

**MINUTES OF THE PARISH COUNCIL MEETING OF KEMPSEY**  
**PARISH COUNCIL HELD ON MONDAY 13<sup>th</sup> OCTOBER 2014**  
**AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Michael (Chairman), Cllr Geens, Cllr Bevan, Cllr Gerrard, Cllr Patrick, Cllr Bowley, Cllr Smith, Cllr Hay and Cllr Waller

**IN ATTENDANCE:** - County Councillor Sutton, District Councillors' Rea and Harrison plus 6 members of the public.

1. Apologies: Councillors' Campbell, Bannister and Blackwell (Holiday)  
Cllr Stevens (Personal) - accepted
2. Declaration of Interests:
  1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
  2. Disclosable Pecuniary Interests (DPI): None.
  3. Other Disclosable Interests (ODI): Cllr Geens declared an interest knowing one of the applicants who had applied for the Clerical Assistant vacancy. He advised he would also refrain from voting on agenda item 14.
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. The minutes of The Parish Council Meeting of 8<sup>th</sup> September 2014 having been previously circulated were signed as a true and correct record.
5. Correspondence for Information:
  1. Freedom of Information Act request – Letter from Mr. W Halford dated 19.09.14  
A response derived from the Commons & Hams Committee stating 'The Parish Council can see no justification for an internal review' will be submitted by The Clerk.
  2. South Worcestershire Development Plan – Consultation on proposed modifications to the submitted South Worcestershire Development Plan 2006-2030. Councillors' are to submit comments to The Working Party which will be presented at the November 2014 Parish Council meeting for ratification before submission by 14<sup>th</sup> November 2014.
  3. Worcestershire Parkway Regional Interchange – Public Engagement Exercise – Information available to view in the Parish Office or at St Peters Garden Centre 18<sup>th</sup> October 2014 between 9- 1pm.
6. Reports from representatives: To receive an update
  1. Neighbourhood Watch - Crime Alert Information:-

Vehicle Crime - Kempsey

Between Tuesday 9<sup>th</sup> September at 17:30 and Wednesday 10<sup>th</sup> at 08:00 thieves broke into a Vauxhall Vivaro van parked in Church Street Kempsey by cutting a hole in the rear doors of the van and then opening the door lock from inside. They then stole tools that were stored inside the vehicle. Nothing was seen or heard, no CCTV. 22CC/57846A/14

Vehicle Crime - Kempsey

Between Tuesday 9<sup>th</sup> September at 19:00 and Wednesday 10<sup>th</sup> at 08:00 the rear number plate was stolen from a Volkswagen Golf parked at the roadside in Old Road North, Kempsey. Nothing was seen or heard. 0125S 100914

Theft occurred between Fri 10/10/2014 19:00 and Sat 11/10/2014 08:00. ABBOTS WOOD, KEMPSEY, WORCESTER, WORCESTERSHIRE WR5 3QJ

The owner lives at Abbots Wood, Kempsey. Between material times, he left his Ifor Williams triple axle trailer in a field near his house. When he returned to it, he found that persons

**Action**

Clerk

All

unknown had stolen 4 wheels off it leaving the back two intact 0515S 111014\_

2. County Councillor - The report was noted.
3. District Councillor - The report was noted.
4. Neighbourhood Development Plan Update – The report was noted.

Cllr Bowley highlighted the Neighbourhood Development Plan will need to be presented to the Parish Council for formal approval before any consultation. The Chairman advised once the work of the task groups had been completed this would happen.

**Action**

Cllr Rea

Cllr Waller

Cllr Bowley also highlighted that The Parish Council is not being notified by MHDC when Section 106 funds become available and the conditions and timeframes that must be adhered to. Cllr Rea. offered to report this to The Overview & Scrutiny Committee and advise accordingly. Cllr Waller praised the good work of Kirkwells but identified a weakness with the project plan which he offered to look into and progress further.

Clerk

7. Report Update including Proposals from Committees:

1. Recreation Committee: Cllr Hay reported the application for funding from the People's Postcode Trust has not been successful.

It was also reported a street light is not working in the car park by The Youth Centre. As this is the responsibility of The Parish Council The Clerk is looking into getting this repaired and is currently liaising with WCC.

Cllr  
Bowley

Clerk

2. Commons & Hams Committee: Cllr Bowley

- a. RESOLVED - to sell the cattle on Ashmoor Common at the first available store cattle sale in October/November 2014 at Worcester market, following TB testing.
- b. RESOLVED - to approve an extra day's work on Kempsey Common by Roger Martin to complete the topping of bramble/thistle/treated gorse areas etc. at a cost of £160.

