

MINUTES OF THE STAFFING COMMITTEE OF
KEMPSEY PARISH COUNCIL HELD ON
THURSDAY 17TH APRIL 2014 AT 19.00
AT THE PARISH OFFICE, KEMPSEY COMMUNITY CENTRE

PRESENT:- Cllr J Michael (Chair), Cllr Rea, Cllr Geens, Cllr Stevens

IN ATTENDANCE:- Cllr Patrick

1. Apologies: the Clerk

2. Declarations of Interest

1. Register of interests: Councillors are reminded of the need to update their register of interests.
2. To declare any Disclosable Pecuniary Interests in items on the agenda, and their nature – None
3. To declare any Other Disclosable Interests in items on the agenda, and their nature – None

To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the Clerk prior to the Meeting. No requests received

No questions for Public Question Time

3. Minutes: Having been previously circulated, the minutes of the Staffing Committee 26th March were amended and approved.

4. Following a long discussion on the vast increase in amount of document processing and printing carried out in the Parish Office, the following actions were agreed:

- The Chairman will talk to Mike Biddle to gauge what level of IT support he needs to minimise the impact of the NDP on office staff
- Chairman will broach the subject of re-charging printing and staff costs for NDP work
- A recommendation will be made to Council with regard the printing of documents
- KPC office staff will be asked to monitor the printing of documents for the next 4 weeks

5. Ancillary duties performed by office staff were discussed and it was decided that a recommendation will be made to Council re the setting up of room 1 for both Council and Committee meetings.

6. Following discussion it was agreed that a recommendation to will be made Council regarding the Clerk no longer taking minutes at Planning Committee meetings.

The meeting closed at 21.35

It was agreed by all members that the meeting should continue discussions in Confidential Session agenda items 7-15.