

MINUTES OF THE PARISH COUNCIL MEETING OF KEMPSEY
PARISH COUNCIL HELD ON MONDAY 10TH FEBRUARY 2014
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE

PRESENT: - Cllr Michael (Chairman), Cllr Gerrard, Cllr Campbell, Cllr Patrick, Cllr Bowley, Cllr Bannister, Cllr Geens, Cllr Blackwell, Cllr Bevan, Cllr Rea & Cllr Hay

IN ATTENDANCE: - District Councillor Mr. Harrison, the Press and 13 members of the public.

1. Apologies: Cllr Stevens (Personal) and Cllr Hart (Illness) - accepted
2. Declaration of Interests:
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI): None.
 3. Other Disclosable Interests (ODI): Cllr Rea declared an ODI in respect of agenda item 18. as his family name appears on the war memorial.
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. To consider the adoption of the minutes of Monday 13TH January, 2013. The Clerk requested the removal of the wording 'and any matters arising from these minutes only' This was unanimously agreed as defined under Standing Order 4c. which is to only approve the accuracy of the minutes. The minutes were then approved and signed as a true and correct record.
5. Correspondence for Information: Noted as per agenda list.
6. Reports from representatives: The following updates were received:
 - 6.1 Neighbourhood Watch Alerts had been circulated to Councillors for information.
 - 6.2 County Councillor: In the absence of Cllr Sutton the report was noted.
 - 6.3 District Councillors: The reports were noted.
 - 6.4 Neighbourhood Development Plan: The report was noted.
7. Reports from Committees (Update Only)
 - 7.1 Recreation Committee: Cllr Campbell
 - A letter had been issued to the Sports Association in respect of Public Liability. It was suggested all Public Liability Certificates from the users be displayed in the Pavilion.
 - Cllr Campbell and Mr. Stokes to conduct a risk assessment to the Pavilion in March 2014.
 - A reminder needs to be issued to the Sports Association requesting they paint the storage container in a green colour which should have been actioned in August 2013.
 - Quotations are in the process of being obtained for the emergency lighting and escape doors for the Pavilion.
 - 7.2 Commons and Hams Committee: Cllr Bannister
 - Normoor/Kerswell land has been levelled and will be seeded.
 - The Committee will investigate the viability of setting up a Commons Council to manage Kempsey Common.
 - 7.3 Community Centre: Cllr Geens
 - An outside tap has been fitted to assist in watering the plant tubs.
 - New overflows have been fitted to the WC systems.
 - Dead legs in the pipework have been identified and are in the process of being removed.
 - 7.4 Environment Committee: No report available.
 - 7.5 Planning Committee: Cllr Patrick

A hectic month including a two day public consultation event with plans for Linden Homes and St.Modwen. This proved to be very successful. Cllr Patrick reiterated her thanks and appreciation to Committee members. Cllr Michael thanked members for the organisation of this event.
 - 7.6 Finance & General Purposes Committee: Nothing to report
8. Chairman's Report: Cllr Michael

