

**MINUTES OF THE MEETING OF KEMPSEY PARISH COUNCIL HELD  
ON MONDAY, 10th SEPTEMBER 2012 AT 7.30 p.m.  
AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Bowley (Chairman), Cllr Austin, Cllr Bannister, Cllr Blackwell, Cllr Gerrard, Cllr Hart , Cllr Rea, Cllr Stevens, Cllr Michael, Cllr Hay, Cllr Campbell (arrived 7.35pm), Cllr Patrick & Cllr Martin.

**IN ATTENDANCE:** - Clerk, County Councillor Mr. Bullock, District Councillor Mr. Harrison and 12 members of the public

1. Apologies: None.
2. Register of Members' Interests:
  1. Disclosable Pecuniary Interests (DPI): None
  2. Other Disclosable Interests (ODI): Cllrs Rea, Austin, Stevens and Bannister declared an interest in on Agenda Item 9.3 as they live in the vicinity of The Limes Green, but would not be withdrawing from the meeting. Cllr Martin declared an interest on Kempsey Common and Ashmoor Common holding commons rights.

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes.
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3. Minutes: The minutes of The Parish Council Meeting held on Monday 13<sup>th</sup> August 2012 were approved.
4. Correspondence: Noted as per list.
5. Reports from representatives:
  - 5.1 Police Report: – Crime figures as indicated:-
    - 2 ASB – 1 Youth related and the other disorderly conduct involving adults.
    - 0 – Criminal Damage
    - 2 – Thefts, garden tool and plant pots from outside a dwelling.
    - 1 – Vehicle Crime relating to a dispute
    - 2 – Burglary – Cable theft and shed break in
    - 1 – RTC – Damage Only, Green Street
  - 5.2 County Councillor's Report: - Mr. Bullock reported on
    1. Reinstatement of red road markings along the A38. Enquiries will be made if/when the 30mph road marker sign will be painted.
    2. DVLA road sign. This needs replacing between Taylors Lane and Astons Coaches (Southbound by the bus stop) needs replacing.  
A question was raised as to why only a section of road surface had been tarmaced along the A38 located by the shop. Mr. Bullock confirmed that the responsibility had been passed from County Council to outside contractors.
  - 5.3 District Councillor's Reports:  
Mr. Rea advised that a motion had been carried to introduce recycling wheeled bins.  
Mr. Harrison reported on the deadline for the SWDP significant changes being Friday 14<sup>th</sup> September 2012 5 at 5.00pm .He also reported that a mobile Post Office was in operation amongst other Villages and would Kempsey benefit from this service?
- 6 . Reports from Committees:
  - 6.1 Recreation Committee: Nothing to report
  - 6.2 Commons and Hams Committee: Cllr Bannister reported on:  
Ashmoor Common – The common is very water logged and substantially overgrown with thistles. Quotes are in the process of being obtained for topping and bailing.  
Normoor Common – Has now been topped but the drive to the cottage on the common still needs attention.  
Kempsey Common – Quotes are being obtained for both gorse and thistle clearance works.  
Stonehall Common – A meeting took place to restore the ponds. The advice being any work to the ponds should be completed by the end of October 2012, to cause the least disruption to the wildlife and also allow time

for the ponds to fill up. The committee agreed to concentrate on restoring one pond this year and three quotes have been obtained for restoration works. These will be presented at the October meeting. Should this work not be carried out in October 2012 it will be October 2013 before restoration works commence.

6.3 Community Centre: Cllr Hay advised that specifications had been issued to enable quotations to be obtained.

6.4 Environment Committee: Cllr Stevens reported

- A meeting had been held with Leader in connection with the Leader project.
- He was obtaining advice from the Planning Officer to advise if permission is required.
- Leaflets to publicize the project to be distributed once the agreement has been signed
- In the process of engaging with other community groups
- Looking at litter bins and habitat improvements
- Looking at Risk Assessment reports

6.5 Planning Committee: Further information was requested from Worcestershire County Council concerning the sewerage works application at Norton-Juxta-Kempsey.

6.6 F&GP Committee: Nothing to report

7. Chairman's Report: Cllr Bowley advised that FLAG had received a letter from the Environment Agency with reference to the Flood Alleviation Scheme which hopefully would benefit residents in negotiating insurance claims.

#### **8. Environment Committee:**

1. It was agreed to sign the LEADER funding agreement for the Rocky Improvement Project.
2. It was agreed to reallocate £2046.83 from the Environment Committee budget as match funding against the LEADER money awarded. This is required to meet the terms of the LEADER funding Agreement.
3. It was agreed by the Council in consultation with the Parish Council Chairman, Vice Chairman, Cllrs Stevens, Hay and Blackwell to delegate the Clerk authority to accept the most suitable quotation for new railings at the Rocky, new bridge at the Rocky and modification to the existing bridge.

#### **9. Recreation Committee:**

- 9.1 It was agreed to accept maps to accompany the lease for Kempsey Lawn Tennis Club
- 9.2 It was agreed to include clause 1.3 (a) (iii) in the lease for Kempsey Lawn Tennis Club
- 9.3 It was agreed to appoint Stallard March and Edwards solicitors to act on behalf of Kempsey Parish Council in the purchase of the land at the corner of the A38 and Brookend Lane commonly known as The Limes from MHDC

#### **10. Community Centre:**

It was agreed to instruct the Clerk to arrange disposal of the green container at minimum cost to the Parish Council. It was agreed to recondition the brick shed for use as storage and to clear vegetation and overgrowth to tidy up the Community Centre.

