



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
 MONDAY 13<sup>TH</sup> MARCH 2017 AT 7.30 PM.  
 AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Geens (Chairman), Cllr Michael, Cllr Frazer-Cann, Cllr Hanmer, Cllr Blackwell, Cllr Ferguson, Cllr Pugh, Cllr Patrick, Cllr Smith and Cllr Gerrard.

**IN ATTENDANCE:** -

County Cllr Sutton (arrived 8pm), District Cllrs Harrison & Michael.  
 Mr Biddle - Vice Chairman of NDP plus 5 members of the public

1. Apologies: - Cllr Waller (Holiday) and Cllr Hodgkins (Illness)
2. Councillors agreed to consider Mr Dodge's application (via a paper ballot).  
 Mr Tim Dodge was co-opted by paper ballot, unanimously, onto the councillor vacancy.  
 His Declaration of Office Form was duly signed.
3. Cllr Dodge was welcomed onto the Parish Council and appointed onto The Environment and Commons & Hams Committee
4. Declaration of Interests:
  1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
  2. Disclosable Pecuniary Interests (DPI) – None
  3. Other Disclosable Interests (ODI) – None
5. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

6. Minutes: The minutes of The Parish Council Meeting of 13.02.17 having been previously circulated were signed as a true and correct record.
7. Correspondence for Information:
  1. Parish Council Response to R C Bowley letter dated 2<sup>nd</sup> & 5<sup>th</sup> February 2017.
  2. Letters from R C Bowley 05.02.17 & 20.02.17 and response
  3. Letter dated 20.02.17 from R C Bowley – FOI Request EOM 23.01.17 and response
  4. Copied Letter to MHDC dated 20.02.17 from RC Bowley – Planning Application No: 16/01396
  5. Response Letter dated 06.03.17 from R C Bowley – Investigative Panel Report
  6. Response Letter dated 06.03.17 from R C Bowley – My Letter Dated 20<sup>th</sup> February 2017
  7. Response Letter dated 06.03.17 from R C Bowley – FOI Request - My Letter 20<sup>th</sup> February 2017
8.
  1. Neighbourhood Watch – The Crime Information was circulated upon immediate receipt.  
 The Chairman will include an article in his monthly report seeking Neighbourhood Watch Volunteers to establish a NW Scheme. An agenda item will feature in April 2017.
  2. County Councillor's Report – *Cllr R Sutton* – The report was noted.
  3. District Councillor's Reports – *Cllrs Harrison/Michael*- The report was noted.
  4. Neighbourhood Development Plan (NDP) Update (*Cllr Smith*)
    - a. **RESOLVED:** Legal advice is obtained to ensure the Letter of Intent from Taylor Wimpey provides the safeguard we require, to secure acquisition of the land on planning approval of the Taylor Wimpey Houses plus the Playing Field.
    - b. **RESOLVED:** That if legal advice recommends some changes to the above, these changes can proceed without referral back to the Parish Council for permission.

**Action**

Clerk

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AS

	<b>Action</b>
<p>Cllr Harrison suggested that The Parish Council could apply for Section 106 funding towards Consultancy Fees to pay PGA Management. Cllr Smith confirmed there is also some NDP Funding available which could be applied for to help to pay for some of these costs.</p>	
<p>9. Finance</p>	
<p>1. <b>RESOLVED:</b> Payment of accounts as per schedule were authorized. The Clerk confirmed the payment to David Martin for footpath clearance work should be for £240.00 and not £24.00.</p>	
<p>2. Bank Reconciliation Statement Balance – For Information Only.</p>	
<p>3. To carry forward any Committee recommendations of monies from 2016/17 to 2017/18 for ongoing projects:-</p>	
<p>a. Commons &amp; Hams Committee <b>RESOLVED:</b> To use unspent monies of up to £2800 from the Commons &amp; Hams Budget on deepening the anti-trespass ditches on Stonehall Common.</p>	Clerk
<p>b. Community Centre Committees <b>RESOLVED:</b> To carry forward £1900 from the survey/maintenance budget for roof repairs i.e. coping stones and damaged roof tiles including hire of scaffolding</p>	Clerk
<p>c. Finance &amp; General Purposes Committee</p>	
<p>i. <b>RESOLVED:</b> To carry forward Legal Fees of £900</p>	Clerk
<p>ii. <b>RESOLVED:</b> To carry forward monies of £250 for Chain of Office.</p>	Clerk
<p>iii. <b>RESOLVED:</b> To carry forward monies for NDP Referendum £3K</p>	Clerk
<p>d. Environment Committee <b>RESOLVED:</b> To carry over monies of £3K from River Bank Clearance for the purchase of the new Fixed VAS Sign to be located at the southern end of the village.</p>	Clerk
<p>10. Committee Report Updates and Proposals</p>	
<p>1. Environment: <i>Cllr Smith</i> Clearance works have successfully taken place to tidy up three separate areas in the village.</p>	
<p>a. <b>RESOLVED:</b> To renew Lengthsman Contract of Services for 2017/18 with WCC.</p>	
<p>b. <b>RESOLVED:</b> To purchase two extra litter bins/kits and allow installation, with unspent Committee Budget funds from 2016/17. One to be replace an existing bin located opposite The Lawns, Plovers Rise. A location is to be decided for the second bin.</p>	KB
<p>2. Commons and Hams: <i>Cllr Pugh</i> Cllr Pugh reported that he is chasing the company whose quoted was accepted to clear the pond and ditch at Kerswell Green. He also reported that a poplar tree on The Green had fallen across Kinnersley Engineering's fence .There are concerns about the condition of the remaining poplar trees. This will be discussed at the next Commons &amp; Hams Committee meeting. Cllr Michael reported that quotes were in the process of being obtained in respect of the anti-trespass ditch at Stonehall Common. Cllr Pugh confirmed the Committee is recommending 'Refusal' for the request to fly drones on the commons. A formal proposal will feature on the April agenda.</p>	DP  JM  Clerk
<p>3. Recreation: <i>Cllr Fraser-Cann</i></p>	
<p>a. <b>RESOLVED:</b> To replace the spinner play equipment at a cost of approx. £2725.00 from Wicksteed.</p>	TFC
<p>b. <b>RESOLVED:</b> For A J Taylor Limited to carry out an electrical installation condition report on the Sports Pavilion at a cost of £230.00. This is a mandatory inspection.</p>	TFC
<p>c. <b>RESOLVED:</b> For A J Taylor Limited to install the power supply for extractor fans to changing rooms in the Sports Pavilion at a cost of £270.90.</p>	TFC
<p>d. <b>RESOLVED:</b> To purchase signage for The Sports Pavilion stating 'Plovers Rise Sports Pavilion'. Signage to be supplied from City Signs at a cost of £60.00. Fitting to be arranged. Items to be discussed at the next Recreation Committee meeting include:- Signage – Keeping dogs on a lead and the broken cricket ball stop fencing. Cllr Fraser- Cann reported a useful meeting had been held with KSA.</p>	TG
<p>4. Community Centres: <i>Cllr Michael</i></p>	
<p>a. <b>RESOLVED:</b> To appoint A &amp; E Fire and Security to fit Fire Door intumescent strips and smoke seals at the Community Centre at a cost of £620.00 Cllr Michael reported the minor remedial works at the Youth Centre had been dealt with. A new sign had been fitted to the outside wall of the Youth Centre to indicate what the building was. A Committee meeting is to be arranged shortly.</p>	Clerk

