



**MINUTES OF THE MEETING OF
KEMPSEY PARISH COUNCIL HELD ON MONDAY 9th JULY 2018
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Waller, Cllr Michael, Cllr Dodge, Cllr Varley, Cllr Hanmer, Cllr Blackwell, Cllr Frazer-Cann, Cllr Allen, Cllr Thompson and Cllr Gerrard.

IN ATTENDANCE: - Sharon Baxter (Parish Clerk and Responsible Finance Officer), County Cllr Middlebrough, District Councillor Michael plus 7 members of the public.

1. Apologies: Cllr Hodgkins (Illness) - accepted
District Councillor Harrison (Personal) – received
Cllr Blackwell confirmed he needed to depart at 9.00pm
2. Declarations of Interest
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature – None.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature –
Cllr Dodge declared an ODI in respect of agenda items 9.1 e & f working as Youth Worker
Cllrs Allen and Dodge declared an ODI in respect of agenda items 9.1.a-d Living in Ellsdon.
3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) - written requests to be submitted to the clerk prior to the Meeting – None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes: The minutes of The Parish Council meeting of 11th June 2018, having been previously circulated were signed as a true and correct record.
5. Correspondence for Information: - Under General Data Protection Regulations names of identifiable nature withheld.
 1. FOI Request 27th June 2018 – Request for Audit and Accounting Information – Response required.
 2. FOI Request 27.06.18 – Request for letter sent to ICO on 10.05.18- Response required.
 3. Email request – Offer of funds for Youth Activities from former Kempsey Youth Centre – Recommendation to refer this request to Reverend Mark Badger.
 4. Email Request – South Worcestershire Local Authorities – Housing Study 2018 – on line consultation survey Responses required by Friday 20th July 2018.
 5. BMX Information from Insurance Company – For Information
 6. Email received 28.06.18 and response 02.07.18 from Taylor Wimpey re: S278 TW and Linden plus crossing.- County Cllr Middlebrough to arrange a meeting with WCC to discuss further
 7. Email dated 02.07.18 to County Councillor re: Taylor Wimpey and Linden S278 and state of road junction - County Cllr Middlebrough to arrange a meeting with WCC to discuss further.
6. Committee Appointments:-
 1. Staffing Committee – **RESOLVED:** To appoint the following members Cllr Geens, Cllr Varley, Cllr Gerrard, Cllr Allen and Cllr Michael
7. Appointments to Outside Bodies: -
 1. Parish Hall Trustees - **RESOLVED:** To appoint Cllr Thompson.
Cllr Geens confirmed that he had managed to secure the services of a cherry picker to help free the flag from the flag pole located at the Parish Hall.
 2. Kempsey Sports Association - **RESOLVED:** To reappoint Cllr Geens and Cllr Frazer-Cann

Action

8. 1. Neighbourhood Watch – Crime Alert Information was reported
 2. County Councillor’s Report – Cllr Middlebrough – The report was noted.
 3. District Councillor Report – Cllr Michael – The report was noted.
9. Committee Report Updates and Proposals
1. Environment/Recreation: Cllr Frazer-Cann
 Thanks were expressed to Cllr Varley for obtaining quotes for additional play equipment. These will be discussed in detail at the next Committee meeting together with the progress on the metal dog fouling signage.
 It was reported that tree logs had been thrown into the brook by the bridge at the Rocky. Clerk to liaise with the Environment Agency to request removal.
 It was also reported that a second tree branch needs cutting from a Willow Tree located by Church House/slip road into the Ford. Clerk to refer query to the Lengthsman.
- a. **RESOLVED:** That the legal speed of traffic is reduced to 20 mph on Ellsdon, Ellsdon Rise and part of Post Office Lane, to commence from the turning off the A38 into Post Office Lane up to the end of the 2nd turn into Ellsdon.
- b. **RESOLVED:** At the junction of Post Office Lane and the first turning on the left in Ellsdon if coming from the A38, a One-Way Road System is adopted, this One-Way System to end at the cross roads into Ellsdon Rise.
- c. **RESOLVED:** That a single red line, time limited no waiting Monday to Friday 0800 to 1630 hours should be laid, carrying on from the south side of Ellsdon double yellow lines, up to the cross roads where Ellsdon Rise starts.
- d. **RESOLVED:** To amend the proposal wording to state ‘That the Parish Council write to Mr J Hobbs – Director of Economy & Infrastructure, Highways Department of WCC to assess each of proposals by mid-September.’ The amended proposal was then voted upon. **RESOLVED:** To accept.
- Cllr Geens presented a brief scenario update on the proposal below (9.1e.). Some Councillors expressed concerns about the process and that no formal meeting had taken place with the Church Lands Trust.
 Standing Orders were adjourned to allow Mrs Ann Smith - Member of the Church Lands Trust - to brief the Council on the situation of the land and that she understood the next meeting of the Church Lands Trust would take place this summer. Standing Orders were reimposed.
- e. **RESOLVED:** To amend the proposal to read ‘To proceed *in principle* with the project to set up an off road pedal cycling track between Squires Walk and The Bund’. **RESOLVED:** To accept the amended proposal.
- f. Proposal to negotiate rent for the land between Squires Walk and The Bund for the purpose of pedal cycling activity – **ITEM WITHDRAWN.**
2. Commons and Hams: Cllr Waller
 Ashmoor Common – Mr Gove will be placing a bull on Ashmoor Common and has kindly offered to pay for any vet fees resulting from any associated bull activities.
 Stonehall/Normoor Common – Mr Coole has cut and baled the hay.
 Clerk to chase contractor to request that the access track to Miss Moorhouse’s Cottage be cut.
 Kempsey Common – The wooden posts have been replaced. Clerk to query where the rotten posts have been placed. Disclaimer notices are to be displayed in connection with the BMX activity.
 Kerswell Green – The trees have been cut.
 The draft Easement Policy is awaiting comments from the solicitors at MHDC
 Awaiting comment from the Planners concerning the Caravan Park.
 Easement Policy, caravan park and other easement issues – Cllr Waller and the Clerk to attend a meeting with the solicitors on Wednesday 18th July 2018 at 10.00am to discuss.
 Six people have expressed an interest in the appeal for Pollinators. Cllr Waller to contact them to progress.
3. Community Centre: Cllr Michael
 a. **RESOLVED:** To appoint Dyno rod to repair fractured drainage pipe at the Community Centre at a cost of £550.
 Youth Centre
 Cllr Ferguson and Cllr Michael conducted some acoustic work in the hall of the Youth Centre to help identify which materials to purchase and cost.
 The Car Park Extension is scheduled to commence on 4th September 2018.
 It was reported there was an infestation of ants in the hall. We are trying to resolve the problem.

