

**MINUTES OF THE MEETING OF KEMPSEY PARISH COUNCIL HELD
ON MONDAY, 8th OCTOBER 2012 AT 7.30 p.m.
AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Bowley (Chairman), Cllr Austin, Cllr Blackwell, Cllr Gerrard, Cllr Hart , Cllr Rea, Cllr Stevens, Cllr Michael, Cllr Hay, Cllr Campbell, Cllr Patrick & Cllr Martin.

IN ATTENDANCE: - Clerk, County Councillor Mr. Bullock, District Councillor Mr. Harrison and 9 members of the public

1. Apologies: Cllr Bannister (Work) – accepted.
2. Declaration of Interests:
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 1. Disclosable Pecuniary Interests (DPI): None
 2. Other Disclosable Interests (ODI): Cllr Hay declared an interest in item.11.3 due to work and being a shareholder. Cllr Martin declared an interest on Kempsey Common and Ashmoor Common holding commons rights. He also declared an interest in item 12.1 as his son had submitted a quote. Cllr Patrick declared an interest in item 23. due to being a customer.

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes.

3. Minutes: The minutes of The Parish Council Meeting held on Monday10th September 2012 were approved.
4. Correspondence: Noted as per list.
5. Reports from representatives:
 - 5.1 Police Report: – Crime figures as indicated:-
 - 8 ASB – Youth related 1 civil dispute and remainder linked to the unlawful encampment at Kerswell Green.
 - 1 Assault – domestic related
 - 0 Burglary
 - 1 criminal damage – linked to unlawful encampment
 - 1 theft
 - 2 vehicle crime, both possibly linked to dispute
 - 3 RTC all resulted in damage only
 - 5.2 County Councillor’s Report: - Mr. Bullock reported on
 1. Grit Bins are to be replenished for the Winter and a direct line number will shortly be available.
 2. Installation of speed signs at the entrance to Draycott LaneCllr Stevens expressed thanks to Mr Bullock in helping to obtain the VAS sign.
 - 5.3 District Councillor’s Reports:
 - Mr. Rea - Nothing to report.
 - Mr. Harrison reported that the planning application for the Animal Rescue Centre in Holdings Lane had been approved.
6. Report from Environment Agency: Anthony Perry, Vaughan Felton and Helen Todd gave a presentation on the operational details of the flood defence and warning service with the opportunity to answer questions. There is an opportunity for parishioners to visit the incident room based in Tewkesbury if interested. Please Express your interest to The Clerk.

7. Reports from Committees:

7.1 Recreation Committee: Cllr Campbell reported on:

- Painting of the play equipment had been finished to a high standard
- Additional paint costing £52.50 was purchased to paint the eclipse climbing frame.
- Looking into replacing the hedging on the southern boundary
- Installing a ball stop (future costs)
- Quotes are being obtained for work in the tree line.
- Re-tarmac of the speed humps in the car park

7.2 Commons and Hams Committee: Nothing to report.

7.3 Community Centre: Cllr Hay advised that there had been some difficulty in obtaining quotations.

7.4 Environment Committee: Cllr Stevens reported

- A meeting had been held with the Lengthsman
- Overgrowth along the A38 had been addressed either by the Lengthsman or by local residents.
- A short report will be provided each month outlining the Lengthsman's work
- The purchase of a Lopping Tool.
- A copy of the report from the Safer Roads Partnership indicating activity from March – June will shortly be available. They will attend a PACT meeting on 22nd October 2012 to update.

7.5 Planning Committee: No report available.

7.6 F & G P Committee: Cllr Bowley

- Requested suggestions for a guest speaker for the next Annual Parish Meeting
- Individual Committees have been asked to submit three year budget forecast
- Advised that he had attended the induction of the new vicar.

8. **Chairman's Report:** Cllr Bowley reported on the graffiti throughout the village. He confirmed one youth had been apprehended and that the Parish Council were seeking recompense for damages. He expressed thanks to Cllr Blackwell for his time and efforts in helping to remove some of the graffiti. He explained a resolution had to be passed in order for an agenda item to be discussed in confidential session. There is no automatic assumption an item can be addressed in confidential session.

9. Environment Committee:

1. It was agreed to purchase three new litter bins – Two for spares, one for installation at Plover's Rise from Glasdon UK.
2. The Council voted against applying for a Lawful Development Certificate for the proposed improvement works planned for The Rocky.

10. Recreation Committee:

1. The Council voted to accept clause 3.8 (d) be added to Kempsey Lawn Tennis Club Lease.
2. The Council accepted the quotation from Abi White Ltd for the refurbishment of the Pavilion at the playing field.

11. Community Centre

The Council voted to proceed to make a decision on all Community Centre proposals on this agenda following discussions as to whether sufficient information had been provided on time or not.

