. Nothing has been seen or heard.

Vehicle crime, THE LIMES KEMPSEY WORCESTER WORCESTERSHIRE WR53LG

Between: 15:00HRS - 16:45HRS TODAY VEHICLE HAS BEEN PARKED ON THE DRIVE AT HOME. 2 LARGE SCRATCHES DOWN ON THE OFFSIDE HEADLAMP THROUGH TO THE DOOR AND ACROSS THE WING. THEY ARE QUIET DEEP

## DISTRICT COUNCILLOR MICHAEL

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Kempsey Neighbourhood Plan is being discussed at the Executive Committee on Tuesday, 18th July 2017 at 5.00pm.

Comments have been submitted in respect of A4440 Worcester Southern Link Road Improvements Phase 4 – Temeside Way – Ketch to Powick

A meeting was held today with District Councillors David Harrison & John Michael, County Councillor Paul Middlebrough and Hannah Davies from WCC Highways to highlight and understand the problems in respect of pavements and roads in Kempsey.

There is a Liaison Group Meeting to discuss Clifton Quarry on Monday 17<sup>th</sup> July 2017 2-3.30pm

### *Questions*

Cllr Waller questioned if the District Council we aware of people conducting Housing Stock Surveys? District Cllr Michael to investigate further. Cllr Waller to supply a letter to District Cllr Michael to assist with this query.

# COUNTY COUNCILLORS REPORT JUNE/JULY 2017

## CROOME DIVISION

### Covering the Parish and Town Councils of

### Earls Croome; Hill Croome; Kempsey; Ripple; Severn Stoke & Croome D'Abitot; Upton-Upon-Severn

After just over two months as your County Cllr I have started to find my feet. In terms of issues highways matters have been to the forefront of my postbag. The state of the pavements and the realities of highway changes associates with new developments. After highways issues bus services and broadband make up the rest of the postbag.

#### HIGHWAYS

A new enthusiastic Highways Liaison manger Hannah Davies has been appointed and I am picking up issues raised by councillors and members of the public with Hannah. I am also planning to take Hannah round the division and I hope at least one councillor from each area will be able to join us.

I sit on the Malvern Hills Highways Partnership Forum which gives me the opportunity to get into the detail of the policies behind highways repairs. A link to the policy is attached, which you may find useful.

A consultation on the "A4440 Worcester Southern Link Improvements Phase 4 - Temeside Way - Ketch to Powick", took place during June. The link to the proposals is :

[http://www.worcestershire.gov.uk/info/20254/major\\_infrastructure\\_and\\_improvement\\_schemes/1017/the\\_a4440\\_worcester\\_southern\\_link\\_road\\_improvements/4](http://www.worcestershire.gov.uk/info/20254/major_infrastructure_and_improvement_schemes/1017/the_a4440_worcester_southern_link_road_improvements/4)

The planning process is moving forward so that between October 2017 to March 2019 there will be a Planning Review, Publication Draft Orders and a possible Public Inquiry.

Work on a highway flood adaptation scheme is about to being with the raising on the A4014 outside the marina entrance in Upton upon Severn.

The start date is October this year and, there will be communications with local residents and stakeholders over the coming weeks and months including:

- Establishment and promotion of a news page on the WCC website
- Social media messages
- Media releases
- Written and personal communications with local businesses

During July contractors will be carrying out some ground investigation works and we will publicise this shortly.

I am concerned about the stretches of rural pavements alongside the A roads which in parts have become overgrown and impassable in place for non-athletic walkers or parents with prams. I will be pursuing action to weed them and cut out their edges.

## **BROADBAND**

A third phase of superfast broadband services has been made possible through the Council's funding applications to the European Regional Development Fund £1.1 million and from Broadband Delivery UK £1.5 million. The Council has the opportunity to extend services into areas without access to 24Mbps as a result of commercial deployment or our existing plans. This Phase 3 aims to extend superfast broadband to as many Worcestershire business premises as possible whilst, at the same time, deploying superfast infrastructure to as many residential areas of Worcestershire as is possible. Dependent upon supplier responses and the solutions offered it is anticipated that this phase could make superfast speeds available to 96% of premises; it is recognised that despite the investment to date and this potential investment we are not expecting to reach 100% superfast broadband coverage.

## **BUS ROUTES**

I have several real heart felt complaints about the lack of bus routes to the villages. I am sure we all know that the bus services we had five or so years ago are not going to return but I am working to see if small changes to existing routes can be made to give non drivers the opportunity to get on a bus. The important thing though is if you have a bus service which is convenient for you do use it when you can.

## **COUNTY COUNCIL 13<sup>th</sup> JULY 2017**

The next County Council Meeting is on Thursday 13th July. Whilst this might appeal to everybody, the proceedings are WEBCAST and you can watch them live or see the recording later. The meeting will cover two potentially contentious issues, the possible appointment of a chief executive and allowances paid to County councillors plus no doubt other items but at the time of writing have not been revealed.

<https://worcestershire.public-i.tv/core/portal/home>

## **INTERESTING FACTS**

I thought it would useful and interesting to see a profile of the Croome Division to see the facts about the population, economy, health etc. Unfortunately this summary excludes Upton; I am working on getting the combined data!

Worcestershire County Council – Part of Croome

<https://reports.esd.org.uk/reports/shared?encryptedId=426F6F3964E045B0C4810939A942ABC5D362D8F9A1164FE29DF5D06CF3295EF6EA512750CF3101FF535EC274EE4F899BD042B9B7FAF60249DFF538D06A92E284>

PAUL MIDDLEBROUGH  
The Forge, Church Lane  
Norton-Juxta-Kempsey  
Worcester  
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Phone: 01905 821732  
Mobile: 07803 437480  
Email: [pmiddlebrough@worcestershire.gov.uk](mailto:pmiddlebrough@worcestershire.gov.uk) or paul.middlebrough@btinternet.com

## **Questions**

Referring to problems with overgrown tree branches/vegetation interfering with telephone cables Cllr Waller questioned who is responsible for maintenance issues? BT/Open Reach do not claim responsibility. Are there any contractual obligations? We need to be more proactive and responsible particularly in rural areas. Cllr Middlebrough to investigate.

A complaint from Mr Fish was brought to County Cllr Middlesbrough's attention requesting the introduction of a one way system from Post Office Lane from the junction of the main Road to junction of Ellsdon. Could a road priority sign be considered?