

**MINUTES OF THE PARISH MEETING OF
KEMPSEY PARISH COUNCIL HELD ON MONDAY, 9th SEPTEMBER 2013
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Michael (Chairman), Cllr Stevens, Cllr Gerrard, Cllr Hart, Cllr Campbell, Cllr Patrick, Cllr Bowley, Cllr Rea, Cllr Bannister, Cllr Geens & Cllr Blackwell

IN ATTENDANCE: - Clerk, County Councillor Mr. Sutton, District Councillor Mr. Harrison and 14 members of the public.

1. Apologies: Cllr Hay (Personal) – Accepted.
2. Declaration of Interests:
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI): None.
 3. Other Disclosable Interests (ODI): None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of the Localism Act 2011): None

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| The meeting was adjourned for Public Question Time, notes of which are appended to these minutes. |
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4. Having been previously circulated the minutes of The Parish Council meeting of Monday 12th August 2013 were signed as a true and correct record. One amendment was made to agenda item 15 which should read “ this money to be ring fenced for use in any future updating of the Parish plan or Neighbourhood Plan”
5. To consider applications received and to fill the casual vacancy by co-option
Two applications were received. These were from Ms. Hunter and Mr. Bevan. Both presented a short speech indicating their reasons for wanting to join the Parish Council. A paper ballot took place and Mr. Bevan was successfully co-opted into the vacancy and immediately took his seat.
6. Correspondence: Noted as per list.
 1. Letter from WCC – A38 Main Road, Kempsey – proposed bus stop clearway restriction- Kempsey bus stop. Referred to at agenda item 15.
 2. Letter from Mrs. Stokes - Condition of Pavements in Kempsey – Please note this has been referred to the County Highways Team for action.
 3. Malvern Hills District Council Annual Review 2013 – For Information
 4. Questionnaire to be completed in favour of supporting funding to restore/clean war memorials in time for the centenary of the Great War.
 5. Correspondence from Grant Thornton – Audit 2012/13 - Update circulated to all Councillors.
7. Reports from representatives:
 - 7.1 Police Report – Crime figures for August 2013
 - 0 ASB incidents
 - 0 Assaults
 - 0 Criminal DamageTheft – Theft of a mobile phone at the car boot. Also theft of a spade left outside a property.
Vehicle Crime – Theft of fuel from combine harvester.
 - 7.2 County Councillor: Mr. Sutton:
 1. Confirmed County Council is responsible for the public rights of way however the culvert located at Kerswell Green is the responsibility of the land owner i.e. The Parish Council in this instance. Cllr Bowley suggested that Parish Council records are checked to confirm responsibility.
 2. The gates located at the end of the alleyway by Old Road North have been removed to allow disabled access, however a gate post still needs moving.
 3. Confirmed a special divisional budget of £35K for additional treatment to footpaths/roads over the

next 2 years is available. Please submit suggestions on how we wish this money to be spent.

7.3 District Councillor

Cllr Rea:

1. MHDC Annual Review 2013 – confirmed this report was available to read
2. Provided an update on Lioncourt Homes planning application which was determined by MHDC Northern Area Development Committee under a resolution for non-determination. The Committee voted to approve the officers' recommendation for refusal at this time; however an appeal is likely to take place.

Cllr Harrison:

1. War Memorial – As indicated in the list of correspondence
2. Purchase of The Limes Green – Provided an update in trying to arrange a meeting with Legal Officers at MHDC however the minutes of September 2012 indicate that The Parish Council has already instructed SME to act on their behalf.
3. Civil Enforcement - A 14 day warning ticket system comes into force on 12th November 2013 and Civil Enforcement ticket system from 26th November 2013.

7.4 Neighbourhood Development Plan Update: Report from Mr. Biddle

He attended the MHDC Development Control Committee on Wednesday 6 September 2013 particularly to take note of the debate on planning application 13/00417/OUT Lioncourt Homes, land off the A38, rear of The Limes. A very relevant fact referred to was the comments of the Planning Inspector in respect of an appeal recently held for a proposed housing development in Tenbury Wells. The inspector's comments regarding the lack of a 5 year land supply was referred to and that he paid little regard to the suggested numbers referred to in the evolving SWDP.

He also attended the event held by Harriet Baldwin MP in respect of neighbourhood planning. The deputy leader of MHDC made it abundantly clear to our MP that the District Council's and Parish Councils are very concerned that planning applications are now being made and allowed by the Planning Inspectorate on areas not covered by the SWDP.

In order to safeguard the preparation of the neighbourhood plan proposals, he earnestly request that in addition to any objections to such applications the Parish Council should specifically make, reference should be made to the contributions recommended by the District Council in respect of any 106 agreements to be made to the social infrastructure. This is as set out by the District Council Community Services Manager "Amanda Smith's" response to the application referred to above. It would also be desirable that any such representation refers to the Kempsey Neighbourhood Plan area having been recently approved in July 2013. In respect of any appeal it could be well worth sending a copy of the District Council report in respect of this including a copy of the designated area of the whole parish and to state that any approval for development other than that indicated within the designated area could prejudice the preparation of the Neighbourhood Plan.

He hopes to be able to give a draft Neighbourhood Plan of Order as set out in step 2 in the Key stages of Neighbourhood Planning.

8. Reports from Committees:

- 8.1 Recreation Committee: Cllr Bowley questioned the running the Youth Centre following the resignation of Katreena Barnes. The Chairman confirmed he was in the process of organizing a meeting.
- 8.2 Commons and Hams Committee: Cllr Bannister
 1. Stonehall Common has been cut
 2. The thistles have been topped on Kempsey Common
 3. Ashmoor Common – 20ft strip has been cut around the common in compliance with the derogation request from Natural England.
 4. The trees have been removed to the entrance of Ashmoor Common.
 5. The cattle are due to be TB tested

- 8.3 Community Centre: Cllr Geens confirmed the cross hatch marking to assist with the flow of the Community Centre car park will soon take place.

