



**MINUTES OF THE MEETING OF
KEMPSEY PARISH COUNCIL HELD ON MONDAY 10th SEPTEMBER 2018
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Waller, Cllr Blackwell, Cllr Dodge, Cllr Hanmer, Cllr Michael, Cllr Frazer-Cann and Cllr Gerrard.

IN ATTENDANCE: - Sharon Baxter (Parish Clerk and Responsible Finance Officer)
District Councillors Harrison & Michael plus 14 members of the public.

1. Apologies: Cllr Allen, Cllr Varley, Cllr Thompson and Cllr Ferguson - (Personal) - Accepted
Cllr Hodgkins (Illness) - Accepted
County Councillor Middlebrough (Holiday) - Received
2. Declarations of Interest
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature – None.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature – Cllr Blackwell declared an ODI on the BMX track being a member on the Church Lands Trust. Cllr Dodge declared an ODI working as a Youth Worker for the Vicar.
3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of The Localism Act 2011) - written requests to be submitted to the clerk prior to the Meeting – None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes
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4. Minutes: The minutes of The Parish Council meeting of 13th August 2018, having been previously circulated were signed as a true and correct record.
5. Correspondence for Information: - Under General Data Protection Regulations names of identifiable nature withheld.
 1. ICO Decision Notice 14th August 2018 – For Information Only
 2. Cambridge & Counties Bank 28th August 2018 – Maturity Notice Letter – Please see item 8.5
6. Finance
 1. Payment of accounts were authorised as per schedule.
 2. Monthly Bank Reconciliation Statement – For Information Only.
 3. Capital Budget – For Information Only
7.
 1. Neighbourhood Watch – No Crime Alert Information received this month.
 2. County Councillor’s Report – Cllr Middlebrough – No report available.
 3. District Councillor’s Reports – Cllrs Harrison & Michael – The reports were noted.
 4. Parish Path Warden Update – Ms Lesley Cox – No report available.

Action

	Action
8. Committee Report Updates and Proposals	
1. Environment/Recreation: Cllr Frazer-Cann	
a. RESOLVED: To authorise supply and installation of grass tiles safety matting at a cost of £1101.60 (omitted in error from the Woodland Play Tower quotation) from Playforce authorised by the Parish Council in August 2018. One Interpretation Panel has now been installed in the Rocky Woods. An order has been placed with City Signs for some additional metal dog signage to be designed in the same format as supplied by MHDC. A request was made for the Committee to consider installing two additional litter bins, one behind Edwards Motor Garage on the footpath leading down to the river and one along Pixham Ferry Lane. Cllr Frazer-Cann to look into placing some laminated CCTV Notices at the Sports Pavilion and in The Rocky Woods to help deter vandalism.	TFC/ Clerk
2. Commons and Hams: Cllr Waller	
Cllr Dodge is liaising with WCC concerning maintenance of the culvert at Kerswell Green. Cllr Waller has access to aerial maps from Aerial Photography of Great Britain Mapshop if anyone should require one.	TFC
a. RESOLVED: To award the contract for cutting brambles on Ashmoor Common to be decided by The Commons & Hams Committee in conjunction with the Clerk using only funds previously provided by Natural England.	TD
b. RESOLVED: To sell the cattle using either a livestock agent or McCartney's cattle auctions.	CW/ Clerk
3. Community Centre: Cllr Michael	
Thanks were expressed to Cllr Hanmer in temporarily dealing with wasp nests located at The Youth Centre, which have now been totally eradicated using a contractor. Work has commenced today to extend the car park at The Youth Centre. AJ Taylor will soon relocate the defibrillator from inside the Community Centre to the outside wall of the Community Centre.	
a. RESOLVED: The proposal was amended to purchase ceiling panels only to reduce echo noise in the hall of The Youth Centre up to the value of £1K. RESOLVED: To proceed with this proposal.	
4. Planning: – A Committee meeting took place on Monday 20 th August 2018.	
5. Finance & General Purposes: Cllr Geens	
a. RESOLVED: It was agreed not to reinvest monies in a fixed rate bond held with Cambridge & Counties Bank after maturity on 13.09.18 but to leave as instant access reverting to an interest rate of 0.50%. This is in case it is needed for the Infrastructure project.	
6. Staffing Committee: Cllr Geens	
a. RESOLVED: To close the Parish Office for the duration of the Clerks absence.	
b. RESOLVED: To place a notice on the noticeboards, website and Parish Magazine advising parishioners of the Parish Office closure.	
c. RESOLVED: For the Chairman to collect the post, respond to answer machine messages and monitor/distribute/respond to emails.	
d. RESOLVED: To engage services of Mrs Emerick in the evenings/weekend, to work on the monthly invoices, hire bookings, payroll and accounts.	
e. RESOLVED: To engage a qualified Clerk to take the minutes at full Parish Council meetings.	
f. RESOLVED: To ask CALC if a Clerk is available to minute Committee Meetings. If not, to appoint a Committee Member to complete these.	
g. RESOLVED: For Committee Chairman to issue Invitations To Quote to tender for contracts and to make enquiries with CALC as to the hiring of solicitors/paying legal fees.	
h. RESOLVED: To suspend the relevant parts of Standing Orders in relation to agenda items 6a - 6g during the Clerks temporary absence.	
7. Infrastructure Committee: Cllr Geens	
The Sports Delivery and Design Groups are progressing with their tasks. The Clerk is working with PGA Management in respect of submitting the S106 application to MHDC to apply for £50K for professional fees.	Clerk

