



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 12th SEPTEMBER 2016 AT 7.30 PM.
AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (TG)(Chairman), Cllr Waller(CW), Cllr Fraser-Cann(FC), Cllr Pugh(DP), Cllr Hanmer (HH) Cllr Hodgkins (BH), Cllr Patrick (AP), Cllr Michael (JM), Cllr Smith (AS), Cllr Ferguson (GF) and Cllr Gerrard (PG)

IN ATTENDANCE: -

County Councillor Sutton, District Councillor Harrison plus 8 members of the public.

1. Apologies: - Councillor Ken Blackwell (Personal) - accepted
2. Declaration of Interests:
 1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) – None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 8th August 2016
An amendment was made to the third paragraph on the third page of the minutes, where the words "Community Centre" were changed to "Youth Centre"
After this amendment was made, the minutes were signed as a true and accurate record of the meeting held on 8th August 2016.
5. Correspondence for Information:
 - Request from Peter Griffin re. Mobile fish and chip trailer. The Parish **agreed** to this request in principle on the understanding that a suitably safe place was found for the positioning of the vehicles. (Prop AS/Sec BH). Letter to be sent.
 - Letter of thanks from Mr. G.C.Hall re. Bollards at shop. This letter was noted and appreciated.
 - Email communication from Mr. B. Mills re. Parking at McColl's shop. TG noted that he would not be replying to the third letter in this communication.
 - Resignation letter from Cllr Martin Bannister. It was noted that Cllr Bannister had resigned due to work pressure and had noted that he hoped to serve the Parish Council in the future. TG has written to Mr. Bannister to thank him for all his assistance with the Parish Council.
6.
 1. Neighbourhood Watch – Crime Alert Information.
 - It was noted that there had been thefts in the area and vandalism to the hub caps of some cars.
 2. County Councillor's Report – *Cllr Harrison gave the report.*
 - There have been comments with regard to the turning round of buses at the stop in Baynhall. First Bus and MHDC have been contacted and First buses do not think that there is a problem.
 - The footpath on the main Kempsey Road has been sided-out and partially re-tarmacked and cleaned up to the 30mph zone. The Parish Council is to monitor to see if this is to be extended.

TG

TG to inspect

3. District Councillor's Reports – *Cllr Michael reported the following;*
- Re the Rural Communities programme. This programme is being trialed in the area and a series of door knocks will take place to identify people who may benefit from the scheme. This programme is jointly funded by MHDC and West Mercia Police for 2 years.
 - It was noted that MHDC Chairman, Cllr J Raine, had completed a “Hike for happiness” of 160 miles for which he raised £2,000 for local mental health groups.

Cllr Harrison reported the following;

- Broadband – there was apparently no connection to the boxes at the Parish Hall, Kerswell Green, Severn Stoke and Post Office Lane
 - There had been waste collection issues that had been resolved.
 - Cllr Harrison attended a meeting on The Community Infrastructure Levy, which is due for inspection and to become statute soon.
 - It was noted that the urban extension was to comprise up to 30% of affordable housing.
 - Drainage in Bestmans Lane was currently being worked on.
4. Neighbourhood Development Plan (NDP) Update *Mr.M.Biddle gave the report;*
- Mr Biddle noted that he was to step down as Chairman, but still wished to be involved with the plan. TG thanked Mr. Biddle on behalf of the Parish Council for all his work on the plan to date.
 - The plan is nearing the final stages of consultation and the inspectors report will be the next stage of the process.
 - Cllr AS was appointed as Chairman of the Committee and Mr Biddle was appointed as Vice Chair (Prop TG/Sec BH)

Report from Cllr A Smith

- AS sent an updated version of the plan to Cllrs and David Clark at MHDC who intimated that further work was needed prior to inspection. David Clark has given AS a list of things that need to be altered.
 - AS is to meet Kirkwells and David Clark to discuss the plan further.
5. PGA Management Update - To discuss PGA's fees agreement with TW. (*Cllr Smith*)
- A memorandum of understanding had been given to Taylor Wimpey to be signed and its return is awaited. The document will be returned to the parish council for examination.
 - AS attended a meeting with AP, Peter Griffiths, Dean Kinsella and Taylor Wimpey to discuss the impact of the planning on the Recreation Ground.

7. Committee Report Updates and Proposals

1. Environment: *Cllr Pugh*

- a. Proposal to purchase two new litter bins. The Council **agreed** to purchase the bins to be located by McColl's shop and by Bob Bullock's bench at the Lychgate at a cost up to £500 per piece to include installation. (Prop AS/Sec HH)
- b. Proposal to have litter bins installed. See above item.