Action By

All

Clerk

Cllr.
Campbell

Clerk

	Action By
<ul style="list-style-type: none"> • Bus Service Consultation – Cllr Patrick and Cllr Michael attended this event. The sustainability was taken into account via the usage and subsidy per head. A further consultation is to take place in May 2014 to reach a decision about cuts. The bus service will remain unaffected until September 2014. • Youth Centre – A meeting is to take place on Friday 28th February 2014 involving Community First. The outcome is expected to be reported at the March meeting. • A request was made to all Committee Chairman to please provide the Parish Office with a brief synopsis of events/achievements accomplished during the year to be published in the Annual Newsletter. • A suggested date for the Annual Parish Meeting was Monday 19th May 2014 .Please submit any suggestions for a guest speaker. • The Council agreed to order at no cost 500 sand bags and 4 tons of sand to assist with flood defence. <p>9. Community Centre : Cllr Geens</p> <ol style="list-style-type: none"> 1. It was resolved to accept the quotation for new roof covering to Parish Office and Brick Store on car park by Central Roofing & Building Services at a cost of £4982.00. 2. It was resolved to accept the quotation for repairs to brickwork and masonry at the Community Centre (in line with survey report of March 2012) by D&S Contractors at a cost of £2501.00 3. A proposal to accept quotation for improvements to exterior lighting at the Community Centre. This item was deferred to enable further quotations to be obtained and a plan indicating the lighting required be produced. 4. Delegated Powers were granted to the Community Centre Committee to effect repairs to Nursery fire door and frame, Hair Gallery fire door and frame, and door and frame to Brick Store on car park at a total combined cost of up to £1000.00. 5. The Council approved a suitable location for the memorial bench to be place in memory of County Cllr Bob Bullock (on land located to the left of St. Mary’s Church Lychgate – viewing from The Rocky) 6. Proposal that minutes taken at meetings should record not only decisions, but also the outcome of discussions. (This was deferred from KPC meeting of 9th Dec 2013 so that advice could be sought from CALC). It was confirmed this is already included in Standing Orders (Please refer to 1. Meetings V (page5)). 7. It was resolved to employ Jim Allan - window cleaner to clean the external windows of the Community Centre building at a cost of £20.00 per quarter. <p>10. Commons & Hams Committee: Cllr Bannister</p> <ol style="list-style-type: none"> 1. The Council agreed (subject to The Clerk’s agreement of wording of the letter) for the Commons & Hams Committee to send out (extra) letters to all residents with common rights to Kempsey Common reminding them of their responsibilities, possible liabilities and good practice if they graze stock on Kempsey Common. 2. It was resolved to allow the go ahead of the purchase of up to nine cattle to graze Ashmoor Common from March 2014 using funds already earmarked for this purpose. 3. Motion to accept the final draft and wording for the new commons byelaws sign. This item was withdrawn to allow for proof reading. 4. The Council resolved to cancel the decision to award the contract for clearance of block material within the culvert at the entrance to Ashmoor Common previously approved December 2013. 5. Motion to seek permission for some residents of Stonehall Common to carry out bramble and gorse clearance on the Common as per email request. (Please refer to correspondence). This item was withdrawn subject to further information being obtained from Val Goodreds by Cllr Bowley. <p>11. Planning Applications: For Decision and comment Planning Application No: 13/01617/OUT Proposal: Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/ or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage. Location: Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcestershire (St. Modwen Developments Ltd) Delegated Powers were requested and granted to allow a comment to be submitted from the Planning Committee to MHDC.</p>	<p>All Committee Chairman</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Committee/ Clerk</p> <p>Cllr Bowley</p>

	Action By
<p>Planning Application No: 14/00021/OUT Proposal: Outline application, with all matters reserved accept for access, for up to 110 dwellings with access, public open space with play facilities and landscaping. Location: Land to the south of The Lawns and Meadow Close, Old Road South, Kempsey (Linden Homes) Delegated Powers were requested and granted to allow a comment to be submitted from the Planning Committee to MHDC.</p>	
<p>Planning Application No: 14/00079/OUT Proposal: New residential development on existing residential curtilage – 5 units and altered vehicular access Location: Little Acre, Bath Road, Broomhall, Worcestershire, WR5 3HS This application was withdrawn for discussion at the next Planning Committee meeting</p>	
<p>Planning Application No: 14/00046/FUL Proposal: Continued use of a room at The Chalet for chiropractic treatment purposes Location: The Chalet, Bath Road, Clerkenleap, Broomhall, Worcestershire, WR5 3HR This application was withdrawn for discussion at the next Planning Committee meeting.</p>	
<p>Planning Application No: 14/00094/S73 Proposal: Removal of Agricultural Occupancy Condition from UR368/65/0 allowed on appeal ref: APP/2445/A/69083 Location: Mereside, Main Road, Kempsey, WR5 3PA This application was withdrawn for discussion at the next Planning Committee meeting.</p>	
<p>12. It was approved to write to MHDC stating as a Parish we would like the option to adopt all Public Open Space on both existing and future developments within the Parish subject to appropriate terms and conditions and any contributions that would be covered by MHDC supplementary planning guidance in respect of Open Spaces. It is recognized that the Urban Extension that caters for Worcester’s Housing Needs situated south of the Southern link road would not be included under these proposals.</p>	Clerk
<p>13. Finance: 1. All invoices listed on the payment schedules distributed were authorized for payment. 2. Bank Reconciliation Statement Balance – For Information only. 3. Approved budget and precept for 2014/15 – For information only 4. Budget Monitoring to December 2013 – For Information only</p>	
<p>14. The Council resolved to ratify the Assistant to The Clerk contract of employment specified in the External Auditor’s recommendations 2012/13. Quote: ‘The Council may not have formally approved The Assistant Clerk’s Contract of employment, or if it has, this has not been properly minuted. The contract dates back to 2010.’</p>	
<p>15. It was resolved for The Council to donate Emergency Flood Food nearing its best before date to a local food bank.</p>	Cllr Michael
<p>16. Proposal to consider making a donation to St Mary’s Churchyard extension. Item withdrawn in light of a questionnaire submitted by the church to consult with parishioners.</p>	
<p>17. The Chairman confirmed this was merely a request and the importance of seeking volunteers in the development plans for St. Mary’s Church. Anyone interested should notify him.</p>	
<p>18. It was resolved to undertake an investigation into the professional cleaning of the War Memorial at the entrance of St Mary’s Church Kempsey, a quote to be considered at the April Parish Council meeting, for work to commence immediately thereafter in preparation for the centenary remembrance of the First World War of 1914-1919.</p>	Cllr Rea