8. Chairman’s Report: Cllr Geens

a. Update on Battles Over Event – 11th November 2018

This is progressing well and the event has now been registered.

b. Update on BMX Bike Park

A Pre- Enquiry application is to be submitted to MHDC at a cost of £54.00 to enquire if planning permission is required for this project, following communication from the Enforcement Officer.

A suggested rental value to acquire the land for this purpose is £250 per annum.

(Standing Orders were suspended to allow Mrs Clee – Treasurer to the Church Lands Trust the opportunity to speak)

She advised that The Church Lands Trust operates as a charity and felt they needed to take advice on the rent of this land, £250 was suggested for rent as a starting point. The Church Land Trust supports the fabric to the Church.

(Standing Orders were reimposed)

Cllr Waller suggested when rent negotiations are discussed to consider who will be responsible for the reinstatement of the land, when the proposed BMX park is no longer in use.

If planning permission is required, a public consultation will be held to allow people the opportunity to express their views and a meeting with the Environment Agency will also take place.

David Wilson Homes had previously offered some financial assistance towards projects.

The Parish Council applied for financial assistance towards the help of extending the car park at The Youth Centre. Unfortunately this was rejected due to the high cost element. An offer of £500 for smaller projects is currently available.

As part of a Traffic Management request speed cameras are to be used to monitor the speed of motor vehicles travelling on the A38, north bound through the village.

Roundels indicating 30mph have been installed at Kerswell Green, to help deter speeding.

It was announced at the CALC Executive Meeting that both Richard Levitt and Jenny Maturi will be retiring from CALC next spring.

A spate of cash point machines have been stolen in the Malvern area. Please be vigilant and report any suspicious activity via the 101 police number.

TG

Meeting Closed at 9. 26 pm

Sharon Baxter
Clerk

Signed Chairman..... Date

Standing Orders were adjourned for Public Question Time

Under General Data Protection Regulations names& addresses of identifiable nature withheld.

PUBLIC QUESTION TIME

Parishioners Questions/Comments:

A resident from Ellsdon requested if there was any update regarding the road safety and one way system? She was advised a meeting had taken place with officials from WCC Highways who were going to conduct speed wire loop tests to gain statistics on actual speed before any decision could be reached. This item will feature on the October agenda.

A number of residents expressed deep concerns regarding the proposed BMX Track location raising concerns with, health and safety issues, environmental issues and vandalism. The Chairman highlighted the Parish Council is looking to accommodate and do something beneficial for the older youth in the village. Any ideas for an alternate location to proceed with this project would be most welcome.

One parishioner expressed how appalled he was over the negativity by people regarding this project.

Standing Orders were reimposed

District Councillor – David Harrison

The derelict house in Church Street is due to be demolished on 25th September 2018. This is being pursued by MHDC Enforcement Officer.

Section 106 monies have been substantially reduced from £133K to approx. £4K from the Kings Hill Development.

Road Closures – Watch out for forthcoming overnight road closures on the Worcester to Pershore Road.

A new magazine issued by MHDC is expected to be delivered to every household in the next 2 weeks.

The waste collection service has been very beneficial with over £150K savings made.

Section 106 contributions are available to resurfacing the public footpath (KP753) between Meadow Close and Main Road and also surface Footpath 754(B) which leads from Meadow Close through to the Linden Homes site as part of the initial section 106 agreements.

WCC Highways confirmed that the footpath outside the Blossom Fields development of David Wilson Homes in Post Office Lane is in the correct place but acknowledged a narrowing of the road that will be investigated.

The man hole cover outside 1 LawnsPOOL Drive and also that outside 21 Old Road North Kempsey which are not level with the carriageway and are extremely noisy as vehicles travel over them have been reported to Severn Trent.

Questions

Cllr Waller questioned why had the section 106 contributions been so substantially reduced in respect of the Kings Hill development? He was advised this was in respect of viability.

District Councillor – John Michael

The planning application to build 38 homes at Kings Hill has been approved with improvements to the layout.

Leaving a Legacy – Malvern Hills Trust – To help look after the Malvern Hills and Commons for future generations. A leaflet is available with guidance on how to set up a legacy.