#### **11 Finance**

- 8.1 The payments of accounts as per schedule were agreed. In addition further payments were authorized to:-  
Mr K Blackwell – Mileage Expenses - £7.20
- 8.2 Bank Reconciliation Statement Balance – PACT Balance should read £226.00 not £26.00

#### **12. Planning:**

**Planning Application:** To comment on planning application REF: 12/01109/FUL  
Proposal: Change of use of three ground floor rooms into additional retail area.  
Location: The Original Stores, 2 Church Street, Kempsey, WR5 3JG  
Comments: No Objections

**Planning Application:** To comment on planning application REF: 12/01047/HOU  
Proposal: First Floor Side Extension over existing garage  
Location: 8 Squires Close, Kempsey, Worcester, WR5 3JE  
Comments: No Objections

**Planning Application:** To comment on planning application REF: 12/01156/FUL  
Proposal: No.2 four bedroomed detached dwellings  
Location: Land at OS 8528 4774 Main Road, Kempsey, Worcester  
Comments: Object as this is outside the settlement

13. It was agreed to apply for an Ordnance Survey Paper Map Copying Licence at a cost of £67.50.

14. A request was made for all appointees to outside bodies to provide a report for justification as to whether or not the

Council should remain representative on these bodies, to present at the October Parish Council meeting (with the exception of the Parish Hall and the Church Lands Trust)

15. Clerk to arrange a working party with the Lengthsman to discuss the scheme, benefits and suitability.
16. The Chairman of the Village Hall Trust has provided the Council with this document
17. The Clerk was delegated to amend the SWDP significant changes document for submission by 5pm on Friday 14<sup>th</sup> September. Cllr Stevens asked for reference to be included for the assessment that SWDP 7/4 could hold 400 houses and that the reference to building houses to the South and East of Kempsey to be removed as the NDP hasn't been written and the public haven't been consulted on as such suggestions.
18. Agenda items 18.4 (Communication Policy) and 18.5(Complaints Procedure) were withdrawn. Amendments to standing orders additional clause 7b, 30a, 30b and 32b were approved. It was agreed to adopt Financial Regulations, Standing Orders and the Document Retention Policy as distributed to members at the August Council meeting.
19. Confidential Session (To exclude the public/press)
  1. To extend the Assistant Clerks contractual hours from 15 to 20 per week for a further 3 months commencing 1<sup>st</sup> October 2012 to 31<sup>st</sup> December 2012 (To work 5 hours extra per week preferably on Tuesday Term Time only)
  2. To formulate a response to Williams Halford's letter in connection with footpath 637.
20. Date of next meeting: Monday 8th October 2012 at 7.30pm at Kempsey Community Centre.

The meeting closed 9.25pm

Sharon Baxter (Clerk)

Signed .....  
CHAIRMAN

Date .....

#### **Confidential Session (Commenced 9.30pm)**

1. The request to increase the Assistant Clerks hours from 15 – 20 per week term time only was not granted. The Council felt the wording on the agenda was not sufficient enough to accept a formal proposal. It was felt an explanation to justify the increase in workload to parishioners should be provided. Mr. Hay volunteered to draft ideas for comment at the next F & GP Committee meeting.
2. The Council agreed that a kissing gate could be installed. Clerk to acknowledge Mr. Halford's letter and advise Tracy Sutton – Countryside Access Officer of the situation.

#### **Confidential Session ended at 9.50pm**

#### NOTES OF PUBLIC QUESTION TIME

Twelve members of the public were in attendance and raised the following concerns during Public Question Time:

1. Mr Morris – Provided history on the Parish Hall advising it was the oldest Community Building in the Worcestershire/Herefordshire Area and could a replacement be considered under the Neighbourhood Development Plan. Confirmation of Trustee members was also confirmed (Church 1, School 2, and Parish Council 1). Thanks were expressed for Parish Council donation to support the bell fund.
2. William Halford - Referred to his letter (footpath 637) highlighting why this needed to be discussed in confidential session. The Chairman advised as local residents were involved discussion over this issue would be confidential, however the outcome would be made available to the public.
3. Mr Sherwood 48 The Limes (also M. Davies 46 The Limes) Commented on an overgrown hedge located along the Main Road from Brookend Lane to Old Road North now being single file access requiring urgent attention. It was highlighted the Parish Council recognized the problem and were trying to address the issue. He also commented on an overgrown hedge at the Limes infringing onto the pavement. This will be passed to the Lengthsman.
4. Mrs Clee – Brookend Lane – Provided details on the Church Lands Trust and its obligations. She urged the Parish Council to think about increasing the Assistant Clerk's hours given the rising costs to salaries. She also emphasized that the Clerk should be near to completion of her CILCA qualification which would support the community.
5. Mr Harrison – Referred to Footpath 637. Intrigued that there was disabled access to one entrance of Kempsey Common but what about the other side? He also referred to the maps supplied in respect of the proposed Tennis Courts in that they did not show who was responsible for the hedges/fences. Cllr Campbell undertook that the boundary situation would be clarified.
6. Mr Bunn – The Limes requested feedback from the vehicle activated speed sign. A report is to be obtained from the Safer Roads Partnership