



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 10th OCTOBER 2016 AT 7.30 PM.
AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (TG) (Chairman), Cllr Waller (CW), Cllr Frazer-Cann(FC), Cllr Pugh(DP), Cllr Hanmer (HH) Cllr Hodgkins (BH), Cllr Patrick (AP), Cllr Smith (AS), Cllr Ferguson (GF), Cllr Gerrard (PG) and Ken Blackwell (KB)

IN ATTENDANCE: - 9 members of the public.

1. Apologies: - Cllr Harrison and Cllr Michael.
2. Declaration of Interests:
 1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) – None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes from meeting on 12th September 2016: Cllr CW asked for two amendments to be made,
Re minute 6.5
Further to item 6.5 at the Parish Council meeting of August 8th 2016, a Memorandum of Agreement has been produced by PGA Management and is in the process of being signed by Taylor Wimpey. However, the MofA has not been seen by the Parish Council and Cllr Waller stated that he felt strongly that the MofA should be reviewed by the Parish Council before any party signed. Also that it should be made clear that the memorandum in question had originated from PGA.
Re minute 7.2
The management regime of the cattle as suggested by Natural England has had a minimal impact on the soft rushes.
It was agreed that Cllr CW should submit the minute suggestions to TG who would add to the minutes and they would be approved at the November meeting of KPC

Cllr Waller

Cllr Michael arrived at 19:55

5. Correspondence for Information:
 - Anonymous letter received about a motor home parked in Chapel Road. TG noted that they could not help in this matter.
 - Heartstart Malvern.
 - Worcestershire Pollinators Conference
6.
 1. Neighbourhood Watch – Crime Alert Information. *See report attached to the minutes.*
 2. County Councillor's Report – *Cllr Sutton sent his apologies.*
 3. District Councillor's Reports – *Cllr Michaels report is attached to the minutes.*
 4. Neighbourhood Development Plan (NDP) *Cllr AS gave the report;*
 - A meeting was held with David Clarke (MHDC) and Michael Wellock (Kirkwells.) It was noted that in order to ensure that the NDP is approved by the inspector changes will need to be made by Kirkwells. The Document will then be circulated to Councillors and the Working Party.
 - It is hoped that the document will be inspected early next year and a referendum will be held in May 2017.
 - AS to put an updated report on the website.

5. PGA Management Update *Cllr Smith*

Noted that PGA were working for KPC(Kempsey Parish Council) and that Taylor Wimpey would pay fees, when work had been approved by AS.

Cllr CW noted the following areas of concern.

- PGA had been contracted to scope out an agreement for the new community centre. This contract had come to an end and the relationship had finished.
- There appeared to be a lack of transparency regarding the future payment for work done, there was no information on payments or timescale.

AS suggested that a new contract be drawn up with PGA Management; this would ensure that it was clear that PGA were working for KPC.

- Taylor Wimpey are to pay the fees, but only after AS has approved work done.
- it was suggested that a financial limit be elicited from Taylor Wimpey for clarity.

It was agreed that this matter be passed to the F &GP Committee for consideration and they would report back at the next meeting. The memorandum of agreement was not signed by the Parish Council.

7. Committee Report Updates and Proposals

1. Environment: *Cllr AS*

a. D Pugh had resigned from chairing the committee and Cllr A Smith had been elected in his place.

It was noted that the Committee was a Councillor short. It was also noted that the committee were to discuss the completion of the Rocky project at the next meeting.

It was also suggested that the new bin at the Crown PH be moved further towards the Parish Hall.

2. Commons and Hams: *Cllr Waller*

a. Proposal to accept a quotation to have the ditches and verges cleared across Stonehall Common.

It was noted that quotes had been sought since February and the area was now very overgrown and a hazard to traffic, pedestrians and horses. 5 requests for quotes were sent, but only 2 received. The Council **agreed** (1 abstention) to accept the cheaper quote (*prop CW/Sec AP*) and David Martin was duly awarded the contract. The Parish Office is to await the start date of the works.

It was noted that the contractor should be responsible for the signage and regulations pertaining to signage.

b. Proposal to carry out TB test on cattle and send them to market.

(*Prop CW/secJM*) This was **agreed** by the parish council.

c. Proposal for the Parish Council to renew the Ashmoor contract with Mr. Gove

This proposal was **deferred** until the next Parish Council meeting as the costs were still to be negotiated.

d. Proposal to engage a person to draft a Code of Practise for the grazing of horses on Kempsey Common.

This proposal was **agreed** (Up to a total cost of £200) (*PropCW/SecBH*)

e. Proposal for the C & H committee to carry out a Needs Assessment for allotments in the parish. This proposal was **agreed** (*PropCW/SecAP*)

f. Proposal to renew the membership subscription to the Open Spaces Society. This was **agreed** (*PropCW/SecPG*)

CW reported on the demonstration of drones. CW met with the owners of drones and it had been suggested that they form a club and KPC will discuss the terms for using the back common for their activities.

