



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 13th JUNE 2016 AT 7.30 PM.
AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Waller, Cllr Frazer-Cann, Cllr Pugh, Cllr Hanmer, Cllr Hodgkins, Cllr Patrick, Cllr Smith and Cllr Gerrard

IN ATTENDANCE: -

County Councillor Sutton, District Councillor Harrison plus 5 members of the public.

1. Apologies: - Councillor Blackwell (Personal) - accepted and District/Cllr Michael (Illness) Mr Biddle – Chairman of NDP (Personal) – received
2. Declaration of Interests:
 1. Register of Interests: Councillors’ were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) – None
3. To Consider Written Requests from Councillors’ for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

	Action
4. Minutes: The minutes of the Parish Council meeting of The Parish Council Meeting of 09.05.16 having been previously circulated were signed as a true and correct record.	
5. Correspondence for Information: <ol style="list-style-type: none"> 1. Letter from Mr. Bowley dated 27th May 2016 - Community Youth Centre <ol style="list-style-type: none"> a. RESOLVED: To liaise with MHDC (Chief Executive Officer and Legal Team) to seek assistance and guidance concerning The Youth Centre. <i>the frequency and nature of Mr. Bowley's letters.</i> 2. Letter from Mrs Brook comments on proposed new recreation facilities – For Information. 3. Email from Ryan Hill – Adopt a BT Phone Box – Please refer to agenda item 10. 4. Internal Audit Report 2015-16 from Mrs Y Scriven – For Information. 5. Letter from David Wilson Homes – Residential Development Post Office Lane The advantages and disadvantages were discussed. <ol style="list-style-type: none"> a. RESOLVED: Not to take over the Public Open Space on the David Wilson Site – Post Office Lane. 	<p>Cllr Geens</p> <p>Cllr Patrick /Clerk</p>
6. <ol style="list-style-type: none"> 1. Neighbourhood Watch – Crime Alert Information 0081S010616-Criminal Damage- BROOMHALL 1 June – Gate to a farmyard has been damaged to gain access. No further details 2. County Councillor’s Report – Cllr R Sutton –The report was noted. 3. District Councillor’s Report – Cllr Harrison – The report was noted. 4. Neighbourhood Development Plan (NDP) Update - Cllr Smith – The report was noted. 	
7. Committee Report Updates and Proposals <ol style="list-style-type: none"> 1. Environment: Cllr Smith The two areas located along the Main Road have been tidied and grassed. Cllr Smith is seeking quotes to concrete sections of the path in the Rocky. Bollards are to be applied for to help alleviate parking issues at the shop. Discussions have taken place with the Regional Manager of McColl’s shop concerning parking issues. The Council agreed to have signage (incorporating logos of McColl’s shop and Kempsey Parish Council) installed to try to alleviate parking problems. 	<p>Cllr Smith Cllr Smith</p>

	Action
<p>McCull's are also attempting to acquire an additional piece of land next door to the shop for extra parking. Information is required for the Interpretation Panels to be located at the Rocky.</p>	
<p>2. Commons and Hams: Cllr Waller The Committee is in the process of approving a draft letter to horse owners on Kempsey Common requesting identification of horses. Ashmoor Common – Awaiting Final Management Plan from Natural England. Natural England carried out an orchid count on Ashmoor Common last week. The fallen tree on the southern boundary on Ashmoor Common still needs clearing. Cllr Pugh to investigate. An enquiry concerning Educational Activities on Kempsey Common is being considered. The damaged gate located at the Marlbank is not closing and has been reported. Cllr Smith requested if Mr. Quibell could be reminded of his obligations to cut the grass on the Lower Ham before 12th August (Start Lammas Period). Cllr Waller to draft a letter for the Clerk to issue.</p>	<p>Cllr Waller</p> <p>Cllr Pugh</p> <p>Clerk</p> <p>Cllr Waller/ Clerk</p>
<p>3. Recreation: Cllr Fraser-Cann Hunter Roofing is to carry out an inspection this Friday to examine the extent of repairs required for the pavilion roof. This will then form the basis when inviting tenders to undertake repairs. Advice was obtained from Wicksteed, referring to the Playsafety Inspection Report. They offered to help resolve problems with finger entrapment. They also quoted to replace the 'Spinner' piece of play equipment at a cost of £2K plus VAT. As an alternative, quotes are to be obtained to dismantle the spinner and replace the worn bearing. The Cricket Club has installed new cricket covers. Repairs are to be made to the Cricket Stop Fence due to localized damage.</p>	
<p>4. Community Centre: Nothing to report.</p>	
<p>5. Planning: Cllr Patrick –Refer to minutes 20.05.16 and draft minutes 10.06.16. RESOLVED: To proceed with the modified proposal presented by Mr. G Pimblett during Public Question Time (Previously discussed at Planning Committee on 10.06.16) and refer to Community Centres Committee for further consideration. Cllr Harrison confirmed the following planning application had been approved:- Planning Application No: 16/00396/HOU Proposal: Proposed two storey extension Location: Lindisfarne, 117a Main Road, Kempsey, WR5 3JY</p>	<p>Clerk</p>
<p>6. Finance & General Purposes: Cllr Geens- Nothing to report</p>	
<p>7. Staffing Committee: Cllr Geens – RESOLVED to advertise for a Part Time Assistant to the Clerk. A free advert will be placed in the CALC update and displayed on the Parish website.</p>	
<p>8. Chairman's Report: Cllr Geens RESOLVED: To grant delegated powers to the Chairman in conjunction with the Clerk to purchase signage (incorporating logos from McCull's shop and Kempsey Parish Council) to the value of £120.00, to display at the shop to try to alleviate parking issues. A broken, collapsed, chamber inspection cover, located outside 81 Main Road was reported to The Hub on 27th May 2016. After establishing ownership, nothing has been actioned to date. This is extremely dangerous. Cllr Geens referred to Cllr Sutton for immediate attention. Welcome Packs – A small Working Party was formed initially comprising of (but not limited to) Cllr Patrick, Cllr Pugh and Cllr Geens. Members from the Church and PACT are most welcome to join in helping to design/formulate welcome packs for new residents. Thanks were expressed to David Harrison and his partner Jan in planting the flower tubs located outside the Community Centre. A letter of appreciation is to be issued to Hartland's Nursery for kindly donating the plants. Cllr Hanmer kindly offered to water the plants during the hot weather as a temporary measure. The subject of watering the plants will be placed on the Community Centres Committee agenda.</p>	<p>Cllr Geens/ Clerk</p> <p>Cllr Sutton</p> <p>Clerk</p> <p>Clerk</p>

