



PARISH COUNCIL
Kempsey

Mrs S Dunn
Clerk and Financial Officer
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Parish Office
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Dear Councillor

**YOU ARE DULY SUMMONED TO AN EXTRA ORDINARY PARISH COUNCIL MEETING
ON MONDAY 26TH OCTOBER 2026 AT 3.00 PM
AT KEMPSEY COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman during Public Question Time. Members of the public may not take part in the Parish Council meeting.

Sharon Dunn
Clerk & Responsible Financial Officer
21 October 2026

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interest.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) - written requests to be submitted to the Clerk prior to the meeting.

The meeting will be adjourned for up to 30 minutes for Public Question Time
The length of time any person can speak during Public Question Time shall be restricted up to 3 minutes, or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
Notes will be appended to the minutes.

Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

4. Finance
 - a. VAT Matters - For Information
 - b. Business Rates - Proposal for the Clerk to submit completed questionnaire to MHDC business rates enquiry, deadline 28 October 2026.
5. IT/Youth Hub
 - a. Proposal to purchase a projector, furniture and Wi-Fi for the IT/Youth Hub
6. Youth Centre
 - a. Proposal to enter into a contract to sell electricity generated or stored at Kempsey Youth Centre to an electricity provider and to purchase electricity for Kempsey Youth Centre and IT/Youth Hub from the same provider.
7. Community Centre
 - a. To consider a request to provide additional car park spaces at the front of Kempsey Community Centre.
8. Infrastructure
 - a. Proposal to authorise the Clerk to sign a contract to employ Clark & Kent Contractors to design, supply and construct a pump track to be sited on community land at Old Road South / Pixham Ferry Lane, Kempsey.
 - b. Proposal to authorise the Parish Office to appoint a contractor to cut the hedgerows at the community land at Old Road South / Pixham Ferry Lane.
 - c. Proposal to authorise the Clerk to pay Malvern Hills District Council £5495 in compliance with the S106 Agreement for Biodiversity Net Gain Monitoring activities.
 - d. Proposal to submit documents and apply to the Local Planning Authority to discharge Conditions 17, 18 and 19 (ecology conditions) of the approved planning application M/25/00408/FUL and to pay the required fees.
 - e. Proposal to submit documents and apply to the Local Planning Authority to discharge Condition 11 (Construction Traffic Management Plan) of the approved planning application M/25/00408/FUL as it applies to the construction of the pump track and to pay the required fees.
 - f. Proposal to adopt a name for the community land at Old Road South/ Pixham Ferry Lane (Os 8482 4850)
9. Lengthsman & Maintenance
 - a. Proposal to proceed with a recruitment process to appoint a new Lengthsman following the resignation of Tim Hughes.
10. Allotment Land
 - a. Proposal to accept solicitor's quotation for first registration of allotment land.

Under the Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from discussions only in respect of agenda item 11. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

11. Staffing & Parish Office resources - Proposed interim staffing arrangements for discussion.