Due to problems with the machinery the Gorse Cutting on Kempsey Common has been delayed but is scheduled to take place next week.

A new self-closing gate has been installed on Kempsey Common at the Stonehall end and the bridle path widened. Thanks were expressed to Tracy Sutton from WCC in assisting with this matter.

Clerk

Cllr Bevan

3. Community Centre: Cllr Geens

- a. RESOLVED to approve A&E Fire Protection to upgrade/replace the fire safety system at a cost of £3631.34.
- b. RESOLVED to purchase an electric sump pump, extension lead and flexible hose to alleviate the water in the cellar at a cost of approximately £106.
- c. RESOLVED to purchase signage for above the canopy to The Community Centre at a cost of £106 together with some new car park signage for £45 from City Signs (Worcester).

Cllr Geens

Clerk

4. Environment Committee: Cllr Bowley advised three quotations had been received in respect of installing the bench. RESOLVED to proceed with Jim'll Fix. It at a cost of £230.

He also advised all the wood had now been cleared away following the tree work at The Rocky.

5. Planning Committee: Cllr Patrick

- a. RESOLVED - to extend the retention period for planning documents from a 3 to 5 year period.

Cllr Bowley raised concerns that Planning Applications are not presented to Full Council and are dealt with by The Planning Committee. Cllr Patrick explained the reasons as to why. The Chairman concluded all Councillors have a duty to comment on planning applications and should view these on the MHDC website. Correct protocol is to comment on planning application at a Parish Council meeting unless timeframe deadlines dictate otherwise.

RFO

6. F & GP Committee: Cllr Michael

- a. A reminder was presented advising all Committees should devise budget proposals for 2015/16 in preparation for the F&GP Committee meeting due to take place on Monday 17<sup>th</sup>

November at 7.30pm.

Cllr Bowley questioned if there is a budget format to follow for guidance. The RFO confirmed there was not.

Cllr Bowley questioned the 'Miscellaneous Category' on the 2<sup>nd</sup> Quarter Budget Monitoring. The RFO confirmed items shown against this heading could not be allocated under any other budget heading. The RFO agreed to offer further clarification to Cllr Bowley to aid understanding.

7. Staffing Committee: Cllr Michael

The appointment of a Clerical Assistant to be considered under agenda item 14.

8. Chairman's Report:

Cllr Michael has addressed issues with speeding within the village to County Councillor Sutton.

He also advised The Poppy Wreath had been ordered and contributions from Councillors would be greatly accepted. Cllr Bowley expressed that Councillors' should make their own contributions in respect of Remembrance Sunday as they see fit. The Clerk highlighted the Poppy Wreath could be purchased using the necessary powers the Council has.

Cllr Bowley requested if he could address two further items under Confidential Session. This was agreed.

9. Finance:

1. Payments as per schedule of payments list distributed were authorized.
2. Bank Reconciliation Statement Balance – For Information
3. Quarterly budget information – For Information. A request was made by Cllr Waller if this information could be distributed in Excel format to assist Councillors to extract relevant data. This was agreed by the RFO.

10. The wording of the motion was amended from Motion to formally remove any Parish Council nominations from the Parochial Church Council Charities to :-

The Parochial Church Charities will request a nomination from The Parish Council to serve on The Trust. This was agreed upon. A vote then took place on the amended motion.

RESOLVED to accept the amended motion. It was highlighted that nominees act in their own right and not on behalf of The Parish Council. This may at times result in conflicts of interest and that this applied to all our nominations to other Trusts.

11. The Council voted to amend the motion to consider the offer from West Mercia Police to conduct regular Surgeries in the Parish at which parishioners can consult them on any matters of interest or concern to :-

Accept the offer from West Mercia Police to conduct regular surgeries .....

The Clerk highlighted the amended vote should be voted upon in compliance with Standing Orders. The Council felt this was not necessary.

12. Councillor Michael presented an update on the Draft Emergency Plan. He is awaiting a GIS map to finalise the document and will then present at the November Parish Council meeting.

13. Councillor Michael updated The Council on the situation of The Youth Centre confirming this is a viable venture in the short term and will see out the term of its lease being November 2015. The Chairman confirmed a Working Party would be convened to discuss the future of The Youth Centre shortly.

**Under The Public Bodies (Admission to Meeting(s)) Act 1960 The Council resolved to exclude the public and press from agenda items 14 & 15. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

Action

RFO

14. RESOLVED – To employ a Clerical Assistant following successful interview process. The Council agreed to appoint on SCP 9. The contract is yet to be finalized and agreed by The Council.

