



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 10th AUGUST 2015
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Waller, Cllr Bevan, Cllr Blackwell, Cllr Bannister, Cllr Frazer-Cann, Cllr Hodgkins, Cllr Hanmer, Cllr Pugh, Cllr Smith, Cllr Gerrard and Cllr Michael (arrived 7.50pm)

IN ATTENDANCE: -

County Councillor Sutton, District Councillors Michael and Harrison (arrived at 7.50 pm) plus 9 members of the public.

1. Apologies: Cllr Patrick (Illness) – accepted.
District Councillors Harrison and Michael confirmed they would arrive late due to attending training at MHDC.
2. Declaration of Interests:
 1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) – None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes: The minutes of The Parish Council Meeting of Monday 13 July 2015 having been previously circulated were signed as a true and correct record.
5. Correspondence for Information:
 1. Freedom of Information Act – Request from Mr.R.C. Bowley – letter dated 13.07.15
 2. Freedom of Information Act – Request from Mr.R.C. Bowley – letter dated 23.07.15
 3. Further Enquiry from Mr. R.C.Bowley – letter dated 24.07.15
 4. Freedom of Information Act – Request from Mr. R.C. Bowley – Staff Committee Minutes – letter dated 29th July 2015
 5. Freedom of Information Act – Request from Mr.R.C.Bowley – Information Commissioner's Office – letter dated 30th July 2015
 6. Freedom of Information Act – Request from Ms. B Hunter – letter dated 20.07.15
 7. Letter dated 15th July 2015 from Mr. Morris – Chairman Kempsey Parish Hall - Cllr Geens to liaise with Henry Morris concerning the condition of the flag pole.
It was requested by Cllr Waller that outgoing correspondence including incoming correspondence be circulated to all members. (if available)
6. Reports from representatives: To receive an update:-
 1. Neighbourhood Watch - Crime Alerts Information – The report was noted.
 2. County Councillor's Report – Cllr R Sutton – The report was noted.
 3. District Councillor's Reports – Cllrs Harrison/Michael – The report was noted.
 4. Neighbourhood Development Plan (NDP) Update – The report was noted.

Action

Clerk

Chairman

7. Committee Report Updates and Proposals

1. Environment: Cllr Smith

- a. To date three applicants have expressed an interest in the Part time Assistant Lengthsman vacancy. Closing date for applications 28.08.15.
- b. Resolved to appoint Adrian Hope to attend to tree works in the Rocky at a cost of £265.00

Clerk

2. Commons and Hams: Cllr Waller

- a. Vehicular access across Kempsey Common to the caravan park – Cllr Waller reported that a meeting had taken place with Mr Cooper (site owner) and his advisor Mr Ian Murray regarding Mr Cooper's proposal to lay a grasscrete access path across the common. The Planning Inspectorate / Secretary of State which would be required under The Commons Act 2006.
A formal agreement between Mr Cooper and the Parish Council would normally be an Easement. There would be a fee payable to the Parish Council for this.
- b. Post repairs at the Farmers Arms: Work to replace these posts has been carried out.
- c. Cattle, Ashmoor Common, Mr C Gove contract – resolved to allow the Commons & Hams Committee to issue a formal contract to Mr Gove for attending to the cattle.
- d. Emergency access notices for Commons; recommendation to PC to accept quotes for production and fixing – Deferred to September meeting
- e. Horses on Kempsey Common
Miss Hunter has provided evidence of leases she holds that legitimise her turnout of horses on Kempsey Common in response to various letters sent to her requesting these details. The details Miss Hunter provided are currently being validated by the Parish Office to confirm acceptability.
Members of the public were in general agreement to form a Commons Association. A code of conduct needs to be established.
- f. The Parish Council has joined the Open Spaces Society and the welcome pack has arrived.
- g. Teal Turf Insurance Claim; it was reported that two letters had been sent to Teal Turf but there had been no response. Resolved to issue a further letter stating if no response by 30th August 2015 then the matter will then be referred to the County Court Money Claims Centre.

C.Waller

Parish Office

- h. Byelaw sign fixings: A sign had become detached and is due to be refitted.
- i. Hams issues- Mr Quibell has been reminded of his responsibility to mow the Ham by 12th August 2015. Cllr Waller to enquire with Open Space Society if this is not carried out can the Parish Council mow this area.

C.Waller

It was also highlighted that sections of the Top Ham are fenced off. Should there be more freedom to roam/walk this area? Cllr Waller to look into.

C.Waller

Cllr Geens also highlighted the amount of Himalayan Balsam and other growth located on the river bank and could anything be done to eradicate this? Cllr Waller to make enquiries.

- j. Allotments rents are currently under negotiation. Mr Halford is in agreement to the terms subject to the field gate being replaced. Having investigated this matter the legal situation is the tenant is responsible for the gate.

3. Recreation: Cllr Frazer-Cann

Clerk

- a. Resolved that Kempsey Sports Association removes the storage container located at the side of the Pavilion and replaces it with a larger container, painted green, to be sited over by the Youth Centre building with a caveat that this does not encroach on 3m run off from the football pitch.

