



**MINUTES OF THE RECREATION COMMITTEE MEETING HELD ON
MONDAY 7th NOVEMBER 2016 AT 1.30 PM.
At KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Fraser-Cann (Chair), Cllr Hodgkins, Cllr Patrick, Cllr Pugh and Cllr Geens

IN ATTENDANCE: - No members of the public

1. Apologies: - Cllr Gerrard (illness)
2. Declaration of Interests:
 1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) – None

To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

Public Question Time - No members of the public were present
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3. Minutes: The minutes of the Recreation Committee Meeting of 22.06.16 having been previously circulated, were signed as a true and correct record.
Matters arising:-
Showers Pavilion – To check regulations for Health & Safety purposes.
Sports Pavilion roof – Repairs have now been carried out.
Repairs to Spinner Play Equipment in hand
Clerk to ask the Lengthsman if he would clear the moss on the flooring in the children's playground.

Action

TFC

TFC/TG

Clerk

4. Finance – To agree a preliminary Budget for financial year 2017/18

EXPENDITURE	BUDGET 2016/17 £	CALCULATIONS 2017/18	To carry over to 2017/18
Recreation Committee			
1.Fencing - Maintenance (Playing Field)	700	700	
2.Pavillion Works/Inspection	1,000	2,500	
3.Sports Association Maintenance	800	800	
4.Grass Cutting Contract	1,200	1,400	
5.Play Area Inspection	120	150	
6.Play Equipment Maintenance	300	600	
7.New Play Equipment	5,000	5,000	
8.Driveway and Parking Area	1,000	0	
9.Grass cutting - play areas	500	700	
10.Tree Maintenance	500	500	
11.Defibrillator	300	0	300
12.Waste Bin	300	300	
13.Signage	300	300	
14.Miscellaneous Expenditure	0	0	
15.Car park extension by Youth Centre		10,000	
SUB TOTAL	12,020	22,950	300

1. Fencing Maintenance – To carry out repairs
 2. Pavilion Works/Inspection - This includes items such as fans, legionella report, decorating, electrical testing and repairs and regular emergency lighting tests
 3. Sports Association Maintenance - Cllr Frazer Cann to check out KSA agreement
 4. Grass Cutting Contract – New Farms Ground Maintenance
 5. Play Area Inspection – ROSPA Annual Inspection
 6. Play Equipment Maintenance – Repairs highlighted from ROSPA report
 7. New Play Equipment – Request if £5K from 2016/17 can be earmarked and carried over to build up a pot of money to fund play equipment for future developments. In addition request a further £5K for 2017/18
 8. Driveway and Parking Area – Intend to complete works in 2016/17 and if not request to carry monies over. No budget required for 2017/18.
 9. Grass cutting – Play areas – Money to pay for grass cutting currently carried out by our Lengthsman and invoiced separately.
 10. Tree Maintenance – To attend to any tree works.
 11. Defibrillator – Request to carry over monies to cover costs of replacement battery and pads.
 12. Waste Bin – To pay for the contract with MHDC
 13. Signage – To consider new signage for the ‘Control of Dogs’
 14. Miscellaneous Expenditure – For RFO Accounting purposes only – No budget required
 15. Car park extension by Youth Centre – New budget request.
5. Any Other Business – None

The meeting closed at 2.45pm
 Sharon Baxter
 Clerk

Signed Chairman Date