It was noted by TG that Cllr Pugh wished to step down as Chairman, but to remain on the Committee. AS noted that she would like to become Chairman, but this would leave the Community Centres without a Chair. TG noted that the committees could appoint their Chairman at their committee meetings.

2. Commons and Hams: *Cllr Waller*

- Ashmoor Common.
Cllrs DP, JM and CW concluded that the management regime of the cattle as suggested by Natural England had had a minimal impact on the soft rushes. A meeting will be held to discuss this. 3 trailer loads of ragwort have been removed.
- Kempsey Common
Letters have been sent to all people with horses grazing on the common to ask about their grazing arrangements and asking to see their horse passports. 3 replies have been received to date.
Drones are being flown over the commons. CW has asked one of the pilots to demonstrate this at Ashmore Common and asked the Council to approve a one off flying of a drone for this purpose. The Council **approved** this motion. (Prop CW/Sec JM)
It was noted that Bylaws allow for this in designated areas and it is suggested that the Council considers a designated area for flying drones.

- Normoor Common
The verge has been cut.
 - Stonehall Common.
An invitation to tender to clear out the ditches has been sent to 5 companies.
3. Recreation: *Cllr Fraser-Cann*
- a. Proposal to carry out remedial work to the Pavilion roof.
Tenders were sent to 3 companies. Two quotes were received and the Parish Council **agreed** that the lower sum be accepted. This was revealed to be AES Roofing Ltd.
 - b. Wicksteed has been contacted re the bearings in the spinner, but they are not available, so further efforts will be made to purchase them.
 - c. It had been noted that the electrics at the Sports Pavilion will need to be upgraded at some future date.
4. Community Centres: *Cllr Smith*
- The tree has been removed at the Community Centre and the ground needs leveling and position of gas pipe needs to be ascertained. Quotes are awaited for refurbishing the toilet facilities at the Youth Centre.
- a. Discuss portrait class photographic equipment storage
It was proposed by AS (Sec HH) that subject to space becoming available within the cupboard, that the portrait class could store their equipment within the cupboard. However, the Parish council would not be responsible for any damage to the said equipment and the portrait class should arrange insurance of the said equipment items stored therein.
This proposal was **agreed** by the Parish Council
5. Planning: *Cllr Patrick*
- It was noted that all the planning information was contained within the planning committees minutes.
6. Finance & General Purposes: *Cllr Geens*
- a. Proposal to accept quotation from Came and Co for annual renewal of insurance. (Prop TG/SecBH) The lowest quotation as suggested by the brokers Came and Co was **accepted** and it was agreed to tie in to a 3 year offer. This was with Aviva.
7. Staffing Committee: *Cllr Geens*
- It was noted that the Clerk hoped to be back at work at the end of October.
8. Chairman's Report: *Cllr Geens*
- The Chairman requested that all Committee Chairmen write pieces about their work for the Kempsey Hub.
 - Complaints have been received re the dip in the road outside Linden Homes Site adjacent to the Taylor Wimpey site. The two developers are in discussions re the differing levels.
8. Finance
1. To authorize payment of accounts as per schedule.
The Parish Council authorized payments of accounts as per schedule. (Prop AP/SecAS)
9. Welcome packs for new residents. Update on progress. (*Cllr Patrick*)
It was noted that quotes were awaited for the packs.
10. Request from Mrs. Oliver regarding the possible planting of a tree in remembrance of her husband. (*Cllr Geens*)
It was noted that the land in question was not land belonging to the Parish Council and Mrs. Oliver should contact the Church Lands Trust.
11. To discuss if our Lengthsmen should be provided with some form of identification badge. (*Cllr Pugh*)
The Parish Council agreed that this was a good idea. Parish Council to look into providing some from MHDC, and to contact D Hunter and suggest this be done County-wide.

12. To discuss if Parish Councillors photographs should be displayed on our website.
The Parish Council agreed that a portrait photograph of every Councillor and staff member (who were in agreement) of The Parish Council should be placed on a dedicated page on the website. (Prop CW/SecBH)

11. Date of next meeting: Monday 10th October 2016 at 7.30pm at Kempsey Community Centre.

Meeting Closed at 21.50 pm
Clare Shinner
Temporary Clerk

Signed.....Chairman.....Date

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Roger Moss from the portraiture club asked the parish council if the club could have a small amount of storage space in the building as they met twice a month and they had heavy equipment.

Standing Orders were reimposed