15. RESOLVED – The Council agreed to support Statement B for 2014/15 for the application for Discretionary Rural Rate Relief in respect of The Huntsman Inn, Green Street, Kempsey.

Cllr Bowley raised two specific questions with the Parish Council as requested in agenda item 8.

Meeting Closed 10. 05pm

Sharon Baxter

Clerk

Signed ..... Chairman .....Date

**Standing Orders were adjourned for Public Question Time**

## **PUBLIC QUESTION TIME**

### **Tony Denny - Brookend Lane**

The problems concerning the superfast broadband cabinet have been addressed. Mr Denny expressed his appreciation to Cllr Geens, Cllr Michael, District Councillor Harrison and The Clerk for their assistance with this issue. BT/Open reach has agreed to conduct a further survey and a safer position identified to relocate the broadband cabinet.

### **Joy Clee - Brookend Lane**

In respect of agenda item 10. - Emphasised the importance for representation nominated by The Parish Council to remain a member of The Parochial Church Council Charities/Church Land Trust which provides independent status and helps to deter fraud. She would not like to see representation lost from The Parish Council on these bodies.

### **Terry Ward - Post Office Lane**

Advised a Litter Pick is to take place this Saturday at 10.00am. urged parishioners to attend. Also a reminder there is a PACT meeting on Tuesday 21<sup>st</sup> October 2014 at 7pm at The Community Centre. A road traffic accident involving two vehicles was reported on Ellsdon/Post Office Lane during the school run. Cllr Hay advised his daughter was a witness to the accident.

**Standing Orders were reimposed**

## County Councillor – R Sutton

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- Advised that the road repairs in Oakfield Drive will be completed next week
- Due to a change in structure Gerry Brienza Senior Highways Liaison Officer will work for both Malvern Hills and Wychavon Districts.
- Mr Holloway is investigating the location of the bus stop moving it further south of the village rather than north. The Chairman asked if the Parish Council could have any input in future meetings. Cllr Sutton advised this would be possible.
- Divisional Fund monies are available to the value of £2K.

## Questions

Q. Cllr Geens questioned can The Parish Council provide their own contractors to carry out footpath repairs?

A. Cllr Sutton confirmed the contractor must be approved via a vetting process with WCC. An approved list of contractors can be obtained via Countryside Services.

Cllr Michael addressed an issue with speeding to the north and south end of the village and requested if the vehicle activated speed sign could be relocated to help deter speeding motorists.

A meeting to progress this matter will be arranged with Gerry Brienza.

## District Councillor – D Harrison.

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- Broadband – An application has been made by to install broadband outside the Parish Hall. Strong objection has been made in respect of one of the installation cavities which is currently due to be installed in the centre of the entrance road into The Parish Hall.
- District Council Fund - £500 is available for Community Fund Projects. Other Funds are available up to the value of £20K
- The appeal was lost in respect of the planning application for the Industrial site located in Bestmans Lane

### Questions

Q. Cllr Geens - Can District / County Funds be pooled together?

A. Cllr Harrison - No they are separate – Different functions.

Q. Cllr Bowley – Would the protection to the pathways in the Rocky qualify under The District Council Fund?

A. Cllr Harrison – Yes

Q. Cllr Geens – Can documentation be given to The Parish Council before the commencement of works begins in respect of Superfast Broadband being installed throughout the village?

A. This is unlikely -BT do have permitted development rights to place to roll out Broadband with WCC.

## District Councillor – A Rea.

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- Advised the proposed modifications to the South Worcestershire Development Plan (SWDP) were agreed on 30<sup>th</sup> September 2014 at The Bank House Hotel by Malvern Hills, Worcester City and Wychavon.
- A consultation on proposed modifications to the submitted South Worcestershire Development Plan 2006-2030 is taking place from 6<sup>th</sup> October to 14<sup>th</sup> November 2014. Please view website [www.swdevelopmentplan.org](http://www.swdevelopmentplan.org) for further information. This result will then be submitted to the inspector early 2015.



# Chairman of Neighbourhood Development Plan (NDP) Mr M Biddle.

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Monday 13 October 2014

You will be aware of the meeting held with Kirkwells, planning consultants for the NDP and you will have received the report prepared by them dated October 2014 covering issues and options.

The actions set out on pages 5 & 6 of this report are being undertaken by the various members of the PC and others. The task group will meet to discuss results on Monday 27 October at 10 am in the community centre ready for the next meeting with Kirkwells which will be on Friday 7 November also in the community centre at 10 am.

MB 13/10/14

