

**MINUTES OF THE COMMONS AND HAMS COMMITTEE MEETING OF
KEMPSEY PARISH COUNCIL HELD ON
SATURDAY 1st MARCH 2014 AT 10.30 a.m
AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Bannister (Chair), Cllr Bowley & Cllr Rea,

IN ATTENDANCE: No attendees

1. Apologies: Cllr Campbell (work) accepted, Cllr Bevan

2. Declarations of Interest

1. Register of Interests: Councillors were reminded of the need to update their register of interests.
2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature - None.
3. To declare any Other Disclosable Interests in items on the agenda and their nature - None.

No members of public were present
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3. Minutes: The minutes of Commons & Hams Committee of 16.01.14 were signed as a true and correct record.

4. To agree content of letter to be sent out to householders with common rights

The Council agreed that the bi-annual letter should be reworded and resent as appropriate. A reworded letter will be produced for committee approval. (Cllr Rea)

5. To agree a further two years of the Commons & Hams MTFP

The committee agreed that FY 15/16 & FY 16/17 of the Commons & Hams MTFP should be recommended to the council for approval as detailed below:

Commons & Hams Committee	FY 2015/16	FY 2016/17
Ashmoor Common Maintenance	2,800	2,800
Kempsey Common General Maintenance	1,000	1,000
Kempsey Common Scrub/Gorse Clearance	2,000	2,000
Kerswell Green Topping	50	50
Normoor Common Trees/Clearance	250	250
Stonehall Commons Topping	500	500
Ditching Works - All Commons	1,000	1,000
Gates, Locks & Notices	250	250
SUB TOTAL	7,850	7,850

6. To discuss the suitability and appropriateness of additional commons management bodies and make a recommendation to Council

The committee agreed to make the following recommendations, and that these recommendations should be ratified by Council:

- 1) The committee agreed to recommend to Council that the Council should not form a Commons Council at this time. The committee would like remind Council that it does not have a duty to create a Commons Council, however, in accordance with the rules and governance of a Commons Council, any person who wishes to form such a body can do so at their own volition
- 2) The committee has investigated issues in regard of stock on Kempsey Common and in its opinion has found nothing that contravenes the Commons Act 2006. Therefore, the committee recommends to Council that no further action should be taken at this time. However, any person who believes that their lawful use of the common is being impeded has the right to undertake their own legal action as detailed in the Commons Act 2006.
- 3) The committee is aware of reports of the use of motor vehicles on commonable areas. The committee has agreed to address this issue by rewording the b-annual letter and will seek approval from Council in regard of its revised format and a change from a bi-annual to annual letter.
- 4) The committee agreed to recommend to Council that the Council approves the engagement of a consultant to develop a management program for Ashmoor Common and seek subsequent approval from Natural England.

(Clerk)

7. To agree to develop a FAQ for future committee members.

The committee agreed to create a F.A.Q document for the use of future Commons & Hams Committee members.

(Cllr Rea)

8. To discuss the condition of the fence bordering south of Kempsey Common and agree resolution

The committee agreed that a polite reminder should be sent to the landowner of the land to the south of Kempsey Common (Croome Estate) with regard to defective fencing at that border. (Clerk)

9. To agree final layout and final proof check of new commons byelaws sign

- 1) The committee agreed to send the proofed word document to the printer and that the layout should be amended as detailed below:
 - a) Top left Logo removed
 - b) Addition of “Kempsey Parish Council” at top of notice
 - c) Change of wording to “Welcome to our Common”
 - d) Top right logo moved to bottom right
 - e) Kempsey Parish Council removed from bottom left
 - f) Web address moved to bottom left

(Cllr Bannister)

Meeting closed at 12:00 p.m