

MINUTES OF THE PARISH COUNCIL MEETING OF KEMPSEY
PARISH COUNCIL HELD ON MONDAY 8th SEPTEMBER 2014
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE

PRESENT: - Cllr Michael (Chairman), Cllr Geens, Cllr Stevens (arrived 7.55pm), Cllr Bevan, Cllr Bannister, Cllr Gerrard, Cllr Patrick, Cllr Bowley, Cllr Blackwell, Cllr Bannister, Cllr Hay and Cllr Waller

IN ATTENDANCE: - District Councillor Rea and 8 members of the public.

1. Apologies: Councillor Campbell (work commitments) – accepted. County Councillor Sutton and District Councillor Harrison – received.
2. Declaration of Interests:
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI): None.
 3. Other Disclosable Interests (ODI): None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes
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4. The minutes of The Parish Council Meeting of 11th August 2014 and The Extra Ordinary Meeting of 20th August 2014 had been circulated. One amendment to the Extra Ordinary Minutes was made to item 6. To read following the appointment of a replacement office assistant who *may* be asked to carry out work outside of agreed working hours Both minutes were then signed as a true and correct record.
5. Correspondence for Information:
 1. Parish & Town Conference to be held in the Council Chamber on Wednesday 29th October 2014 at 6.30pm (Market Place will be outside the Council Chamber from 5.30pm) - For Information
 2. WCC Post Office Lane/Footpath – Requires further investigation – For information
6. Reports from representatives: To receive an update
 1. Neighbourhood Watch - Crime Alert Information:-
Burglary Non Dwelling – Broomhall 08/08/14

Report of theft of diesel from tractor that was stored in an unlocked shed – siphoned out

between 22:30hr 07 - 15:15 08/08/14, 0467S 080814

At approximately 15:00 hrs on Wednesday 20th August 14, a female was attempting to board a bus from Kempsey to Worcester. It is not clear which bus stop in the village. At the time she was passing a white male, 20-24 yrs., slim build, 5'8" in height with fair short straight hair. The male was holding what appeared to be a black Rottweiler, which was aggressive towards the female and resulted in her being bitten on the leg. We are trying to identify the owner of the dog, who is potentially local to the village. Incident reference- 441S 200814 or crime reference 22CC/52975F/14.
Between Wednesday 27th August at 22:00 and Thursday 28th at 10:00 thieves forced open the door of a caravan parked on its owner's driveway in Chapel Road, Kempsey and stole a quantity of alcohol and a television found within. No CCTV, nothing seen or heard. 0321S 280814
 2. County Councillor – No report available.
 3. District Councillor - The Report was noted.
 4. Neighbourhood Development Plan Update - The Report was noted.
7. Report Update including Proposals from Committees:

Action

<p>1. Recreation Committee: Cllr Gerrard reported</p> <ol style="list-style-type: none"> a. A Post Code Grant for gym play equipment has been applied for. Awaiting outcome. b. The wheelie bin located on the playing field has been in operation for the last two weeks and is working well. 	
<p>2. Commons & Hams Committee: Cllr Bowley</p> <ul style="list-style-type: none"> • Referring to The new Common Agricultural Policy Schemes in England: August 2014 update this highlighted that people can claim for a single payment in respect of Kempsey Common. It would be interesting to know who these people are and the monetary value they receive. • Land Registration – Highlighted the importance of registering land. Any lease spanning over a 7 year period needs to be registered with the Land Registry. • Fountains have carried out an inspection to the trees on Kempsey Common. <p>a. Resolved : To engage two contractors to carry out the following works on Kempsey Common:-</p> <ul style="list-style-type: none"> 2 days’ work to reduce the new gorse at a total cost of £1500 (Contractor Stump Cutters Ltd) 1 days’ work to attend to the old gorse at a total cost of £256 (Contractor Roger Martin) 3 days’ work to top the thistles and brambles at a total cost of £480 (Contractor Roger Martin) <p>b. Resolved: To ask Roger Martin to cutback the overgrowth to the verges of the track leading to Miss Moor house’s Cottage on Normoor Common to the value of £100.</p>	<p>Action</p> <p>Clerk</p>
<p>3. Community Centre: Cllr Geens</p> <p>New fencing is to be supplied and installed to the rear of the car park by Elan Homes and the trees removed.</p>	
<p>4. Environment Committee: Cllr Stevens</p> <ol style="list-style-type: none"> 1. An update was provided on The Rocky to include the damaged footpath, planned tree works, fencing around the fish pass and signage. It was established there was no margin to adjust the operating levels of the pumps and The Committee were looking into how to protect and repair the path and bridge. An assessment is to be conducted as to whether it is felt necessary to install railings around the fish pass. Quotes are in the process of being obtained to help determine a decision. 2. A list of tasks is in the process of being produced to help determine the role of employing the services of an Assistant Lengthsman. 3. Discussions regarding participating in the Parish Footpath Warden Scheme. A meeting is to be arranged with WCC and the volunteers. 4. Resolved: The Council voted to amend the original proposal from Motion to seek quotations and complete works up to £1000 in value to address required tree works in the Rocky, as recommended by Environment Committee to Motion to take monies from reserves to top up £1000 allocated budget to a value of £2400 to attend to all the trees highlighted in the survey, (except those that Western Power are to remove). The Council then took a vote on the amended motion which was carried. The contractor appointed to carry out this work was Adrian Callow. Cllr Bowley queried this did not conform to Financial Regulations. The Chairman confirmed that from a Health and Safety perspective this would be allowed. The Council agreed if parishioners would like any wood to liaise directly with the contractor. 	<p>Cllr Stevens</p> <p>Cllr Smith</p> <p>Clerk</p>
<p>5. Planning Committee: Cllr Patrick</p> <p>Reconsultations are to take place in respect of The Inn at Stonehall and The Orchards, 25 Lyfs Lane and comments are to be submitted for amended Lioncourt Plans (The Limes). A Planning Committee Meeting is scheduled to take place on Friday 12th September 2014 at 1.00pm.</p> <p>6. F & GP Committee: Cllr Michael – Nothing to report</p> <p>7. Staffing Committee: Cllr Michael – Closing date for Clerical Assistant Vacancy is Friday 12th September 2014. To date three applications have been received.</p>	<p>Cllr Patrick</p>

- 8. Chairman's Report: Nothing to report.
- 9. Finance:
 - 1. Payments as per schedule of payments list distributed were authorized.
Cllr Stevens queried the non-emergency expenditure item in respect of the map to support the Churchyard planning application. This cost is to be recharged to The Church.
 - 2. Bank Reconciliation Statement Balance – For Information

Cllr Hay

- 10. Cllr Hay agreed to carry out some research in respect of the new pension arrangements for new employees.

Action

- 11. A Working Party consisting of Cllr Michael, Cllr Geens, Cllr Bowley, Cllr Stevens and Cllr Patrick was appointed to consider/ revise/update Council policies and procedures to include Standing Orders, Financial Regulations, Grievance Procedure and Publication Scheme to present to The Council for ratification. Cllr Michael agreed to chair. A meeting is to be arranged within the next two weeks.

- 12. To comment on the following planning application:-
 Planning Application No: 14/00948/FUL
 Proposal: Change of use from agricultural to extension of existing Burial Ground.
 Location: St Marys Church, Church Street, Kempsey, Worcestershire
 Comments: As Kempsey Parish Council is the applicant no comments will be offered.
 Cllr Patrick asked members of the public to submit comments directly to MHDC in support of this Application, and for The Vicar to remind his congregation to offer individual support.

Cllr Patrick

- 13. Youth Centre Update: Cllr Michael advised that the Youth Centre is now in a position where it can operate until the end of its lease (November 2015) . Legal advice has been obtained in respect of the lease and the rights of the current tenant. Cllr Michael agreed to circulate the Questions and Answers surrounding this advice.
 A Working Party was formed consisting of Cllr Bowley, Cllr Smith, Cllr Gerrard, Cllr Michael, Cllr Campbell, Cllr Geens and Mrs. Clee to progress with a list of questions raised by Cllr Bowley in his email in June 2014.
 A Youth Centre Meeting is to take place on Monday 6th October 2014 at The Youth Centre. Time to be confirmed.