Meeting Closed 9.55 pm
Sharon Baxter
Clerk

Signed Chairman Date

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Tony Goodway – Kerswell Green

Expressed his deep concerns as to why the rubbish from the gypsies (18 months ago) had still not been cleared from the ditches on Normoor Common and highlighted the knock on effect this was causing with drainage issues.

Cllr Rea confirmed that MHDC no longer had the resources to help.

Cllr Bannister confirmed clearance works had been scheduled to take place.

As an immediate solution Cllr Michael and Cllr Bowley offered to clear the ditches.

Wendy Coen – 4 Brookside

Requested a letter from Parish Council on behalf of Kempsey parishioners, to Environment Agency (particularly the personnel at Kempsey pumping station):-

- To thank them for protecting so many homes in Kempsey from flooding, so far this Winter
- To thank them particularly for being on site across the Festive season
- To thank them particularly for being on site during the attempted break-in when it is likely that The copper wire would have been stolen, thus rendering the water-level sensors useless and putting parishioners at risk of flooding again.

The Chairman confirmed many people had put in a great deal of effort to ensure properties were saved from flooding and at a later date (once weather conditions ease) a letter will be issued.

Joy Clee – Brookend Lane

Agenda Item 16.- Referred to legislation in the Arnold Baker Guide in respect of burial grounds and urged the Parish Council to offer support in respect of supporting the graveyard extension as this would be applicable for use by any religion and would save tax payers considerable amounts of money in the long term.

She also thanked the Planning Committee for all their hard work in respect of the consultation events recently held.

Neville Brookes – Hillside

Alarmed that the churchyard may close.

Reiterated comments from Wendy Coen in that we need to congratulate the Environment Agency. The corner of Hillside still needs subsoil to make it less of an eyesore. This is an ongoing problem that urgently needs addressing. The dust carts are churning up the verge. Cllr Rea will pursue this matter. Cllr Sutton is still having ongoing discussions with Festival Housing in the hope to seek a resolution.

Thank you for completing Fire Review Questionnaires – closing date 19th February 2014

Mr T Ward – Post Office Lane

Questioned why the audit fee was so large?

The Chairman confirmed this was due to a parishioner request which could have been handled very differently. However the parishioner was perfectly within their rights to raise any concerns directly with the External Auditor.

PACT Litter pick next Saturday requested by the Lengthsman (before grass cutting commences).

Excellent support at last PACT meeting. Next PACT meeting is to take place on 29th April 2014 – Excellent Forum – All welcome.

Sarah Chilton – Main Road

Highlighted the problems she was experiencing with parking outside her house and seeking help and solutions from The Parish Council. This was referred to the Community Centre Committee for further consideration.

Standing Orders were reimposed