3. Recreation: *Cllr Fraser-Cann*

The work on the pavilion roof as agreed at the last parish council meeting is to start the week commencing 24th October.

A second electrical opinion on the sports pavilion has been sought.

Cllr Smith

Cllr Waller

Parish
office

4. Community Centres: *Cllr Smith*
 - a. Proposal to accept quotation for refurbishment of ladies and gents toilets at the Youth Centre.
3 quotes had been received and the lowest one was **accepted** (*PropJM/SecBH -2 abstentions*) MSB Plumbing.
 - b. Proposal to rename 'Kempsey Community Youth Centre' to 'Kempsey Youth Centre'. This proposal was **agreed**. (*PropJM/SecBH*)
It was noted that the next user meeting would be held at 19.30 hrs. on 12.10.16 at Kempsey Youth Centre.
5. Planning: *Cllr Patrick*
It was noted that all the planning information was contained within the planning committees minutes.
6. Finance & General Purposes: *Cllr Geens*
The next meeting of the committee is to be 24 October at 1930hrs.
An extraordinary meeting to discuss the NDP is to be held on 31 October at 1930hrs.
7. Staffing Committee: *Cllr Geens*
It was noted that the Clerk planned to be making a phased return to work in November.
8. Chairman's Report: *Cllr Geens*
 - The Chairman requested that all Committee Chairmen write pieces about their work for the Kempsey Hub.
 - On 17 October there is to be a Town and Parish Council Conference at MHDC.
 - On 26 October there is to be a CALC AGM and area conference. Cllrs who wish to attend are to inform the KPC offices.
 - FLAG funded Defibrillator. Proposal for Kempsey Parish Council to accept £600.00 from FLAG and for KPC to contribute an additional sum to purchase a defibrillator to be located inside the Community Centre.
After discussion it was **agreed** that this should be purchased at a cost of £265 (*PropTG-1 against and 2 abstentions*)
8. Finance
 1. To authorize payment of accounts as per schedule.
The Parish Council **authorized** payments of accounts as per schedule. (*Prop HH/SecBH 1 abstention*)
9. Welcome packs for new residents. Update on progress. (*Cllr Patrick*)
 - a. Proposal to accept quotation for supplying and printing of Welcome Packs. (*AB/SecKB*)
Three quotes had been received and it was **agreed** to proceed with the cheapest quote.
It was **agreed** to have 500 printed from Northwick Print.
It was also proposed and **agreed** (*AP/AS*) that the Parish Council would provide an insert with details of the smaller groups on, as these groups do not have the resources for printing information.
10. To discuss if Parish Councillors email addresses should be displayed on our website. (*Cllr Waller*) This was not adopted and subsequently withdrawn.
11. Date of next meeting: Monday 14th November 2016 at 7.30pm at Kempsey Community Centre.

Meeting Closed at 22.30 pm
Clare Shinner
Temporary Clerk

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Mr Bowley noted that he had concerns with regard to the final salary pension scheme of the Clerk. TG noted that he was seeking advice from Grant Thornton on the matter and this would be on the agenda of the next Finance and General Purposes Committee meeting.

Mr T Rowlands asked the Parish Council for information with regard to the Parish Hall patrons using the car park at the Talbot Public House. TG/KB agreed to forward Mr Rowlands the contact information for the Chairman of the Parish Hall Trustees – Mr Henry Morris.

Roger Moss from the portraiture club asked the parish council if the storage space agreed at the last meeting was available for use. TG noted concerns with regard to the size of the equipment. Cllr Michael to liaise on this matter.

Standing Orders were reimposed

Neighbourhood Watch – Crime alert information

BH noted that there had been a bout of aggressive “door- knockers” in the nearby area and advised that residents do not open the door to these sellers of cleaning materials who were employing dubious tactics with homeowners.

County Councillor’s Report – Cllr Sutton was not available to give a report.

District Councillor’s report – Cllr Michael gave the following report.

- The door knocking event to visit vulnerable people (as part of the Rural Communities Programme) was successful and the fire brigade was now visiting to fit smoke alarms.
- A second door knocking event is to take place on 7th November to visit people who were out on the first date.
- Cllrs Michael and Harrison had attended a seminar on crime at which they heard of new legislation with regard to dog fouling and other antisocial behaviour. (information to be passed on to Cllr TC)
- A meeting had been set up at Broomhall with regard to increased housing heights.
- District Council has swept pavements From The Crown to Brook End Lane and surfaces had been damaged.
- Drainage clearing was continuing on Bestmans Lane. Also on the main Road to Mount Emerald Cottage.
- Drainage on Draycott Lane is in poor condition and has been marked for resurfacing – which will be done when the drainage issue is rectified.

It was noted that the hedge was overgrowing the vehicle activated speed sign at Saxon Meadows, and the ownership of the hedge was disputed. TG to investigate.