Cllr Bowley requested an update on the lease for Magic Moments Nursery. Clerk confirmed this will feature on the October 2013 agenda.

- 8.4 Environment Committee: Cllr Stevens
1. Update on Rocky Improvement Scheme: Cllr Stevens confirmed the paving work has been completed and the final claim submitted. A meeting with Leader to finalize budgets is to take place tomorrow. Cllr Blackwell and Cllr Geens have removed some dead trees from the Rocky.
 2. Report on Lengthman's Activities – No report available

- 8.5 Planning Committee: Cllr Patrick gave notification of the following decisions

Planning Application No: 13/00790/HOU

Proposal: First floor bedroom extension above dining room and additional bedroom with balcony above garage.

Location: 7 Adelaide Close, Kempsey, WR5 3SB

Approval of Planning Permission

Planning Application No: 13/00794/HOU

Proposal: Erection of 2 storey brick built rear extension and pitched roof over existing garage.

Location: 4 Brookside, Kempsey, WR5 3LB

Approval of Planning Permission

- 8.6 F&GP Committee - Nothing to report

9. Chairman's Report

1. The Council felt it was a good idea to participate in Village Scarecrow Fest on 27th October 2013.
2. Update on new bank account to replace previously agreed Scottish Widows. The Chairman is to organise a working party consisting of 2/3 councillors (volunteers to give their names to the Clerk) who are prepared to research where money is best reinvested.
3. The Clerk was congratulated on achieving her CILCA qualification.

10. Commons & Hams Committee: *(Cllr Bannister)*

The Council resolved to accept the quotation from Mr D Martin for £350 for restoration of a second pond on Stonehall Common.

11. Community Centre Committee: (Cllr Geens/Blackwell)

1. The Council resolved to accept a quotation from Mr G Jarvis for £200 for the installation of paving slabs for parking of Magic Moments Nursery Minibus (off the car park).

12. Finance:

1. Payments as per schedule distributed were authorized for payment.
2. Bank Reconciliation Statement Balance – Following queries concerning the balances RFO to circulate to all councillors evidence of monies held in each bank account for clarity. Cllr Bowley questioned why KPPWP money was indicated separately. RFO confirmed wording would be removed for consistency.

13. Planning Application: To consider planning applications for comment:

Planning Application No: 13/01041/FUL

Proposal: Demolition of existing bungalow and construction of 10 no. dwellings with access, screening, parking, landscaping and associated works.

Location: 123A Main Road, Kempsey, WR5 3LQ

Comments: A response is to be submitted under delegated powers once reference to planning application no. 11/00872 has been made.

14. The Council resolved to increase the St. Mary's Churchyard Maintenance Grant from £250 to £500 with effect from 2014/15 financial year (April 2014) and to maintain the value of the grant by

increasing it year on year by the average of the RPI index.

15. The Council rejected the request to allow residents from 129 Main Road and 131 Main Road permission to use The Community Centre car park when parking restrictions are enforced in the bus lay-by due to security and liability issues.

Under The Public Bodies (Admission to Meeting(s)) Act 1960 The Council agreed to exclude the public and press from agenda items 16 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

16. The Clerk was awarded one additional salary point (as per terms of contract of employment) as recognition for obtaining her CILCA Qualification.

Meeting Closed 9.18pm

Sharon Baxter

Clerk

PUBLIC QUESTION TIME

NEVILLE BROOKES – HILLSIDE

Would like to pass on his congratulations to the contractor/s that cleared the alleyway located from Kings Hill towards the shop. A request was made for more frequent works to be carried out to this area which has again become very overgrown and impassable.

On-going roadway problems on the left hand side on the approach to Hillside. County Council has an obligation to rectify the problem, to realign the kerb stones. Could a request be made for some hard core to be placed in this location at the same time? Mr Sutton to continue to negotiate/resolve this problem.

Feels a serious accident is waiting to happen from Clerkenleap to the Ketch roundabout (Sunday car boot sale) caused predominately by vehicles parked on the grassed area. Would it be possible to have the area marked as no parking to prevent accidents occurring? It was confirmed the parking legality lies with the police and the land owner.

DAVID HARRISON – BROOKEND LANE

Highlighted an amendment to be made to the minutes on agenda item 15 which should read “This money to be ring fenced for use in any future updating of the Parish Plan or Neighbourhood Plan”

LINDA JENKINS – BROOKEND LANE

The footpath needs urgent attention leading from Kempsey to Worcester as it is very overgrown with vegetation and hedgerow and has become very narrow making it almost impassable.

Cllr Sutton confirmed the Lengthsman has confirmed this job was too large for him to deal with. This was then referred to Highways who hope to use a team of probationers to clear. Cllr Sutton to progress.

Concerns were raised over the upkeep with new planning development and communal land /orchards. Who will take ownership and be responsible for the upkeep and maintenance? Mrs Jenkins requested if reference could be made in respect of this when submitting comments for new planning applications. Mr. Biddle Chairman of NDP confirmed if a parish wished to take over areas on receipt of approval of development. for amenity areas a commuted sum would be available for maintenance.

Neville Brookes

Mentioned the cycle path from Dines Green to New Bridge Worcester being fantastic and that machinery had sided out the footpath to speed up the process.

ANN HART – ELLSDON

Passed on a complaint that Lioncourt staff who had conducted a recent site visit did not carry any identification.