PARISH COUNCIL
Kempsey

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON TUESDAY 19 MAY 2026 AT 12.30 PM AT KEMPSEY COMMUNITY CENTRE

PRESENT: - Cllr Waller (Chairman), Cllr Stevens, Cllr Gardener and Cllr Plummer

IN ATTENDANCE: - Claire Witton (Deputy Clerk), Chloe Wright (Pavilion Community Café Manager), District Cllr David Harrison and one member of the public.

1. **Apologies**: Cllr Cooke and Sharon Dunn (Clerk) (Personal) - Accepted

2. **Declaration of Interests**:
   1. Register of Interests: Councillors were reminded of the need to update their register of interests.
   2. Disclosable Pecuniary Interests (DPI): Cllr Plummer declared interest in relation to Item 13 being a neighbour of the proposed new Community & Sports Centre, as referenced in her approved dispensation.
   3. Other Disclosable Interests (ODI): None

No Questions for Public Question Time

Action

3. **Minutes:** The minutes of the F&GP Committee meeting of 24.03.2026 were signed as a true and correct record. Matters arising from previous minutes - None

4. **Report from Pavilion Café and Future Plans – Update**
The Committee received an update from the Pavilion Café Manager on the operation of the café and possible future developments. Members thanked the Café Manager for her contribution and indicated support in principle for continued development of the Pavilion Community Café, subject to volunteer availability, compliance requirements and operational sustainability.

5. **Supply and installation of security bollards and safety barrier at the playing fields, Plovers Rise - To discuss**
Committee members agree further quotations should be obtained.

6. **To approve works across Stonehall and Kempsey Common to upgrade delivery of the internet fibre service, subject to F&GP Committee approval of the clarifications from Openreach. (As agreed at the May Parish Council)**
RESOLVED to enable the Clerk to approve the Permits to Work and sign the Wayleave Agreements on behalf of the Parish Council subject to the clarification and amendment of the details noted during the committee discussion.

7. **The Kempsey Neighbourhood Plan Review - To discuss next steps**
Committee members noted further information from Malvern Hills District Council clarifying timescales and expectations for an expression of interest for eligible funding up to £10,000
The Committee agreed that further preparatory work was needed with regards to scope, timing and likely resource implications, to so that members could consider a more defined proposal. The formulation of a first draft expression of interest form would be useful to inform discussion at a subsequent F&GP Committee meeting.

8. **Any Other Business - None**

Action

RESOLVED: Under The Public Bodies (Admission to Meeting(s)) Act 1960 to exclude the public and press from discussions only in respect of agenda items 9,10,11 & 12. inclusive as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

9. The Hire Agreement for the 2026 Fireworks Event - To discuss and agree
The hire agreement was discussed in detail, with some final modifications to be made and circulated to committee members for final approval (as granted delegated powers by Full Council at the May Parish Council Meeting).

10. **Pavilion Café and Future Plans - For discussion and agreement**
The following was discussed and **RESOLVED** that:

- operational matters for the Pavilion Café to continue to be managed by Deputy Clerk, supported by the Pavilion Café Manager within the agreed budget framework.
- a monthly update report be provided to inform Council/Committee, highlighting income and expenditure, compliance matters, and any operational risk issues.
- any major changes such as licensing matters, strategic partnerships, and service agreement additions or changes be referred to Council for approval.

11**. Planning Application M/26/00436/FUL relating to Magic Moments Day Nursery - Discuss**
The Committee discussed the application in its capacity as Landlord. The comments from WCC Highways Department were noted. Further clarification on the application is being sought.

12. The Hair Gallery Lease - To authorise the modifications and approve.
Committee members reviewed the modifications made to the lease and agreed some minor amendments were required. These are to be collated and sent to the solicitor.

13. Pump Track Quotation Development
The revised quotation was considered and agreed. This is to be confirmed in writing subject to Terms & Conditions.

The meeting closed at 3.20 PM

Signed …………………………………….. Chairman ……………………………… Date