1. The Council agreed to accept quotation for clearance of vegetation surrounding brick shelter, boundary fencing and to the front of the Community Centre from Wild Contracts for £515.00
2. It was agreed to accept quotation for rainwater goods to Community Centre for £505.00 from Jim I'll Fix It.
(Cllr Hay left the room)
3. It was agreed to accept quotation for Legionella Risk Assessment from Dolphin Environmental Ltd for £400.00
(Hay)

12. Commons & Hams Committee

1. The Council agreed to reallocate unspent funds within the Commons & Hams budget to fund the refurbishment of the main pond at Stonehall Common.
(Cllr Martin left the room)
2. The Council agreed to accept quotation from David Martin for £420.00 for the 1st stage of refurbishment of the ponds at Stonehall Common.

13. Reports from Outside Bodies:

1. Parochial Church Council Charities (*Cllr Hart & Cllr Gerrard*)
2. Malvern Hills Area CALC Meetings (*Cllr Bowley & Cllr Michael*)
3. Kempsey Youth Centre Trustees (*Cllr Campbell*)
4. Kempsey Sports Association (*Recreation Chairman currently Cllr Campbell and Cllr Gerrard*)
5. Appointment Of Youth representatives (*Cllr Gerrard & Cllr Stevens*)
6. Appointment of Representative for Elderly/Disabled (*Cllr Michael*)
7. PACT representatives (*Cllr Bowley, Cllr Michael & Cllr Hay*)
Due to time constraints this item is to be reported on at the November Parish Council Meeting.

14. Finance:

- 14.1 To consider payments to be made as per schedule. These were agreed.
- 14.2 Bank Reconciliation Statement Balance – For Information
Clarification is required as to who the Kempsey Parish Plan Working Party funds belong to.
- 14.3 Quarterly Budget Receipts and Payments Updates – For Information

15. Planning Application: To consider planning applications referred by MHDC for comment:

1. Planning Application No: 12/00956/OU
Proposal: Side and rear extensions
Location: 2 Clerkenleap Cottages, Bath Road, Broomhall, WR5 3HR
Comments: No objection, however concerns are due to the large increase of the size of the dwelling there may not be adequate provision for parking should the garage be converted into a living area in the future.
 2. Planning Application No: 12/01261/HOU
Proposal: Two store rear extension, front porch and off road parking
Location: 17, Broomhall Cottages, Broomhall. Norton, WR5 2NX
Comments: No objections
 3. Planning Application No: 12/01129/FUL
Proposal: Demolition of existing coach house and erection of new 2 storey extension and internal modification to existing building (Additional 35 bedrooms, day room, laundry and dining room)
Location: The Lawns, 33 Main Road, Kempsey, WR5 3NF
Comments: Kempsey Parish Council supports this application.
 4. Proposal: Disabled Persons Parking Space
Location: Post Office Lane, Kempsey
Comments: Kempsey Parish Council supports this application on the proviso that this is reviewed in 12 months time and the applicant removes or cuts back the hedge.
16. Proposal to apply for a Certificate of Lawfulness for the Nursery – Due to time constraints, this item was not discussed.
17. Travellers on Normoor Common – Cllr Bowley presented an update on the Travellers on Normoor Common, outlining the legal situation and processes to remove them i.e. possession and eviction orders. He thanked Teal Turf, The Police and MHDC Street Scene for their help and co- operation in the removal and tidy up operation. He confirmed the solicitors fees were yet to be finalized.
It was emphasized use of chain/lock etc. would assist in deterring travelers from the Common.
18. Response to SWDP Significant Changes Document – Due to time constraints, this item was not discussed.
19. It was agreed to accept a quotation for the purchase of 2 ergonomic desks & 2 storage pedestals for Kempsey Parish Council Office at a cost of £433.12 from furniturerunner.com.
20. Parish Council Tender Document – Due to time constraints this item will be discussed at the November meeting.
21. **Graffiti on Parish Council Property** – The graffiti at the various locations around the village had been reported to the police. One youth had been caught in the act. The Council agreed that the clean-up operation will be discussed at the November Parish Council meeting.
22. Proposals to seek alternative methods of distribution of Parish Council correspondence to parishioners i.e. Annual Newsletter - Due to time constraints this item will be discussed at the November meeting.
23. **Draft Lease Hair Gallery** – The Council agreed to accept the terms of the draft lease
24. **Date of next meeting: Monday 12th November 2012 at 7.30pm at Kempsey Community Centre.**

Meeting Closed 9.58pm
Sharon Baxter
Clerk

PUBLIC QUESTION TIME

Mrs J Clee – Brookend Lane - Raised concerns with the legal and clear up costs of removing the Travellers. She emphasized the responsibility to protect the Commons.

Mr T Ward – Post Office Lane - Made reference to the fraud that the Parish Council had been subject to. Cllr Bowley confirmed there had been no loss to the Parish. This was being dealt with internally by the bank.

Tony Goodway – Kerswell Green – Referred to the reference boards explaining the rules allowed on the common. These instructions had not been adhered to, so why can't we prosecute the Travellers? Cllr Bowley confirmed advice from the solicitor was that this would be a waste of time and money trying to proceed with a prosecution as an individual could not be named.

Mr D Harrison – Brookend Lane – Requested a copy of the cheque that had been presented in the fraud activity that contained his signature.

Mr N Brookes – Hillside – Requested if the font size on notices produced from the Parish Office for the noticeboards could be made larger. Clerk to use her discretion.