- 5. Planning: *Cllr Patrick*- Please refer to draft minutes dated 20.02.17.
  - 6. Finance & General Purposes: *Cllr Geens*
    - a. **RESOLVED:** To amend the contract value in Financial Regulations from £30K to £25K  
(To comply with The Public Regulation 2015 which requires councils to advertise contracts of £25K and over on a Government website.)
  - 7. Staffing Committee: *Cllr Geens*- Nothing to report
  - 8. Chairman's Report: *Cllr Geens*- Nothing to report
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- 11. **RESOLVED:** The Annual Parish Meeting is to take place on Monday 15<sup>th</sup> May 2017 at 7.30pm at The Community Centre. A suggestion made for a Guest Speaker featured a talk on the Community Emergency Plan. Cllr Michael to make enquiries with Rob Rich.
  - 12. Annual Newsletter – The Chairman requested a short report from all Committee Chairman of events that had occurred during the past year. A brief discussion took place regarding printing and distribution.  
Subject to securing sufficient numbers, Mrs Clew confirmed she is happy to co-ordinate volunteers, to help distribute the Annual Newsletter.  
The Chairman will seek volunteers in his report to be placed in the Parish Magazine.

**Action**

Clerk

JM

All Chair

TG

Meeting Closed at 9.12 pm  
Sharon Baxter  
Clerk

Signed.....Chairman.....Date

*Standing Orders were adjourned for Public Question Time*

## **PUBLIC QUESTION TIME**

### **Mr M Biddle – Brookside**

Highlighted that today was Common Wealth Day.

### **Mr R C Bowley – Kerswell Green**

Disputed the Minutes from the EOM 23.01.17. Cllr Geens confirmed he had responded to the letters received from Mr Bowley, concerning this matter.

### **Pat Whitehead – The Limes**

Expressed her dissatisfaction with the actions and conduct of Mr Bowley.

*Standing Orders were reimposed*

## **District Councillors – Michael & Harrison**

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### **District Cllr Michael**

The date for The Great British Spring Clean ‘Grot Spot’ had been rearranged due to bad weather, but did successfully go ahead.

A section along the A38 was targeted, under this initiative to help keep Great Britain Tidy, where several bags of rubbish were collected.

Thanks were expressed to Mr Mark Stratton who helped remove a fallen tree in Old Road South, north of the junction by Meadow Close, following Storm Doris.

The footpath from Sunnyside Garage to Meadow Close has been successfully cleared and widened.

### **District Cllr Harrison**

Confirmed the Councillor Allowance increase had been refused.

Waste Collection will change from April 2018

Drainage issues on Bestmans Lane/Draycott Lane.

Footpath Problems - KP753 Main Road to Meadow Close

Road Closures - Work on Green Street has progressed. The road has now been repaired.

Forthcoming Road Closures – Post Office Lane and Green Street 20<sup>th</sup> April – 3<sup>rd</sup> May 2017(subject to change)

Planning Permission at The Firs has been granted.

## **County Councillor – Sutton**

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Gerry Brienza will be taking over the role of manager of the Lengthsman Scheme while there are some other interim measures that will be put in place until new officers have been recruited.

A donation of £798.76 towards the installation and commissioning of the new fixed VAS sign has been made.

He is continuing talks with Steve Hawley from Highways concerning the site entrance arrangements for Linden Hames and Taylor Wimpey Development.

Cllr Geens to write a letter concerning this matter to John Hobbs, Head of Highways copied to CEO Clare Marchant.

Cllr Sutton is pursuing money in respect of the primary school, which needs to extend to allow for increased numbers.