Recreation Update:

New Gym Equipment - Some concern that the equipment is within or very close to the 3m run off from the football pitch – waiting for a definitive answer from Mr. Dallow.

Gym Equipment Notice – Safety instruction labels have been torn off the gym equipment. New labels are to be supplied free of charge.

Cricket Ball Stop Fence – The ball stop fence is now complete – an excellent job.

Pursuing quotes for football goal ball stop fencing. This is to be presented at the September meeting.

The defibrillator cabinet has been repaired on site. The polycarbonate viewing window has been renewed.

Ongoing discussions with the cabinet supplier in respect of charge of £150.00 repair costs.

Defibrillator is back in commission. An evening training session is being arranged with West Midlands Ambulance Service.

Weekly/monthly inspections are now in operation.

Action

4. Community Centre: Cllr Bevan
 - a. Resolved to renew the Sanitary Waste Contract.
 - b. The Hair Gallery Lease has now been signed and is complete
 - c. Resolved to accept quotation from Three Counties Landscapes for £6192.00 to proceed with works to widen the drive entrance.
It was suggested this may be a good opportunity to include a duct pipe for water or electricity purposes.
Looking to replace fans to prevent condensation in the nursery.

5. Planning: Clerk advised of the following:-

MEETING 24.07.15

Application No: 15/00944

Proposal: Barn conversion to form dwelling and detached garage

Location: Upper Broomhall, Norton Road, Broomhall, Worcester, WR5 2NY

Comments: No objections, however the Design and Access Statement is incorrect stating that Norton Road is an infrequently used highway. Norton road is a very busy route to and from Kempsey and outlying areas. The Design Access Statement also states that a septic tank will be installed, but the application form indicates that the dwelling will be connected to a new sewer ?

Applicant: 15/00952/FUL

Proposal: Domestic two storey rear extension

Location: 45 Windmill Lane, Kempsey, WR5 3LL

Comments: No objections

Application Ref: 15/00509/REM

Proposal: Reserved matters application for appearance, landscaping, layout and scale following Outline permission 13/01130/OUT for residential development of up to 80 dwellings, formation of amenity space, formation of vehicular access and associated engineering works.

Location: Bight Farm, 31 Main Road, Kempsey, WR5 3NF

Comments: We refer to Planning statement dated April 2015 section 4 point 3. We are appalled that Taylor Wimpey is not proposing any street lighting for this development. We are very concerned about the parking arrangements for social housing plots 69-73, because we feel that this may lead to parking disputes in the future.

MEETING 07.08.15

Planning Ref: 15/00733/HOU

Proposal: Annexed accommodation above the garage (previously approved under 13/00642/HOU) for elderly parents, with first floor link to Main House.

Location: Hill House, Napleton Lane, Kempsey, WR5 3PY

Comments: No objections

Planning Ref: 15/00985/FUL

Proposal: Change of use of 0.2ha field to leisure use to site 2 mobile shepherds huts to be used as holiday accommodation.

Location: Land Adj 6 Lanes End, Kempsey, WR5 3JH

Comments: Kempsey Parish Council objects to this application for the following reasons:-

1. Access is over privately owned land
2. There is insufficient parking
3. In the Flood Risk Assessment the information stated in 2.1 (reference to the overflow from Hatfield Brook) is not applicable to this application.
4. The Flood Alleviation Scheme does not benefit this site.
5. In the Flood Risk Procedure in the event of flood risk the evacuation centre other than St. Mary's church is the Community Centre, Main Road, Kempsey
6. With regard to foul/grey water management we do not believe there is sufficient on-board capacity and believe it will be in an external storage tank. In the event of a flood this could lead to pollution.
7. This development site is in The Conservation Area and in close proximity to St. Mary's church.
8. Lanes End is a very narrow lane and not suitable for increased volume of traffic.
9. We have concerns that successful evacuation by means of the lowest point on the site could not be achieved within 2 hours bearing in mind the speed with which the river can rise.

Proposal: Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8 access, footpath, cycleway and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

Location: Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcestershire

Comments: Item deferred

(Cllr Bannister departed 9.47pm)

- 6. Finance & General Purposes: Cllr Geens reported that the Secure Trust Bank investment of £50k had been processed. £78455.04 returned from closure of NatWest was awaiting bank clearance before investing in Cambridge and Counties Bank.
- 7. Staffing Committee: Cllr Geens – Nothing to report
- 8. Chairman’s Report
Resolved to approve letter to support section 106 funding for Graveyard Extension at St Mary’s Church with amended wording changing ‘next year’ to ‘the following year’.

Clerk

8. Finance

- 1. Payment of accounts as per schedule were authorized.
- 2. Bank Reconciliation Statement Balance – For Information Only

9. Clarification to Appointments to Outside Bodies - Item deferred to September

Chairman
D Harrison
J Michael

10. The Emergency Plan Document had been reviewed/updated at a recent meeting with the Chairman and co-ordinators where contact names and details had been updated. This complied with three monthly and six monthly review requirements.