Action

Clerk

Clerk

MA

TG

Clerk

Clerk/
 CW
 CW

Clerk

	Action
<p>4. Planning: A Planning Committee meeting took place on 18.06.18. A site meeting had taken place at the Anchor Inn to discuss erection of a Co-op convenience store in the car park. The Council objected to this planning application for reasons including Heritage, Highway Issues, Noise, Pollution and Sustainability. MHDC will decide upon the outcome under a delegated decision. To hold a liaison meeting with nearby Parish Councillors likely to be affected by the SWDP – Item to be discussed at the Planning Committee meeting scheduled for tomorrow.</p>	
5. Finance & General Purposes: Cllr Geens – A meeting is to be arranged shortly. The Clerk will request agenda items.	Clerk
6. Staffing Committee: Cllr Geens - Seeking to find a replacement Clerical Assistant.	
7. Infrastructure Committee: Cllr Geens	
<p>a. Planning application no.16/01396/FUL was successfully approved at the Northern Area Development Committee Meeting on 4th July 2018 for 99 houses plus outline planning permission for recreation purposes. A Infrastructure Committee meeting will be arranged shortly to update all members and to progress further.</p>	Clerk
8. Chairman’s Report: Cllr Geens	
A Working Party was formed including Cllrs Michael, Frazer-Cann, Allen, Geens plus any former councillors who are interested in joining to proceed with preparation of the Battles Over Event to take place on 11 th November 2018. Cllr Geens to initiate the first meeting.	TG
10. Finance	
1. Payment of accounts as per schedule were authorised for payment except for an incorrect invoice received from Adrian Callow Tree Surgery. Cllr Dodge to check if this work has been carried out. Once confirmed, Clerk to request a revised invoice and payment can be processed. Clerk to query with Richard Barnes if the old wooden posts replaced on Kempsey Common have been delivered to Ashmoor Common as requested, before the invoice is paid.	Clerk TD Clerk
2. Monthly Bank Reconciliation Statement – For Information Only.	
3. Capital Budget – For Information Only	
4. Quarterly Budget Monitoring to June 2018 – For Information Only	

Meeting Closed at 9. 42 pm

Sharon Baxter
Clerk

Signed Chairman..... Date

PUBLIC QUESTION TIME

Parishioners Questions/Comments:

A parishioner confirmed that the grass on the Lower Ham had been cut and baled.

Lesley Cox introduced herself as the new Parish Path Warden (PPW). She has been interviewed by Fiona Argyle from WCC and attends a training session next Thursday.

Her aim is to start to get familiar with the paths and if the issue is easy to solve (simple clearance) get the path open again and encourage people to use it. She will monitor B, C, and D category footpaths.

She was thanked for volunteering and her efforts in taking up this role. A monthly slot will feature on the agenda for update.

A parishioner questioned the Section 278 Works Kempsey A38 Taylor Wimpey Development/Linden Homes. He was advised County Cllr Paul Middlebrough is arranging a meeting with WCC and will report back

He also questioned if there would be extra traffic movement concerning the Clifton Quarry Site which is stopping mineral extract work to the west side of the site and moving to the east side. He was advised that we do not anticipate any further increase in traffic.

Reference was made to the Worcester Observer newspaper article where the public will have a say on yellow lines as part of a six month pilot scheme to obtain greater feedback between businesses and residents and Highways Officials.

District Cllrs Michael and Harrison were thanked for their efforts in the successful approval of planning application 16/01396/FUL.

Standing Orders were reimposed

CRIME ALERT INFORMATION

At some point during the day of the 7th June 2018, persons unknown have attempted to gain entry to the property on Old Road South, Kempsey. They have caused damage to the patio windows at the rear of the property. No entry has been gained to the property

Theft of electric bike, Church Street, Kempsey. WR5 3JG

THEFT OF ELECTRIC BIKE - FROM OFF A DRIVE WAY - PARKED BTW CAR AND WALL AT 1700 AND AT 1930. THE BIKE IS A CYCLOMATIC IN SILVER £600

County Councillor – P Middlebrough

Road Closures expected in the near future leading to Powick Island due to moving an electricity pylon near the Carrington Bridge.

Clerk to circulate Draft Terms of Reference for the Worcester Southern Link Road Phase 4 Community Liaison Group to determine if anyone would like to join it.

Cllr Middlebrough confirmed he had had a successful meeting with the Chairman to try and progress Section 278 Works Kempsey A38 Taylor Wimpey Development/Linden Homes. He will arrange a meeting with WCC to progress.

The Chairman requested if we could be notified of forthcoming road works taking place in the village.

District Councillor – R J Michael

The hybrid planning application 16/01396/FUL was successfully passed at the Northern Area Development Planning Committee on 4TH July 2018. The next stage is to look at reserved matters.