Cllr Michael

Cllr Michael

- 14. Update on Draft Emergency Plan: Cllr Michael confirmed he had arranged a meeting with Community Services to ensure the draft emergency plan in its current version is robust and accurate and complies with Malvern Hills District Council.

Meeting Closed at 9.17pm
 Sharon Baxter
 Clerk

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Tony Denny, 11 Bookend Lane

- Mr Denny expressed concerns regarding the cabinet equipment used for superfast broadband located outside his house. He reiterated his concerns about the size of the equipment and its location close to a road junction which could obscure vision and be potentially hazardous, particularly as the school bus drops children off at this location.

This has been reported to BT Open Reach and he is still awaiting a reply.

Cllr Michael confirmed The Council had written to WCC to express their concerns and to try to obtain some advice. The Council are also awaiting a response.

Mike Biddle, 7 Brookside

- Advised that the shop is being sold to a large company and now might be a good opportunity to write to the chain to request support for a Post Office.

Cllr Michael confirmed The Parish Council is aware of the situation and this is in hand.

- Amended plans Lioncourt (The Limes). Concerns with the location of the bus stop.

Cllr Patrick confirmed this would be dealt with at the next planning committee meeting and a meeting request would be made to County Council and Highways.

Standing Orders were reimposed

County Councillor – R Sutton

No report available

District Councillor – D Harrison.

No report available

District Councillor – A Rea.

Shared CEO

I am sure Councillors will have followed the series of meetings that have been held by MHDC around the issue of sharing a CEO with Wychavon District Council. At an extraordinary meeting held on the 2nd September, MHDC voted against a notice of motion “Options for the Senior Executive Leadership at Malvern Hills District Council” and as a consequence the Council will proceed with its former proposal of the sharing of a chief executive with Wychavon District Council.

SWDP

A Council meeting will be held on the 30th September to consider only the modifications necessary to accommodate the inspectors objectively assessed housing need, which I am sure you recall has been

set by the inspector at 28,370 and is considerable higher than the 23,200 that was agreed by the three South Worcestershire District Councils. If the modifications are agreed then the package will be submitted for consultation. The results of the consultation and modifications will then be submitted by the three South Worcestershire Councils to the inspector and it is then anticipated that the Stage 2 hearings will commence late 2014/early 2015. The precise arrangements are to be agreed with the Inspector in due course.

Tour Of Britain

The Tour of Britain cycle race will pass through Worcestershire as it travels from Worcester to Bristol this Wednesday 10th September. The route starts at Worcester City Centre and goes through Leigh Sinton into Malvern Link, thorough Barnards Green and up and around the hills. A number of partner’s including the Worcestershire LEP, County Council and Malvern Hills District Council economic team have worked hard to attract the event to Worcestershire, I am sure it will be a great success and an impressive spectacle as riders work hard as they climb up through the Wyche cutting and then descend from British Camp back towards Upton-upon-Severn.

Adam Rea

Chairman of Neighbourhood Development Plan (NDP) Mr M Biddle.

Neighbourhood Development Plan Report to Parish Council Meeting

Monday 8 September 2014

I am pleased to report that the results of the survey undertaken by the PC in respect of the preparation of an NDP are now available and I wish to thank Councillor Mike Stevens for the preparation of these results.

I am also very pleased that Councillor Ann Smith has agreed to be vice chairman of the NP working party and we have had a meeting in order that wheels can be set in motion to form appropriate task groups as referred to in my report to the PC in July.

The Parish Councillors and NP working party members have been invited to attend a meeting to be held on Tuesday 16 September at 10 am at the Community Centre with Kirkwells, the planning consultants appointed by the PC to assist in the preparation of the NP. I anticipate that after this meeting it will be desirable to hold a neighbourhood working party meeting to take forward any suggestions made by Kirkwells and in particular to implement the task groups to research and develop detailed proposals in respect of the matters referred to earlier. Councillor Ann Smith has agreed to speak to individual parish councillors to establish which members wish to be on each task group.

MB 08/09/14