11. Update on the Youth Centre – Item deferred to September

Meeting Closed 10.02 pm

Sharon Baxter
Clerk

Signed Chairman..... Date

PUBLIC QUESTION TIME

Mrs J Clee – Brookend Lane

Request to ask Worcestershire County Council for support with traffic calming measures on Brookend Lane due to increased speed of traffic and no footpath for pedestrians to walk on. The Chairman confirmed this issue will be addressed at the CEO Meeting with WCC.

Mrs Biddle – Brookend Lane

Questioned the time and cost element in responding to FOI requests and the purpose and of what benefit this is to the Parish, when time could be spent more productively.

This month alone five separate items of correspondence had been received from Mr Bowley. The Chairman confirmed replying to these took a considerable amount of time and effort. The Chairman invited Mr Bowley to comment.

Mr Bowley confirmed because this was of interest to him.

He confirmed he was willing to speak to/update Mrs Biddle outside of this meeting.

Mr Bob Bowley – Kerswell Green

Referred to the draft minutes of 13 July 2015 which inaccurately recorded Trustee status to membership of Outside Bodies.

The Chairman confirmed he was aware of this and as a result an agenda item had been placed to rectify the situation.

Mr M Biddle – Brookend Lane

Seeking reassurance that the front door was open in the event of a fire. Clerk gave assurance it was. The Chairman confirmed the position referring to the lock on the front door, from a safety and security perspective.

Mrs W Coen – Brookside

Reported fly tipping on Brookend Lane. Approximately 400m adjacent to a farm gateway on the verge of the road on the south side of Brookend Lane. This is being addressed by our District Councillors.

Mrs M Davies – The Limes

Asked for an update on the purchase of land at The Limes. It was confirmed this had been delayed due to a change in solicitors at MHDC. Cllr Harrison to progress situation forward

Cllr Smith confirmed one of the problems is the footpath is in disrepair and we need to establish ownership before progressing with the matter.

(Cllr Bannister and Cllr Smith declared an ODI at this stage, both residing on The Limes).

Mrs P Whitehead – The Limes

Highlighted the problems with The Ketch roundabout and parking issues as a result of the car boot. The Chairman confirmed this would be addressed at CEO meeting with WCC.

Standing Orders were reimposed

Ketch Roundabout – regarding pedestrians crossing from Kempsey towards the ketch is largely unchanged from the situation that existed before the works. It would be the County Council's intention to improve this route as part of the Southern Link Phase 4 works when the bridge is dualled.

The VAS sign is due to be permanently sited on the lamp post outside Saxon Meadows, Main Road

Concerns were expressed with the overgrown vegetation on Napleton Lane. Although this has been looked at and attended to the canopy still needs cutting.

Footway works have been identified with two priorities being:-

- Post Office Lane (footway renewal)
- Community Centre towards The Ketch (siding out improvements)

District Councillor – D Harrison.

The planning applications for The Lawns, Bight Farm and The Firs have been approved.

With regard to section 106 money for the community from The Firs, the developer states that the development will not be able to support any contributions to the village. MHDC has requested an assessment appraisal to quantify this statement by the developer.

The sites at the south of the village – behind the lawns (106 properties) and Bight farm (80 properties) will be providing (subject to Parish Council approval), 3 litter bins each on their respective sites.

Questions

Cllr Waller asked if there was any news from the Inspectorate in respect of SWDP?

There will be a consultation on amendments only.

It is envisaged a decision will be made in Feb/March 2016.

District Councillor – J Michael.

Confirmed has been working with planners Re: The Lawns site – changes written into document

Attended training events

Cllr Michael confirmed the Bight farm planning application that street lighting and parking arrangements had been addressed.

Questions

Cllr Blackwell questioned if there was any progress in respect of sewerage to Severn Trent?

Cllr Michael this is to be followed up this week.

Chairman of Neighbourhood Development Plan (NDP) Mr M Biddle.

Waiting for the officer from MHDC to assist with terminology in order to progress forward to consultation stage.

Cllr Geens apologised to those people who had attended the church for an NDP consultation which had been cancelled, only the message had not been communicated.

Cllr Harrison/Michael offered to liaise with MHDC officers to try to expedite the NDP.

Crime Alert Information- For notification

0182S 040815 22CC/55364C/15

Make off without payment took place at 19:00:00 on Sunday 2nd August at a service station on Bath Road, Broomhall.

A male driving a Blue Renault Meganne stopped and filled his vehicle with diesel to value £20.00, leaving without offering payment. There is good quality CCTV footage of the incident and enquiries are on-going with the registered keeper of the suspect vehicle.

Force Incident Number: 0388S 020815

Suspicious Circumstances- BROOMHALL LANE, BROOMHALL

REPORT received: 02-AUG-2015 12:45 at approximately 12:35hrs 2 suspicious vehicles/occupants were seen at the above location. A BLUE VAUXHALL ZAFIRA & SILVER MONDEO. The first car was watching a person on a quad bike and asked if they had seen any of his horses, when answered no, the male sped off. The silver Mondeo vehicle was parked down the edge off the lane, driver of this vehicle said he was waiting for recovery by the AA, the Blue Vauxhall ZAFIRA drove past giving hand signals then this car also sped off too. No offences disclosed at this time.