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| | Action |
| 8. Finance | |
| 1. Payment of accounts were authorized as per schedule | |
| 2. Bank Reconciliation Statement Balance to 19.05.16- For Information Only. | |
| 3. RESOLVED To agree and <i>REVISE</i> Section 2. Accounting Statements of Annual Return 2015/16 to submit to External Auditor. | Clerk |
| 9. To approve National Pay award 2016-18 negotiated by The National Joint Council and is recommended to all councils which use the local government national conditions of service as the terms and conditions of employment for their employees. | |
| a. RESOLVED: To approve new pay scales for 2016-17, which should be implemented as soon as possible and back dated to 1st April this year. | Clerk |
| b. RESOLVED: To approve pay scales for 2017-18 to be implemented from 1 st April 2017. | Clerk |
| 10. Cllr Geens opened discussion regarding adoption of a disused phone box from BT to house a defibrillator. Councillors expressed general interest. Cllr Geens to discuss further with Mr. Ryan Hill the commitment of his company supplying the defibrillator and secure cabinet, and then gauge the opinion from the residents in Kerswell Green by drafting a letter. | Cllr Geens |
| 11. Update from Youth Centre and Proposals:- | |
| 1. RESOLVED: To purchase 80 mugs for the Youth Centre at a total cost of £24.00 (Cllr Smith declared an ODI as the person selling the mugs is a family member) | Clerk |
| 2. RESOLVED: To purchase a First Aid Kit at a cost of £22.50 from ESE Website. | Cllr Geens |

Meeting Closed at 9.53 pm
Sharon Baxter
Clerk

Signed.....Chairman.....Date

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Terry Ward – Post Office Lane

Asked if MHDC intended to offer 'Welcome Packs' for new residents to the village, similar to Wychavon. Cllr Patrick confirmed that Malvern Hills District Council is intending to produce 'welcome postcards' for new residents. No definitive response has been received to date.

Margaret Davies – The Limes

Asked if there were any advances on the purchase of The Limes Green?
District Councillor Harrison provided the history of events from 2012. The situation is currently on hold. Waiting to be actioned from The Finance and General Purposes Committee.

Pat Whitehead – The Limes

Questioned why the Parish Council did not receive parishioners support at Parish Council meetings. The Chairman replied unfortunately this is part of daily life. People have other commitments and priorities.

Gareth Pimblett – Perspective buyer 129 Main Road

Made a proposition to the Council requesting parking outside 129 Main Road, with the opportunity for councillors to ask questions and raise any issues. This request is to be considered.

Standing Orders were reimposed

County Councillor – R Sutton

No construction traffic management plan has yet been received in respect of Post Office Lane, therefore no further comment to make at this stage.

Footway works are scheduled along the A38 (heading towards the Ketch) and Post Office Lane for August.

District Councillors – D Harrison

Black refuse sacks have been distributed to all households within the village.

Cllr Pugh expressed words of thanks and appreciation to Cllr Harrison in helping to resolve an issue with a recycle bin.

Neighbourhood Development Plan Update – Vice Chairman Cllr Smith

The consultation period is complete and all comments have been assessed. Consultants have been advised of changes to make and have also been provided with individual's comments.

Individual acknowledgements are required.

It is anticipated a new version of the updated NDP Document will be available by the end of June.

Cllr Waller requested a July agenda item – PGA Management Update.